



## PARK & RECREATION MEETING Minutes of October 3, 2018

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Pam Proctor Rick Carr  
Absent: Fred Hollmann  
Also Present: Kim Wagner

### APPROVAL OF MINUTES

**MOTION:** Rick Carr made a motion to approve the September 5, 2018 minutes, seconded by Cathy Combs. All in favor, the motion passed 4-0.

### OLD BUSINESS:

1. **Budget FY 2018-2019** – To date, \$30,244.84 has been spent.
2. **Tree Memorial Policy** – Tabled until next meeting
3. **Golden Rule Tree Pruning** – Tabled until next meeting
4. **Haunted Walk** – This year's event will be from 7:30 PM – 9:00 PM (with actors asked to stay until 9:30 PM). Volunteers will arrive at 5:30 PM. Frankie's Furry Friends Animal Rescue will operate the concession stand. The local high school student clubs have been contacted and agreed to participate in creating scary scenes for the walk. Cash prizes for the best scenes will remain as follows: 1<sup>st</sup> - \$250; 2<sup>nd</sup> - \$200; 3<sup>rd</sup> - \$100. Pam will order glow sticks and luminary supplies.

### NEW BUSINESS:

1. **Board Chair** – Nominations were requested for the vacated chairperson position. Pam Proctor nominated Karen Minshall, Cathy Combs seconded it and the motion passed 4 – 0.
2. **Agenda Items for Next Meeting**
  - a) 2018-19 budget
  - b) Tree Memorial Policy
  - c) Golden Rule Tree pruning
  - d) Haunted Walk Report
  - e) Updated Master Plan
  - f) Agenda items for next meeting

### COMMUNICATION:

Kim reported that the city was awarded \$1000 for the 2018-2019 Campbell County Environmental Stewardship grant. Lacebark elms will be purchased with the funds and planted adjacent to the new basketball court. Kim also informed the board of a pumpkin carving event to be held at the park on October 27.

### ADJOURNMENT:

**MOTION:** Pam Proctor made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:

*Jan Johannemann*  
Jan Johannemann, City Clerk

*Karen Minshall*  
Karen Minshall, Chairperson

Dated 11/8/18

Dated 11-7-18