



**CITY COUNCIL MEETING
Meeting Minutes of January 2, 2020**

Mayor Schabell called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Stacey Graus Present	Susan Vanlandingham Present
Bob Simon Present	Sue Neltner Present
Kyle Sparks Present	Tom Baldrige Present

Also: Jan Johannemann, City Clerk Mike Duncan, City Attorney
 Lucas Cooper, Police Chief Natalie Selby, Police Lieutenant
 James Pape, Fire Department Dave Orth, Public Works Foreman

APPROVAL OF MINUTES – December 5, 2019

MOTION: Stacey Graus made a motion to approve the minutes of the December 5, 2019 meeting. Ms. Vanlandingham asked for an amendment to her statement on page 2 under Boards and Commissions. She used the word “warehouse” in reference to the zone change recommendation from Planning & Zoning, which was incorrect, and she would like to retract that statement. Stacey Graus made a motion to approve the minutes of December 5, 2019 with that amendment, seconded by Bob Simon. All in favor, the motion passed 6-0-0.

VISITORS & GUESTS – None

ORDINANCES & RESOLUTIONS

Mr. Chuck Pfaehler showed the members of council renderings of the plans for Reca building at 11 Viewpoint. Mr. Graus asked if they already have potential renters for the building and they do not as they are waiting on the zone change. Mayor Schabell pointed out this will be office space and small business space. There will not be any addition to the building, just cosmetic changes to the outside. Mr. Pfaehler has not given much thought to signage yet.

*Mr. Duncan read the following
First Reading:*

ORD #2020-01: Rezoning 11 Viewpoint: An ordinance of the City of Alexandria, in Campbell County, Kentucky, approving a recommendation of the Alexandria Planning Commission to approve a zoning map amendment to rezone the Kel Aud Corporation real estate located at 11 Viewpoint Drive from its current zoning of R-1V (Residential One-V) to HC (Highway Commercial), subject to the submitted Development Plan and to the agreed conditions of approval, in order to redevelop the property and convert the existing building into the Reca Business Center.

Mr. Duncan pointed out the recommendation references the Development Plan as well as the letter from the City Engineer. It also incorporates the recommendation from the Planning Commission that lists out the conditions to the zone change found on page 2. Council has 90 days from December 3, 2019 to approve the zone change.

Mayor Schabell stated all of the Municipal Orders on the Agenda are reappointments, except for Michele Nelson. Ms. Nelson is being appointed to Planning & Zoning, replacing Ron Johnson, who had served for many years.

MUN ORD #2020-01: Reappointing Sonny Markus as a member of the Planning & Zoning Commission for a full four-year term to expire on 12/31/2023.

MUN ORD #2020-02: Appointing Michele Nelson as a member of the Planning & Zoning Commission for a full four-year term to expire on 12/31/2023.

MUN ORD #2020-03: Reappointing Joseph Schwarber as a member of the Property Maintenance Board of Appeals for a full three-year term to expire on 12/31/2022.

MUN ORD #2020-04: Reappointing Delbert Combs as a member of the Board of Ethics for a full three-year term to expire on 12/31/2022.

MUN ORD #2020-05: Reappointing Linda Vogelpohl as a member of the Code Enforcement Board for a full three-year term to expire on 12/31/2022.

MUN ORD #2020-06: Reappointing Felicia Huesman as a member of the Board of Adjustments for a full four-year term to expire on 12/31/2023.

MUN ORD #2020-07: Reappointing Christie Henson as a member of the Board of Adjustments for a full four-year term to expire on 12/31/2023.

MOTION: Stacey Graus made a motion to approve Municipal Orders #2020-01 through #2020-07, seconded by Kyle Sparks.

Mr. Simon asked how people are appointed to the Boards and Commissions and how those decisions are made. Board and commission members are appointed by the Mayor. Mayor Schabell explained that Ms. Nelson has served on the Board of Ethics for several years and expressed an interest to be more involved. She also met with the Zoning Administrator and the Planning & Zoning Chair and they both believe she will do a good job on the board.

The Motion was then brought up for a vote, all in favor, the motion passed 6-0-0.

DEPARTMENT REPORTS

City Clerk: Ms. Johannemann explained Council will be receiving an Executive Order signed by the Mayor along with the Personnel Policy to be reviewed. Per the Executive Order, council has until the 1/16/20 council meeting to disapprove any of the changes. It was asked if there are significant changes to the policy. Mr. Simon explained the committee has been reviewing the policy for several years and there are a lot of changes. Some are minor, like definitions and other changes are to make it consistent with Kentucky League of Cities. There were no major changes like vacation or benefits.

Police Department: See attached report. The department is closing out the year with over 20,000 calls for service. There is a lot of self-initiated activity by the officers.

Cassandra Hensley, the new Social Worker started on December 2nd. She will be at the next meeting for council to meet her. She had been an intern here under Kelly Pompilio for about a year while she was a student at NKU.

The Adopt-a-Family program went really well and the family picked up their gifts on Christmas Eve.

Chief Cooper will be leaving this Sunday for the FBI National Academy and will be there for 3 months. He wanted to thank Mayor and Council for the opportunity, not only on a professional level but also on a personal one. He believes he will learn a lot that he can bring back to the city.

Mr. Baldrige asked if citations could be broken out on the report by type so they can see how many are for speeding, running stop signs, etc. Chief Cooper said that can be done. Mayor Schabell also pointed out the department made an offer to Whitney Buerger and she will be attending the Academy in April.

Fire Department: See attached report. Mr. Pape pointed out their fire runs were up in 2019 compared to 2018, and they saw an increase in EMS runs as well. Santa on the Fire Truck went well. They also supplied 2 families with food, gifts and clothes for Christmas.

Zoning Administrator: See attached report.

Community Center: See attached report. The numbers for Lunch with Santa were down from last year, but Southern Campbell Fire Department also had their Breakfast with Santa event on the same day.

COUNCIL COMMITTEES

Personnel – Tom Baldrige: Next meeting will be January 16, 2020.

Beautification – Sue Neltner: They met this evening and discussed landscaping bids. They are working on a uniform form to send out to the landscapers for better comparison of bids. They also talked about the Light Up Alexandria event and things that could be tweaked for next year. Ms. Neltner thanked all of those that helped to make the event a success.

Public Works – Bob Simon: They met this evening and discussed sidewalks and the specifications the city has for temperature requirements for pouring concrete. They have had some issues arise over the last week or so with contractors wanting to pour when the temperature is too cold. They also talked about contractors working without an occupational license and code enforcement issues.

Safety – Susan Vanlandingham: Next meeting will be February 20, 2020.

Finance – Stacey Graus: Next meeting will be in February and they will start looking at the budget for the next fiscal year.

BOARDS & COMMISSIONS – None

NEW BUSINESS – None

OLD BUSINESS – None

MAYOR AND COUNCIL COMMENTS

Tom Baldrige: He attended the Light Up Alexandria event and thought it was really good. He visited eight businesses, spent some money, and had a really good time.

Kyle Sparks: He echoed what Mr. Baldrige said about it being a good event. He discovered the bakery in town.

Sue Neltner: The youth program is starting back up and her sewing group will help out once a month or every other month with different sewing projects. The sewing group meets on the 1st and 3rd Thursdays of the month in the Annex building if anyone is interested in coming.

Mayor Schabell: He enjoyed the Light Up Alexandria event and believed the event was a success. He is looking forward to 2020 and thinks they accomplished a lot in 2019.

FUTURE MEETINGS


- Planning & Zoning – January 7, 2020 at 7:00 p.m.
- Park & Rec – January 8, 2019 at 7:00 p.m.

COMMUNICATIONS

- Dec. 26-January 10, "Recycle Your Tree for Fish Habitat"- Drop off fresh undecorated trees to Pendery Park in Melbourne, KY.

ADJOURNMENT

MOTION: Sue Neltner made a motion to adjourn, seconded by Susan Vanlandingham. All in favor, the motion passed 6-0-0. The meeting adjourned at 7:32 p.m.



Jan Johannemann, City Clerk

Date: 1/16/2020



Andy Schabell, Mayor

Date: 1/16/2020