The Alexandria City Council met on the above date at 7:00 p.m. with Mayor William T. Rachford present and the following members answering roll call:

Council Members:

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barbara Weber</td>
<td>Present</td>
</tr>
<tr>
<td>Stacey Graus</td>
<td>Present</td>
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<tr>
<td>Scott Fleckinger</td>
<td>Present</td>
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<tr>
<td>Bob Simon</td>
<td>Present</td>
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<tr>
<td>Dave Hart</td>
<td>Present</td>
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<tr>
<td>Joe Anderson</td>
<td>Present</td>
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</tbody>
</table>

Also present:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Karen Barto</td>
<td>City Clerk</td>
</tr>
<tr>
<td>Mike Ward</td>
<td>Police Chief</td>
</tr>
<tr>
<td>John Jewell</td>
<td>P&amp;Z</td>
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<tr>
<td>Ron Johnson</td>
<td>P&amp;Z</td>
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<tr>
<td>Mike Duncan</td>
<td>City Attorney</td>
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<tr>
<td>Jeff Pohlman</td>
<td>Fire Chief</td>
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<tr>
<td>Gail Jewell</td>
<td>Ethics</td>
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</tbody>
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Mayor Rachford led the pledge to the flag. Barbara Weber read the invocation.

CEREMONIAL OATH OF OFFICE:

Mike Duncan administered the Oath of Office to the Council Members. Pastor Robert Franklin administered the Oath of Office to Mayor Rachford.

Mr. Duncan then gave a presentation on the rights and responsibilities of elected officials and had prepared a document titled "Orientation and Refresher". Below is a summary:

Section I, Form of Government - The City of Alexandria operates under a Mayor-Council Plan (aka "Strong Mayor") form of government, which is the most popular form of government in Kentucky, especially for a fourth class city such as Alexandria.

The legislative body (6 council members) make the laws as the legislative part, and the Mayor exercises executive and administrative functions, which means he carries out those laws. When council is not in session, either in a committee meeting or in council, technically, they have no authority to make decisions, or to ask the police chief or public works to do something. During the legislative process, council does have authority to guide by operating under the system to create the laws.

Section II, Mayor/Council Functions – Each line item listed in this section was explained in detail, along with the specific requirements and responsibilities for the Mayor and Council.

Section III, Kentucky Sunshine Laws – These laws are very important. Sunshine Laws refer to the Open Meetings Act (having meetings “in the sunshine” or in public), and the Open Records Act. There are specific laws about having meetings and not having meetings. The definition of a meeting under the Kentucky Sunshine Law is that whenever there is a quorum of council, committee, or public agency present, and city business is discussed, that is considered a meeting. He explained what would constitute an illegal meeting; for example, a committee meeting where one other council member wanted to attend the meeting. Now there is a quorum of council, and an illegal meeting of council. He encouraged council to let the committees work with their own members, and then debate it at a regular meeting. The Attorney General has the authority to void any action that may have resulted from an illegal meeting.
Executive Session is a closed session of a public agency (council meeting). Those are frowned upon for the most part. There are exceptions to the Open Meetings Act that allow this, but only under certain circumstances (i.e. discussing litigation, or the sale price of a possible real estate acquisition – something that is not appropriate to discuss in public).

With regard to the Open Records Act, Mr. Duncan explained what an open record is, and the procedure to follow for anyone wishing to view these records.

Section V, Alexandria Planning Commission – Alexandria has its own Planning Commission, and has had one for several years. Kentucky Revised Statute 100 encouraged joint planning commissions, and Boone and Kenton Counties each have one planning commission for their county and cities. A number of Campbell County cities already had planning commissions when this statute was created, and they wanted to continue their own. As a result, there was a statute adopted wherein if a city had its own planning commission from before a certain period of time, then that city will be permitted to keep their own.

Section VI, Annexation – From time to time, council may determine to annex property into the city, or a property owner may come to the city requesting to be annexed.

Mr. Duncan said he would guide the council through each one as it comes up and deal with them on a case-by-case basis.

Section VII, Questions – None

INTRODUCTIONS:

Mayor Rachford then introduced the Fire Chief Pohlman Police Chief Ward, City Attorney Michael Duncan, and City Clerk, Karen Barto. The meetings are videotaped for anyone to view on Insight Cable Channel 16. He then asked each council member to introduce themselves and give a little background information.

Mayor Rachford reviewed the objectives that were a part of his campaign, which include:

- Low Taxes – improve efficiency and monitor every dollar that comes in.
- Consistent enforcement of ordinances – review and change as necessary, but consistent enforcing them.
- Planned growth – make sure to stay within the 5-year Comprehensive Plan and retain the “small town” atmosphere, and stay true to our motto “Where the City Meets the Country”.
- Attracting and retaining businesses – work closely with the businesses, and to request that citizens patronize local businesses. Local business owners will be invited to a council meeting to speak.
- Improve communications and cooperation – between the Mayor/city council and city government/citizens. The website will be updated and he will reinstate the newsletter. There will be Coffee with the Mayor on the 1st Saturday of the month for anyone who wants to talk with him away from council meetings. He will ride along with public works employees during snow removal, and also ride along with police officers. The 1st meeting in March will be in a town hall format in order to find out what is important to Alexandria citizens and how they can best be served.
- Increased community involvement – institute an adopt-a-highway program, and a prayer meeting by the end of January. He also wants to recognize Alexandria’s youth.
- Beautification efforts – clean up the streets, including some state roads if necessary. The Mayor asked everyone to please not litter. He also would like to reinstitute the banners that were put up several years ago.

Mayor Rachford then read this pledge:

"I will be honest and trustworthy, you will always get my best, I will be available and accessible, I will listen to your concerns (we can agree to disagree if necessary), I will always treat you respectfully, I view the office of Mayor as the highest public servant position in the city. We will have a city government that is accountable, open, consistent, frugal, responsive, integrity based that keeps us safe. My campaign motto was to serve you and I plan to live up to that."

Committees of council will be addressed at the next council meeting. Mrs. Weber is interested in re-activating the Beautification Committee.

**MOTION:** Barbara Weber made a motion to reinstate the Beautification Sub-Committee of Council, and had prepared a description: “to assist and advise the mayor and council on any issues relating to the beautification of the city, to help promote the city and citizen good will, recognition of individual citizen efforts to beautify the city.” The motion was seconded by Scott Fleckinger. All in favor, the motion passed 6-0-0.

**APPROVAL OF MINUTES:**

December 2, 2010 Meeting

**MOTION:** Barbara Weber made a motion to approve the minutes of the December 2, 2010 meeting, seconded by Dave Hart. All in favor, the motion passed 6-0-0.

**VISITORS & GUESTS:**

None

**ORDINANCES & RESOLUTIONS:**

Mike Duncan read the following:

First reading:

**ORDINANCE #2011-01** - An Ordinance of the City of Alexandria adopting the 2010 S-12 supplement to the City of Alexandria Code of Ordinances as prepared by the American Legal Publishing Corporation.

Mr. Duncan explained this supplement integrates city ordinance changes through and including Ordinance 2010-01.

**DEPARTMENT REPORTS:**

**Fire Department:** Chief Pohlman explained the fire district is a separate entity, and under KRS 75 they have a separate governing board. He gave a brief report as to how many fire and EMS runs were made last year. He will get a more detailed report at a later date.

**Public Works:** Dave Hart reported the Public Works Committee met prior to the council meeting. Sam Trapp prepared a report showing what streets need attention and the possible costs. All council members were provided with a copy of the report, and Mayor Rachford asked all to review the report to discuss at the next council meeting.
Also, this winter has been the worst since 2003, and salt usage and overtime were two times higher than a normal December. Mr. Hart congratulated the Public Works Department for doing a good job keeping the streets in shape during the snow.

OLD BUSINESS:
None

NEW BUSINESS:
None

COMMUNICATIONS:
Mayor Rachford addressed the postcard that was mailed by Rumpke regarding the new contract for waste pick-up that was negotiated the end of last year. As a part of that agreement, each Alexandria homeowner will be eligible for a 96-gallon waste wheeler and 65-gallon recycling cart at no cost and encouraged residents to contact Rumpke.

Mayor Rachford wanted to thank the Public Works Department for plowing the streets on Christmas Eve so everyone could get to where they were going on Christmas Day.

Mayor Rachford invited everyone to a reception after the council meeting.

ADJOURNMENT:

MOTION: Dave Hart made a motion to adjourn, seconded by Scott Fleckinger. All in favor, the motion passed with a 6-0-0 vote. Meeting adjourned at 8:14 p.m.

KAREN M. BARTO  WILLIAM T. RACHFORD
CITY CLERK  MAYOR

Approved: February 3rd, 2011