Mayor Rachford called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

- Stacey Graus Present
- Bob Simon Absent
- Sue Neltner Absent
- Susan Vanlandingham Present
- Scott Fleckinger Present
- Andy Schabell Present
- Karen Barto, City Clerk/Treas.
- Mike Ward, Police Chief
- Mike Duncan, City Attorney
- Sam Trapp, Public Works Superintendent

**APPROVAL OF MINUTES – April 5, 2018**

**MOTION:** Andy Schabell made a motion to approve the minutes of April 5, 2018, seconded by Scott Fleckinger. All in favor, the motion passed with a 3-0-1 vote with Mr. Graus abstaining.

**VISITORS & GUESTS**

1. **Dr. David Rust, Superintendent of Campbell County Schools**
   He gave a presentation on Campbell County Schools that included his background, the state of the district, return on investments by producing high quality students for the taxpayer’s dollar, and plans for the future.

**ORDINANCES & RESOLUTIONS**

*Mr. Duncan read the following:*

**Second Reading:**

**ORD2018-01:** Amending Chapter 111 of the City’s Code of Ordinances in order to regulate food trucks and to provide for their licensing.

Mr. Duncan explained this ordinance creates a definition of food truck and food truck vendor. Section 2 provides an option for a one-year license. Section 3 eliminates the requirements of a statement from a licensed physician if handling food, replacing it with a requirement to submit current Health Department permits, and to keep those permits updated if they expire during the one-year permitted period. If food trucks have a commissary where they get the food instead of making it on the truck, a separate Health Department permit would be required for the commissary.

**MOTION:** Stacey Graus made a motion to approve ORD2018-01, seconded by Scott Fleckinger.

Mr. Schabell had discussed this new ordinance with Marty Meersman (Marty’s Waffles Food Truck). Mr. Meersman had not vended in Alexandria for two years because of the old ordinance’s strict regulations and he was very happy with the one-year license and removing the requirement of the doctor’s letter. He is hoping that he can get back in Alexandria.

All in favor, the motion passed with a 4-0-0 vote.

*Mr. Duncan then read:*

**RES2018-02:** Authorizing and approving an Interlocal Agreement between Campbell County Fiscal Court and the City of Alexandria for the resurfacing of Neltner Road.
This Resolution authorizes the Mayor to execute an interlocal agreement that had been worked out between Sam Trapp, the County PW Superintendent, Mr. Duncan, and the County Attorney’s Office regarding resurfacing Neltner Road which is part city, part county. This agreement allows the City to bid the resurfacing out and then recover up to $30,000 from the County for their portion of the road.

**MOTION:** Stacey Graus made a motion to adopt RES2018-01, seconded by Susan Vanlandingham. All in favor, the motion passed 4-0-0.

**DEPARTMENT REPORTS**

City Clerk – Karen Barto: This past week, new telephone system software was installed to replace the old “patched” system after a storm had damaged it about a year ago. Chief Ward explained a whole new system would have cost $18,000 to replace. The majority of handsets were okay, so only the computer and the software behind the phone system were replaced at a cost of $2,200.

**Public Works Report:** See report attached.

**Zoning Department:** See report attached.

**Finance Committee – Scott Fleckinger:** They met tonight to review the 2018-19 budget and were pleased with how it looks so far. There still needs some fine-tuning, and a final draft will be presented to council for approval on May 17th.

**NEW BUSINESS**

**Thatcher Ct/Poplar Ridge Drainage Bids-Review & Award:** Bids were opened last week. Eaton Asphalt was low bidder at $77,289.25, which was below the engineer’s estimate.

**MOTION:** Scott Fleckinger made a motion to accept the Eaton Asphalt bid in the amount of $77,289.25, seconded by Andy Schabell. All in favor, the motion passed 4-0-0.

**OLD BUSINESS**

Mr. Graus had a couple of items he wanted to bring up:

- There is Honda Accord that has been parked in the Park & Ride at 547 for several months. It looks like it’s broken down and he wondered why it is still there. He is aware that it is not in the City but Chief Ward will check into this.
- There is a 3-way stop at Main/Riley Road intersection. The stop sign coming from Riley Road had been moved back by the State, but he thinks it is too far back now.
- Vehicles heading south on AA and attempting to turn right onto 709 will stop at the red light and wait to turn, but others will veer off on the shoulder to turn right, passing the other vehicles. Past complaints have not produced any action, and he’d like someone to talk to the State again to see if this can be remedied before there’s a bad accident.

Chief Ward requested a Special Safety Committee to review information on the mobiles and the cordless radios for the new radio system discussed a few months ago. He expects to get this information on the best and final offer from the counties sometime in May. The three major vendors they are looking at are Harris, Motorola, and Kenworth. He would feel better discussing this at a Safety Meeting before asking council to allow him to spend $170,000 on his word alone. After a short discussion, it was decided to schedule a Special Safety Committee meeting on May 10th.
Mr. Schabell asked for an update on the two vehicles that were declared surplus. Karen Barto explained one vehicle was bid on, paid for, and the process went smoothly. The other vehicle was won by someone in Alabama who was a first-time bidder, and apparently he didn’t know how this process worked. Both she and the govdeals.com representative have been unsuccessful in attempting to contact the bidder. The deadline has now passed, so this will probably have to go back out for bid. Overall, she was happy with this process.

COMMUNICATIONS

- April 16<sup>th</sup>: Alexandria Community Park was stocked with 1,400 catfish
- April 21<sup>st</sup>, 11:00 a.m. – 2:00 p.m.: Rescheduled date for Community Park Cleanup
- April 28<sup>th</sup>, 10:00 a.m., Community Park: Arbor Day, 800 saplings will be given away
- April 28<sup>th</sup>, 9:00 a.m. – 1:00 p.m.: Campbell County Shred Day at the DAV, 5-box limit
- May 3<sup>rd</sup>: Town Hall Meeting at the Community Center – Open meeting/dialogue with residents on their questions, concerns, compliments, etc.
- The ad hoc committee formed to address issues with the youth and community has received about 350 responses to a survey.
- May 17<sup>th</sup>: Ethics Training immediately following Council Meeting – City Council and the Alexandria Ethics Board are required to attend training by KLC in order for the City to become a “City of Ethics”.
- May 19<sup>th</sup>: Kids to Park Day at the Community Park – More information will follow.
- May 31<sup>st</sup>: Adult Fishing Class, “Angler’s Legacy”, at the Community Center. The Game & Wildlife Division will teach adults how to fish.
- June 2<sup>nd</sup>, Alexandria Community Park: Fishing Derby

ADJOURNMENT

MOTION: Scott Fleckinger made a motion to adjourn, seconded by Susan Vanlandingingham. All in favor, the motion passed 4-0-0. The meeting adjourned at 8:25 p.m.

Karen M. Barto, City Clerk Treasurer

Dated: 5-4-2018

William T. Rachford, Jr., Mayor

Dated: 5-4-2018

Approved: May 3, 2018