



ORIGINAL

**PARK & RECREATION MEETING
Minutes of February 5, 2020**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Rick Carr Pam Proctor
Fred Hollmann

Also Present: Kim Wagner, Recreation Director Andy Schabell, Mayor

APPROVAL OF MINUTES:

MOTION: Rick Carr made a motion to approve the January 8, 2020 minutes. The motion was seconded by Fred Hollmann. All in favor, the motion passed 5-0-0.

OLD BUSINESS:

1. **Budget FY 2019-2020** – Cathy Combs reported \$11,935.83 has been spent to date. The capital improvement account is \$22,500, \$3,500 of which does not pertain to the RTP grant. A portion of the \$3,500 was earmarked to hire landscape architect Martin Koepke to design a master plan for the upper area of the park. Pam Proctor will invite him to attend the next board meeting to discuss the scope of work for the plan.
2. **Budget FY 2020-2021 Proposal** – the board proposed these numbers for the next fiscal year budget:
 - a. General Expenditures: \$10,000 with \$1,700 allocated to Golden Rule for routine tree trimming and/or removal. Fred Hollmann will contact Guidugli Landscaping concerning a contract for the regularly scheduled maintenance of plant and tree beds.
 - b. Events: \$4,000 was proposed, an increase that would include additional events and recreation activities, such as Lunch with Santa.
 - c. Security Cameras: Tabled until Kim can verify if there are any additional operating costs for the new remote cameras.
 - d. Capital Improvements: Tabled until after the meeting with Martin Koepke.
3. **Backboard Replacement** – The cost to replace the damaged backboard with a plexiglass backboard is \$1,000. It was agreed that both backboards should be replaced so they match.
4. **Baseball Field** – Mayor Andy Shabell spoke with Bishop Brossart High School officials and they confirmed the girls' softball team wants to continue the current arrangement. The team will use the park's baseball field for practices and games and will handle maintenance of the field.
5. **Wish List** - The board discussed various park improvements they would recommend if funding was available:
 - a. Build new upper and lower shelters
 - b. Expand playground
 - c. Replace broken toy shovels in play area
 - d. Build new head wall which Rick Carr designed for drainage pipes at Lake Trailhead
 - e. Implement best practices for managing stormwater runoff into the lake
 - f. Install upgraded stairsteps between lower shelter and Lake Trail
 - g. Purchase shirts and/or name tags for the board members to wear at park events.

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6. **Arbor Day** -The 2020 event will take place April 25 from 10:00 AM – Noon. The trees will be delivered the day prior to the event and Kim will see they are put in water and transported to the park shelter.

NEW BUSINESS

1. Agenda Items for Next Meeting

- a. 2019-20 budget
- b. 2020-21 budget
- c. Meeting with Martin Koepke
- d. Updated security camera costs
- e. Agenda items for next meeting

COMMUNICATION

Kim reminded the board a donor wants to give out a \$100 prize at the Fishing Derby, in memory of his grandson. The donor requests the prize be for the largest fish caught, a category the derby no longer rewards because fish were being dragged up to be measured and consequently dying. The board discussed options, such as giving each participant a ruler to measure his or her own fish, or buckets to tote fish to the shelter and allow the donor to do the measuring. Kim will contact the donor to explain the situation and discuss solutions.

ADJOURNMENT

MOTION: Cathy Combs made a motion to adjourn, seconded by Fred Hollman. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:


Jan Johannemann, City Clerk


Karen Minshall, Chairperson

Dated 3/5/2020

Dated 3-4-2020