



PARK & RECREATION MEETING
Minutes of February 1, 2012

The Park and Recreation Board met on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Rebecca Reese	Present
Vacancy	

Jeremy Toy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Cathy Combs noted a correction for the January 4, 2012 minutes. The Fishing Derby date should be changed from June 9 to June 2. Pam Proctor made a motion to approve the January 4, 2012 minutes, seconded by Rebecca Reese. All in favor, the motion passed with a 4-0 vote.

VISITORS & GUESTS:

OLD BUSINESS:

- Park five-year plan
 - Jeremy is completing the plan and will submit to the Alexandria City Council.
 - Pam reported that the Area Technology School may not be able to assist in building the stone columns for signs this year. Instructor Jimmy Lee Porter hopes they can do it in the fall of 2012.
- Budget – Cathy Combs presented the record of expenditures to date. Based on those figures, the board discussed how the remainder of the funds would be used.
 - Park events – Easter Egg Hunt, Arbor Day and Fishing Derby.
 - Park beautification and improvement – this would include landscaping dumpster beautification (possibly planting trees in the area), putting in ground cover next to new steps installed in playground area last year, and continued care of landscaped areas by lower shelter, restrooms and streetscape. Cathy Combs will put this out to bid to local landscapers
 - Mulch – Pam will see if this could be included in the Safety Grant as it was last year.
 - Master landscape design - hire a landscape architect to design a master landscape plan for entire park. Rebecca will contact the University of Cincinnati to see if there may be an opportunity for a student or design class to take this on as a project; Jeremy will research recommendations among his associates
 - Relocate and improve disc golf pads – Pam will research how other parks have addressed this.
- Easter Egg Hunt – Rebecca Reese, chair of this event, reported these plans.
 - Starting time 11:00 AM with set up starting at 9:30 AM
 - Pam will handle signage
 - Press to be contacted
 - Concession stand was discussed. Jeremy observed that the event goes very quickly and that there would be little time for it.
 - Prizes - a gold certificate in an egg will replace the gold egg; there will be two gift baskets per age group (four age groups total)

- o Candy – WalMart donated enough stuffed eggs from last year to meet most of the demand. Rebecca will purchase candy and stuff the extra eggs needed. Jeremy recommended also purchasing Ring Pops; they are always popular. Rebecca is also going to order some small toys in bulk from a catalog supplier.
- o Photos with Easter Bunny – A special photo area will be staged.
- o Student assistants - Rebecca highly recommended a student she knows to act as the bunny that day. She will also recruit four other student volunteers to help with the event.
- o Petting area – Rebecca proposed having live rabbits and chicks for the children to view. She is going to contact Karen Barto to see if this would be approved within city codes. If it is acceptable, she will try to locate a supplier.
- Arbor Day/Spring Clean up – the mayor emailed Jeremy and spoke with Rebecca. He said the cleanup day needs to happen earlier than the April 21 Arbor Day. The board is concerned there may not be enough work for a large community turn out. Jeremy is going to arrange a meeting with Sam Trapp at the park and ask him to identify the work that needs to be done. Arbor Day was tabled until a decision is made about the park cleanup activity.
- Board Vacancy – Steve Hamburg has accepted the mayor's invitation to join the Park and Recreation Board.
- Wal-Mart Grant – Pam reported that municipalities are not eligible for state and national Wal-Mart grants. However, she did submit a letter to the Alexandria Wal-Mart, requesting funds for park beautification.

NEW BUSINESS:

- Color in our Communities Grant – Rebecca will see if the Beautification Committee plans on applying and notify Pam. If the Beautification Committee does not apply, Pam will apply on behalf of the park.
- Agenda items for next meeting.

ADJOURNMENT:

MOTION: Rebecca Reese made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:

for *Cathy Combs* *Vice Chairman*
Pam Proctor, Secretary

Jeremy Toy
Jeremy Toy, Chairperson

Dated *3/14/12*

Dated *3/14/2012*