



ORIGINAL

PARK & RECREATION MEETING
Minutes of April 4, 2012

The Park and Recreation Board met at Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Rebecca Reese	Present
Steve Hamberg	Present

Jeremy Toy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Jeremy Toy made a motion to approve the March 14, 2012 minutes, seconded by Cathy Combs. All in favor, the motion passed with a 5-0-0 vote.

VISITORS & GUESTS:

- Martin Koepke, 3804 Settle Road, Cincinnati, Ohio 45227, 513-561-7379, mkoepke@cinci.rr.com

OLD BUSINESS:

- Park five-year –
 - Upper parking lot expansion - Jeremy sent the plan to the mayor and also met with both Mayor Rachford and Sam Trapp to discuss the upper parking lot expansion. Sam received a quote for \$16,500 that would provide a gravel underlayment for the area that was previously a small baseball field. The board then measured the area and reviewed design options with landscape architect Martin Koepke. He is going to draft a diagram of an 80' X 124' area that retains green space and allows for approximately 25 additional parking spaces.
 - Jeremy asked each board member to email him with any last recommendations for the five-year plan. He will do a final edit and submit to the mayor. He will also ask Sam to hold on reversing the placement of the remaining baseball field until a final design is approved for the expanded upper parking lot.
 - Lower parking lot expansion – Martin Koepke measured the lower parking lot and advised that by widening the lower lot by six feet, an additional number of parking spaces could be gained. However, a survey would be recommended to confirm property boundaries. Jeremy will speak with Sam about this possible expansion of the lower parking lot.
 - The board explained its desire for a landscape architect to design a long-range master plan for Alexandria Community Park. He advised the board to prepare a list of items we would like and that he could then give us a quote for such a design. The board considers this a top priority issue and would use the master plan as a guide and template for all future projects.
- Budget –
 - Based on the figures Karen Barto provided Cathy Combs, the park budget may be sufficient to pay for the upper parking lot expansion during this fiscal year.
 - Jeremy said the mayor confirmed that funds from the former park board checking account, moved to the general fund, will be dedicated to park projects.

gravel only JT PSP

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- Sam said the fish stocking does not come out of the park budget. However, any park project hours related to the lake should be documented and sent to Sam so he can claim for matching in-kind hours for FINS project.
- Remaining fiscal year expenses includes the Fishing Derby, beautification around the dumpster area, and trail signs.
- Park Beautification –
 - Cathy wanted confirmation that she should advise Smith and Jolly to proceed with the beautification around the dumpster. The board noted that she should proceed, as the board previously approved the project.
 - Pam brought trail sign samples designed by Dale Cruze. The board approved the size and design. Pam will give Dale the go-ahead. The trail sign locations could be staked out at the same time the upper parking lot is staked out.
- Easter Egg Hunt Report – approximately 150 children participated in the 2012 Easter Egg Hunt with 2500 eggs collected. The cost for supplies was \$200. Committee chair Rebecca Reese will contact WalMart to see if they would be willing to donate left-over Easter items as they did last year. She recommended that the holding area be relocated next year to the lower portion of the playground.
- Arbor Day Update - Jeremy made a motion to have Arbor Day at the park in April. Pam Proctor seconded the motion. All in favor, the motion failed to pass with a 0-5-0 vote. The board decided not to hold the event this year in lieu of other major projects.
- Fishing Derby – Committee chair Cathy Combs reported that the event will be held on Saturday, June 2 in the morning. Attendees will sign-in, receive a t-shirt and a snack, before the derby begins. Prizes will be awarded in three categories, based on the type of fish stocked in the lake: catfish, bass and trout. There will be prizes for the three largest fish caught in each category (the specially designed board will be used to measure the fish). Jeremy will design an award display board to list the winners each year. Pam will see if a stock display board is available on line.

NEW BUSINESS:

- Disk Golf – Pam contacted Fred Salaz, who designed disc golf courses for Kenton and Boone County parks and A. J. Jolly Park. He came out to the park and emailed some recommendations, including an 18-hole course in an undeveloped part of the park that would involve clearing brush. The board prefers to keep the golf course in the upper public area. They advised Pam to contact Fred and see if he can work within these parameters and also use the existing golf equipment.
- Park Master Plan – see item number one of this report
- Agenda items for next meeting

ADJOURNMENT:

MOTION: Cathy Combs made a motion to adjourn, seconded by Jeremy Toy. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:


Pam Proctor, Secretary


Jeremy Toy, Chairperson

Dated 5/2/2012

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