



CITY COUNCIL MEETING Meeting Minutes of June 6, 2019

Mayor Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Stacey Graus Present	Susan Vanlandingham Present
Bob Simon Present	Sue Neltner Present
Kyle Sparks Present	Tom Baldrige Present

Also: Stephanie Tarter, Admin Clerk Mike Duncan, City Attorney
Lucas Cooper, Police Chief

APPROVAL OF MINUTES – May 16, 2019

MOTION: Stacey Graus made a motion to approve the minutes of the May 16, 2019 meeting, seconded by Bob Simon. All in favor, the motion passed 6-0-0.

VISITORS & GUESTS

1. Jack Walters, Serendipity for the Home: Mr. Walters gave a brief history of his life leading up to his purchase of the business, Serendipity. He and his wife renamed it Serendipity for the Home and they will sell home décor, antiques and repurposed furniture. They try to have pieces from local Kentucky craftsmen for the repurposed furniture and antiques. They took over the business in April and the grand opening is June 7th & 8th. They are excited to be part of the Alexandria community and believe there is a lot of potential. Mayor Schabell complemented Mr. Walters on all of the work that he has done to the building, and is excited to have them in the community as well. The city will do what it can to help promote them. They will be on TV for the next couple of weeks, and we will post about them on Facebook. He wants them to be successful.

2. Recognition of St. Mary's School Lego Robotics Team: Mayor Schabell gave a quick overview of St. Mary's Lego Robotics Team's competitions leading up to the World Festival in Detroit, MI in April. Their coach, Tom Rowe, was not able to make it to the council meeting, but would still be receiving an award. Mayor Schabell presented the girls (Alex Gulley, Bella Hargett, Meredith Hildebrand) with their awards.

3. Recognition of Sgt Kevin Mathews: Sgt. Mathews has been with the department for 20 years and is looking towards retirement. Chief Cooper said while Sgt. Mathews was on patrol, he heard dispatch call for a squad for an unresponsive patient. Since he was close by, he arrived on scene and utilized his training by administering CPR until the squad could arrive. The patient made it to the hospital but later passed away due to complications. Chief Cooper presented Sgt. Mathews with a plaque for going above and beyond what is expected of him and for giving the family extra time to spend with their loved one, as his daughter was able to come in from college to see him before he passed.

ORDINANCES & RESOLUTIONS

Mr. Duncan read the following:

RES #2019-02: Resolution adopting and approving the execution of a Municipal Aid Co-Op Program Contract between the Incorporated City and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid for the fiscal year beginning July 1, 2019, as provided in the Kentucky Revised Statutes and accepting all streets referred to therein as being streets which are a part of the Incorporated City.

MOTION: Sue Neltner made a motion to accept Resolution 2019-02, seconded by Kyle Sparks. Mayor Schabell informed council that the road aid amount is for \$169,975.53 and they had budgeted \$169,000. All in favor, the motion passed 6-0-0.

Mr. Duncan then read the following.

Second Reading:

ORD #2019-03: An ordinance of the City of Alexandria, in Campbell County, Kentucky, adopting the annual budget for the fiscal year July 1, 2019 through June 30, 2020, by estimating revenues and resources, and appropriating funds for the operation of city government.

There was a question about the "out of balance- \$104,425.00". It was explained that the 2019-2020 budget was balanced and the \$104,425 was dedicated surplus from gross receipts.

MOTION: Stacey Graus made a motion to adopt Ordinance 2019-03, seconded by Bob Simon. All in favor, motion passed 6-0-0.

DEPARTMENT REPORTS

Police Department: See attached report. Officer Nicoll and Officer Klei both completed their PTO program and are now patrolling on their own, mostly on 3rd shift. The department has been utilizing the traffic trailer and moving it throughout the city.

COUNCIL COMMITTEES

Personnel – Tom Baldrige: The scheduled meeting on June 20th will be cancelled. Next meeting is July 18 at 6:00 pm.

Business Retention & Development – Kyle Sparks: The committee met this evening to discuss recognition for some of the city's long-standing businesses. They are also looking at ways to revamp the website to make it more mobile friendly and add information about properties, traffic and other usable information for interested businesses. The next meeting is in July.

Public Works – Bob Simon: The 2019 street program will go out to bid on June 27, and bid opening will be on July 11. Mr. Simon read the list of streets with one possible alternate. Typically, the bids come in lower than the engineer's estimate, so it is possible we could add an additional small street.

Safety – Susan Vanlandingham: There are two new stop signs at Washington at its intersection with Pete Neiser. Most of the feedback has been positive. Thanks to the Public Works Department for removing the shrub and getting the stop signs placed so quickly. The Police Department does have officers monitoring the area so please be cautious. She then read a letter from the Transportation Cabinet regarding the signal light at US27 northbound at 536, which stated there was not enough data to support a green left-turn light at this time. Ms. Vanlandingham will request they revisit this in 6 months. She also wanted to address questions and rumors that she has heard - once the back entrance to Arcadia opens up there is no plan to install road barriers preventing drivers from turning left onto US27 at Low Gap; and they will not be putting up traffic lights at that same location. Next meeting is August 16.

Finance – Stacey Graus: The budget has been passed, so this was a successful year for the committee.

BOARDS & COMMISSIONS

Park & Recreation: See attached Fishing Derby report. The lake has been stocked with about 10,000 fish since January. Mayor Schabell saw trout, blue gill and cat fish being caught at the Derby.

NEW BUSINESS

Military Banner: Ms. Neltner explained the City will call these banners "Service Banners" so that it can be opened up to police and fire. She then introduced Anita and Roger Hofstetter and Roger Steffen. Mr. Steffen of the Service Banner Committee read a letter asking council to allow the city to display banners honoring our local servicemen and women from all branches of the military, along with first responders and police. They are working with a local printer and the families from Alexandria and surrounding county area would purchase these banners. They are asking the city to create a line item for the banners and hardware to be purchased. The banners would be hung before Memorial Day through Veterans Day and then be given to the families.

In order for the banners to be displayed on the Duke Energy poles, the city has to be involved. Ms. Neltner, with the approval of council and Duke Energy, would like to launch this on November 11, Veteran's Day. Families would have to have information and money in by March and then the banners would be put up before Memorial Day. There was some discussion on honoring service members from earlier wars, and where the banners would be hung. There was also a question of the cost to the city. Duke does not allow small entities to hang things on the poles, so everything has to be run through the city and the money would simply be a pass-through. Mayor Schabell explained that he does not want the city to make money on this, but there would be some cost to the city with the Public Works crew putting up the banners. The committee has a goal of 100 banners and the city has well over 100 poles. Before the city can move forward, Duke has to receive a letter from the city.

MOTION: Stacey Graus made a motion to engage in exploratory activity with Duke to see if the poles can be utilized to display the banners, seconded by Tom Baldrige. All in favor, motion passed 6-0-0.

Windsor Court.: The city has received multiple complaints this past week about Windsor Court, and the Mayor, Mr. Simon, Dave Orth, and the City Engineer have all met to check the condition of the road. The engineer said if it is fixed now, only an overlay would be needed, but if they wait, it will need a full reconstruction. This road was not on the 5-year plan. The city would like to add Windsor Court to the 2019-2020 street program scheduled to go out for bid the end of this month. There was further discussion about how to move forward and what the options were for the road. Windsor will be added as an alternate to the street bid for an overlay of the entire street.

June 20 Meetings Cancellation: Mayor Schabell and Ms. Neltner will be out of town the week of June 17th. Currently, there are no pressing issues that need to be addressed. The next scheduled council meeting would fall on the July 4th holiday, making the next meeting July 18th. Council agreed to cancel the Personnel, Business Retention & Development and Council meetings and if something major arises before July 18th, a special meeting will be called.

Mr. Sparks asked about emailing other members of council without violating the open meeting laws. Mr. Duncan explained it would be okay to disseminate information to other council members, but no deliberating should take place.

OLD BUSINESS – None

MAYOR AND COUNCIL COMMENTS

Tom Baldrige: He enjoyed the Memorial Day parade and ceremony.

Kyle Sparks: He spoke at the Alexandria Community Business Association where they shared ideas. One topic of discussion at their meeting was signage on the AA. He encouraged the business owners to share ideas for discussion, and the committee will investigate what can be done. Their emails and doors are open for those types of ideas.

Sue Neltner: Wanted to again mention the stop signs on Washington and Pete Neiser and that residents are noticing slower drivers. She also wanted to make everyone aware the city is looking to do an Alexandria Christmas Tree and she is working with local businesses to expand the Shop Alexandria weekend, calling it Light Up Alexandria.

Bob Simon: He gave a follow up to the complaint about water on Constable Drive that came up at the May 2 Town Hall meeting. He checked this out the following day, May 3rd, which happened to be a rainy day. He reported back to the Mayor and Sam and they will look into it further.

Susan Vanlandingham: She asked for a copy of the agenda and minutes from the Business Retention and Development meeting. Also, Ms. Vanlandingham attended the Planning and Zoning meeting this past Tuesday, and there was no discussion on updating the zoning rewrite. Mayor Schabell explained they want to first complete the sign ordinance before they move on to the comprehensive plan as they do not want to work on two things at once. Mr. Duncan explained he is working on the current format of the sign ordinance and it should be finalized by the beginning of July. He also explained that P&Z has been working on the whole zoning ordinance. Ms. Hofstetter then sends those changes/updates to Mr. Duncan to review for his legal opinion. Signage is a huge deal, citing a Supreme Court ruling that made a lot of cities' sign ordinances unlawful because it regulated the content of signs.

Ms. Vanlandingham then asked for an update on the Youth Services Program. Mayor Schabell explained there was some confusion on who was running the program. He was under the impression there was a group trying to put together their own 501(3)c for a youth center, but now they want the city to take it on. Mayor Schabell shared the expectations of the group compared with the reality of having the city run the program. There were lots of unknowns and questions, so the Mayor called a "time out", but will stay in touch with Mindy Baird. The open gym on Wednesday will still be offered. Ms. Vanlandingham asked whether or not the youth services program was city sponsored as they have people who are currently on the payroll helping, as well as using the logos of the city and police. The perception is that the city is in fact sponsoring the program. The Mayor responded at this time, it is city sponsored, but only the open gym. Regarding liability, all participants have to sign a waiver and all volunteers go through a background check. Since this is the first time for a youth services program, they are running into questions that they didn't think to ask and they are still in the preliminary stages.

Stacey Graus: Summer is upon us, watch out for children that are out playing. Have a great summer.

Mr. Simon asked if anyone had an update about the car washes. Ms. Hofstetter had reached out to the owner of the Blue Roo Car Wash for an update and was told it has been too wet to get in the heavy equipment. They have one year from when they pick up the permit to complete the project. Mr. Simon said it seemed odd that both of the new car washes have stalled.

Mayor Schabell: He attended the Best of NKY Nominations for small and big businesses. There were several from Alexandria, which shows that Alexandria is building steam and appears to be business-friendly. He attended the Planning & Zoning meeting and they will start on the Comprehensive Plan as soon as they finish up their current project. He also attended the Coffee & Contacts with the Alexandria Community Businesses Association, where Mr. Sparks was the guest speaker. He wants to continue to make contact with businesses to let them know we are glad they are here and we want them to succeed. He wants to host other businesses at council meetings like they did with Serendipity for the Home this evening. The budget passed and with a surplus. Also, today was his wife's birthday and he thanked her for allowing him to do this job. He also thanked the families of all the council members for allowing them to do what they do. They don't get recognized enough.

FUTURE MEETINGS

- June 18, 7:00pm – Planning & Zoning

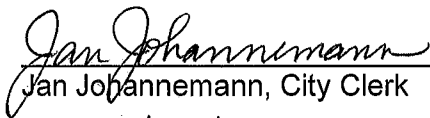
COMMUNICATIONS

- June 22, 10:00 am – 2:00 pm: Community Celebration Day @ Campbell County Extension Office.
- June 28, 7:30pm: Movie Night at Alexandria Community Park — “The Lego Movie 2”. Mayor Schabell listed the businesses who are sponsoring this event and stated that some of them are not in Alexandria, but they are spending their money to put on this event for the residents of Alexandria.

Ms. Vanlandingham brought up events at the park and pointed out there is no signage for the overflow parking lot, so many don't realize that is there for added parking. Could the city could get temporary signs to use during larger events like the Fishing Derby and the Movies at the Park?


ADJOURNMENT

MOTION: Sue Neltner made a motion to adjourn, seconded by Kyle Sparks. All in favor, the motion passed 6-0-0. The meeting adjourned at 8:03 p.m.



 Jan Johannemann, City Clerk

Date: 7/22/19



 Andy Schabell, Mayor

Date: 7/22/19