



ORIGINAL

**PARK & RECREATION MEETING  
Minutes of April 4, 2018**

The Park and Recreation Board met at the City Building on the above date at 7:00 p.m. with the following members present:

Present:       Jeremy Toy       Karen Minshall       Cathy Combs       Pam Proctor  
                  Fred Hollmann

Also Present: Kim Wagner, Recreation Director

**APPROVAL OF MINUTES:**

**MOTION:** Karen Minshall made a motion to approve the March 7, 2018 minutes, seconded by Cathy Combs. All in favor, the motion passed 4-0 and 1 abstaining.

**VISITORS AND GUESTS:** Justin Bennett and his father, Terry Bennett; Jenni McBride.

**OLD BUSINESS:**

- 1. Budget FY 2017-2018** - To date \$6,626.57 has been spent. Part of the expenditure was routine tree maintenance by The Golden Rule. Owner Roy observed a dying maple near a trail and recommended its removal, although not urgent. Fred suggested the board check on the tree later in the spring, in case the tree recovers.
- 2. Budget FY 2018-2019** – Figures were submitted to the mayor for this budget. The returned numbers in the category of landscaping were lower than requested. Kim Wagner said the mayor would like to hold on the remainder of the landscaping costs until the FY 2019-2020 budget. An email from Karen Barto said the board may get \$5,000. However, the board would prefer the landscaping be completed with the capital improvement construction; Fred will put together numbers and submit.
- 3. Recreational Trails Program Grant** – The board selected a straight-backed style bench, black in color and a mix of six and eight feet in length. Location will be determined by those who can meet at the park on April 12 at 3:00 pm. The grant funds twelve benches.
- 4. Memorial Bench (McBride)** – The bench going into the park in memory of Jenni McBride's daughter will be six feet in length; the color will be a natural tone with a black base. Kim Wagner presented photos of several locations in the park where the bench might be located, and the favored spot was near a group of trees. The group will mark the exact spot at the meeting on April 12. Sam's crew will pour a cement pad for the bench, after which Jenny will be notified.
- 5. Pollination Boxes – Justin Bennett** – Justin presented a comprehensive list of perennials he proposed planting in the three boxes. He met with an agent from the Campbell County Extension Agency who helped him select flowers that are most deer resistant. Fred recommended sizing the boxes with 4' X 6' lumber. The board also requested an on-going maintenance program for the boxes, once the project is complete. Justin has approached his scout master about this and he agreed it would be an excellent service project for their troop. Pam also recommended educational signage, which Terry Bennett said they were considering. Justin proposed placing the boxes in front of the lower shelter. The board would like to investigate alternate locations and will do so at the April 12 meeting.
- 6. Landscape Bid** – The bid has been signed.

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**NEW BUSINESS**

- 1. **Arbor Day April 28, 2018 10:00 AM** – Volunteers should arrive at 9:30 am.
- 2. **Fishing Derby June 2, 2018** – The event will be held from 10:00 AM – Noon. The Kiwanis members will provide hot dogs. Kim Wagner reported that on Thursday, May 31, an adult fishing class will be held in the Annex behind the Alexandria Community Center. A valid fishing license is required to attend.
- 3. **Agenda Items for Next Meeting**
  - a) 2017-18 budget
  - b) 2018-19 budget
  - c) Arbor Day report
  - d) Pollination Box update
  - e) Fishing Derby

**COMMUNICATION**

Jenni McBride proposed having memorials available to the public to put in the park, such as a plant, a bush or a tree. The board appreciated her idea and explained the need to have memorials be compatible with the park's master landscaping plan.

**ADJOURNMENT**

**MOTION:** Karen Minshall made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:

  
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 Karen M. Barto, City Clerk/Treasurer

  
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 Jeremy Toy, Chairperson

Dated 5-4-18

Dated 5/21/2018

Approved 5-2-2018