



**PARK & RECREATION MEETING
Minutes of September 7, 2011**

The Park and Recreation Board met on the above date at 7:00 p.m. with the following members present:

Karen Minshall, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Jeremy Toy	Present
Rebecca Reese	Present

Karen Minshall, the chairperson called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Cathy Combs made a motion to approve the August 3, 2011 minutes, seconded by Pam Proctor. All in favor, the motion passed with a 5-0 vote.

VISITORS & GUESTS:

- Jared Fischessor and his father, Robert Fischessor, 5654 Cutters Trace, Melbourne, KY 41059, 859-635-0085. See new business below.
- Mayor Bill Rachford
- Melinda Grizzell, Alexandria Police Department

OLD BUSINESS:

- Upper parking lot improvements:
 - Cathy Combs presented the Jolly Landscaping proposal for plantings around the new dumpster area. The board discussed the quote and recommended getting another bid.
 - Jeremy met with the city engineer to discuss costs for paving the lot. Due to the cost, he advised rolling this into a five-year plan. In phase one we could put gravel in the baseball field closest to the parking lot and create a small ramp between the current lot and the field, to allow for overflow parking in the field.
 - In order to meet the cost of the parking lot repaving, the board discussed putting some of each year's annual budget into escrow. The mayor was present and said that this would be permissible. The board would like confirmation on this.
- Haunted Walk:
 - Guest Melinda Grizzell informed the board that the women of the Alexandria Police Department would like to operate the concession stand again this year. The proceeds will go to their employee fund—which supports such programs as the School Resource Officer. The menu will include water, hot chocolate, pop corn and hot dogs. Melinda asked that the board please advertise the food in advance and address how to handle requests from the high school students doing the trail activities.
 - It was advised that the high school students doing the trail activities should be provided with water ahead of time OR have their hands stamped, giving them permission to get free water at the concession stand.
 - Pam will ask Sam Trapp if we can use the golf cart (gator) to set up the Walk and take water to the students ahead of time.
 - A costume contest for children ages 6-7 was discussed.
 - Invite Shari Hennekes to attend the October board meeting and give us an update on local businesses planning to have booths. This will determine what

time the evening will begin. If there are at least 15 booths, the Pre-Walk can begin between 5:30 pm and 6:00 pm. The Walk will begin at 7:30 PM either way.

- o Recruiting volunteers:
 - Pam has contacted both Campbell County High School and Bishop Brossart HS, arranging for Jeremy and her to speak to the student clubs about participating.
 - Scout Troops should be invited to help as tour guide
 - Rebecca reported that Holly Hill will not be able to help; however, she is going to invite her church's youth group.
 - Mayor Rachford recommended contacting Ron Duty's church's youth group
 - Cathy is going to invite the Alexandria United Methodist Church's youth group to participate.
- o Rebecca proposed hiring a DJ for the event and will look into availability and cost
- o Pam will email the Haunted Walk Task list to all of the board members.
- o Admission will be \$1 per person, \$5 maximum per family

NEW BUSINESS:

- Plants by repaired steps in playground: tabled
- Reverse baseball field: To be incorporated into five-year plan referenced above.
- Repair of steps in playground: Jared Fischessor presented an Eagle Scout Project proposal that would improve steps in the playground area of the park above the steps recently repaired by Daniel Vennemann as part of his Eagle Scout Project. Jeremy Toy made a motion to approve the project and Cathy Combs seconded the motion. All in favor, the motion passed with a 5-0 vote. Jared must now receive project approval by his Scout Master.
- Agenda items for next meeting.

ADJOURNMENT:

MOTION: Pam Proctor made a motion to adjourn, seconded by Jeremy Toy. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:



Pam Proctor, Secretary



Karen Minshall, Chairperson

Dated 10-5-11

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