



ORIGINAL

CITY COUNCIL MEETING
Minutes of March 17, 2016

Mayor Rachford called the meeting to order at 7:00 p.m. with the following members answering roll call:

Table with 4 columns: Name, Status, Name, Status. Includes Bob Simon (Absent), Stacey Graus (Present), Scott Fleckinger (Absent), Sue Neltner (Present), Sandy Decker (Present), Andy Schabell (Present), Karen Barto (City Clerk/Treasurer), Mike Ward (Police Chief), Mike Duncan (City Attorney), Sam Trapp (Public Works Supt.).

Sue Neltner read the invocation and Mayor Rachford led the pledge to the flag.

APPROVAL OF MINUTES: March 3, 2016

MOTION: Sue Neltner made a motion to approve the minutes of the March 3, 2015 meeting, seconded by Sandy Decker. All in favor, motion passed 4-0-0.

VISITORS & GUESTS: None

ORDINANCES & RESOLUTIONS:

Mr. Duncan read the following:

PRO2016-02: Proclaiming March 13, 2016 as Alexandria Student Painters Day in the City of Alexandria and urging all citizens to participate wholeheartedly in this observance.

RES2016-02: Authorizing the KY Bond Development Corp to issue up to \$7,000,000 of Bonds in one or more series for use by Transylvania University and its affiliated Organizations.

This is the second resolution, similar to a bond resolution that council approved a couple of months ago. The City was asked to join a consortium organized by Kentucky League of Cities to make bonding financing easier in order to generate economic development throughout the Commonwealth. Each participant organization can only do \$10,000,000 of sponsorship a year. Alexandria had some left, so we are being asked to sponsor a bond for Transylvania University. Several other cities will join us, and this is the last one we will do this year. This will eventually help the City, and we are not obligated to repay any debt. The only thing the City gains is the opportunity in the future for other entities to do bond financing so that they can invest money in the City of Alexandria. There is no cost to the City, KLC will reimburse us for time spent preparing the resolution.

MOTION: Andy Schabell made a motion to approve Resolution #2016-02, seconded by Stacey Graus. All in favor, the motion passed 4-0-0.

DEPARTMENT REPORTS:

City Clerk: None

Police Department: Chief Ward deferred to the committee reports.

Public Works: Sam Trapp explained last year's hail storm damaged the roofs on the City Building and Community Center. They filed an insurance claim, received a check, and advertised for public bids to replace the roofs. Only one bid was received, and council has a copy of that bid.

MOTION: Stacey Graus made a motion to accept the bid of Lauer Roofing to repair and replace the City Building and Community Center roofs, seconded by Sue Neltner. All in favor, the motion passed 4-0-0.

Also, Sam Trapp reported the City is registered and will participate in the reverse salt bid again this year.

Sue Neltner said someone had approached her about the condition of Carriage Park Drive. Sam is putting together a five-year plan and will be assessing all the streets. He added there are a number of other streets that are in need of repair.

Zoning Administrator: See report attached.

Personnel Committee: Andy Schabell

They met this evening and recommended approval of a new job description – Police Social Service Coordinator. Chief Ward explained this position is a licensed social worker for the police department. 70-80% of all police calls for service are social service related. Police are good at responding to calls, handling crises as they happen, and providing a temporary solution, but follow-ups are sometimes hard to perform because the officer is often interrupted because of an emergency or accident. This non-hazardous/non-sworn position was created to handle the follow-up. This person will primarily have normal business hours, but there will be times when they are on call, or have to come out in the evening, and he will adjust their schedule accordingly. NKU's Department of Social Services assisted him in developing the job description and will assist with the screening process. This will open the door for a partnership with NKU for potential internships (free labor, research potential). No one in Kentucky has this position.

The Personnel Committee also discussed amending the ordinance to include the position of seasonal laborers for Public Works. Sam Trapp explained this is so he can hire part-time help to add to his crew during the summer months. They would not be limited to work at any particular place, but wherever they are needed. Part of the job description is working with heavy equipment, so they will have to be at least 18 years old. Mr. Schabell said the committee recommended approval as well.

Based upon these recommendations, Mr. Duncan prepared the following ordinances.

Mr. Duncan then read the following ordinances as a First Reading:

ORDINANCE #2016-02: An ordinance amending Chapter 35 of the City Code of Ordinances by creating new Section 35.21 therein in order to create the non-sworn position of Police Social Services Coordinator, amending Section 35.17 to add that position to the allowable positions in the police department, and amending Section 37.02 in order to provide for the job description for that position.

ORDINANCE #2016-03: An ordinance amending Chapter 35 of the City Code of Ordinances by creating new Section 35.03 therein in order to create the position of Public Works Laborer-Seasonal, amending Section 35.02 in order to provide for the job description for that position.

Beautification Committee: Sue Neltner

The Alexandria Clean-Up Day is April 2nd. Unfortunately the Boy Scouts are unavailable to help, so she is looking for students from BBHS and CCHS and any adults willing to help. She will also be meeting with Greg Guidugli on Tuesday to begin the cleanup on Washington Street, Tribute Park, and South Sign.

Finance Committee: Stacey Graus

The committee is continuing to work on the budget. More detail is needed before submitting it for approval.

NEW BUSINESS:

Ms. Neltner thanked Sam Trapp for removing the Christmas Tree decorations. Around the time of the Super Bowl, she was contacted about a letter that was sent to various businesses. It had to do with gambling boards and alcohol, stating KRS statutes, and cautioning them not to serve patrons who are "over the limit", and other items. It was sent on city letterhead, signed "City Officials" but no council names. She was on vacation at the time, has not seen the letter, but wants to find out where it came from. No one had seen it or heard about it.

OLD BUSINESS: None

COMMUNICATIONS:

- April 1, 2, 3 – Campbell County Cleanup Days
- April 2 – Alexandria Cleanup Day
- April 23, 9:00 – 1:00 Campbell County Shred Day at the DAV
- April 27, 28, 29 – KLC City Officials Academy – If council want to attend, contact Karen.
- March 19 – Easter Egg Hunt at Alexandria Community Park

MOTION: Stacey Graus made a motion to go into Executive Session pursuant to KRS 61.810(1)(b) to discuss real estate purchase or sale; KRS 61.810(1)(c) concerning personnel issues; and KRS 61.810(1)(f) concerning litigation-related issues. The motion was seconded by Andy Schabell. All in favor, the motion passed 4-0-0.

MOTION: Stacey Graus made a motion to return to regular session, seconded by Sandy Decker. All in favor, the motion passed 4-0-0.

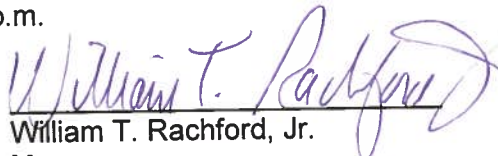
ADJOURNMENT:

MOTION: Andy Schabell made a motion to adjourn, seconded by Sandy Decker. All in favor, the motion passed 4-0-0. The meeting adjourned at 8:13 p.m.



Karen M. Barto
City Clerk/Treasurer

Date: 4/12/16



William T. Rachford, Jr.
Mayor

Date: 4/12/16

Approved: **April 7, 2016**