



PARK & RECREATION MEETING Minutes of June 6, 2018

The Park and Recreation Board met at Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Jeremy Toy Cathy Combs Pam Proctor

Absent: Fred Hollmann Karen Minshall

Also Present: Kim Wagner, Recreation Director

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the May 2, 2018 minutes, seconded by Pam Proctor. All in favor, the motion passed 3-0.

OLD BUSINESS:

1. **Budget FY 2017-18** - To date \$12,581.79 has been spent. Jeremy contacted Sam Trapp, Public Works Director, and confirmed the parking lot bid has gone out. Work will begin June 11, 2018.
2. **Budget FY 2018-2019** – Jeremy Toy reported that the final budget for 2018-2019 will be finalized at the next city council meeting.
3. **Fishing Derby Report** – Kim Wagner reported that a record-breaking 133 children from 18 cities and 4 counties participated in the event. Following is an excerpt from her report:

Saturday, June 2, was a perfect day for the 2018 fishing derby – warm and sunny! While supplies lasted; participants got a t-shirt, kids tackle kit & pencil (from Fish & Wildlife). Loaner poles were available, but just one was borrowed. The Kiwanis Club of Campbell County furnished lunch – Grilled hot dogs, buns, condiments, snack bags and waters, they provided prizes as well – fishing poles, tackle boxes, etc. Additional sponsors were Dunham's Sports (bait), Walmart (\$25 worth of prizes) and Cottingham's True Value (2 kids tool kits). Prizes were given to names pulled out of basket.

4. **Campbell County Extension Agency Grant Update** – In lieu of the butterfly way station, the Campbell County Extension Agency allowed the city to use grant funds to purchase eight trees which have since been planted around the lake. Fred Hollmann met earlier with Kim Wagner to select the sites.

NEW BUSINESS

1. **Dog Day** – The event is scheduled for August 25. Discussion took place about shortening the hours of the event and holding it earlier in the day to avoid the summer heat.
2. **Tree Memorial Policy** – Discussion took place about guidelines for people who want to plant a memorial tree in the park. The board agreed the tree must be at least two inches in diameter and, ideally, professionally planted. A template for a memorial sign will be provided. Kim Wagner brought samples of memorial plaque artwork and prices for a sign provider the city has used. Cathy Combs brought up the name of another vendor whose signs are very durable. She will get a sample to Kim. The board is also considering creating a list of types

of trees for people to select from and partnering with Guidugli Landscape Supplies in making them available. Kim and Pam will set a meeting with them to discuss this option.

3. Agenda Items for Next Meeting

- a) 2017-18 budget
- b) 2018-19 budget
- c) Bid update
- d) Dog Day
- e) Tree Memorial Policy
- f) Agenda items for next meeting

COMMUNICATION

The July park board meeting will take place on July 11 at the park.

ADJOURNMENT

MOTION: Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 3-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer



Jeremy Toy, Chairperson

Dated 7-16-18

Dated 7/11/18