



PARK & RECREATION SPECIAL MEETING
Minutes of December 28, 2011

The Park and Recreation Board met on the above date at 6:00 p.m. with the following members present:

Pam Proctor	Present
Cathy Combs	Present
Jeremy Toy	Present
Vacancy	
Vacancy	

Vice-chair Jeremy Toy called the meeting to order at 6:00 pm.

VISITORS & GUESTS:

- **Suggestions for new members**
 - The board reviewed their phone conversations with the mayor and the names of community members who might be interested in serving on the board. Jeremy said that Rebecca Reese would be returning to the board. However, he thought she would first have to be sworn in by the mayor.
 - Electing a Chair – Jeremy expressed interest in serving as chair, which Pam and Cathy supported. Therefore, Pam nominated Jeremy Toy to serve as chair of the park board and made a motion that he fill the office of chair. A vote was taken and the motion passed 3-0. This left the vice-chair position vacant. Cathy agreed to take this position; Jeremy will have to see if two offices (treasurer and vice-chair) can be held at the same time.
- **2012 events**
 - The board discussed the events they would like to retain in the annual calendar of park events: Easter Egg Hunt, Fishing Derby and Haunted Walk. However, they would like to put “Lunch with Santa” on hold, particularly if the Village Green city-wide Christmas event occurs next year.
 - The inability to email each other restricts the board in terms of planning for the annual events. Therefore, a committee chair will be appointed for each event, with one other board member serving as vice-chair. Therefore, only two members will be responsible for each event—permitting them to email and meet without holding a special meeting.
 - Jeremy asked Pam to pursue an event for summer that would be themed around dogs. She agreed to do so.
- **Five-year plan**
 - New parking lot to be done in phases over the first three years of five-year plan
 - 1a – grade the hill and install drainage
 - 1b – underlayment—possibly pervious pavers and/or rain garden
 - 2 – pave
 - 3 – beautification
 - Jeremy will research what amount of money would be needed for each phase and preset to the city council. First he will ask the mayor to get from the city engineer the dollar amount for each phase
 - Jeremy will ask Karen Barto if we can set aside Park Board money for future matching grants
 - Tree-lined boundary along athletic field trail

- Trail Signage—Pam presented samples and quotes from Dale Cruze for entrance signs to lower park area and also for trails. The board thought this could come out of annual budget.
- Playground equipment – possibly in years 4 and 5 of the five-year plan
- Jeremy will prepare two plans: a five-year plan and a seven-year plan.
- **Grants**
 - Pam reported that she continues to check the posting for Wal-Mart's three grants (local, state and national).

ADJOURNMENT:

MOTION: Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 3-0 vote.

Attested to and submitted by:


Pam Proctor, Secretary


Jeremy Toy, Chairperson

Dated 1/04/2012

Dated 1/4/2012