



**PARK & RECREATION MEETING**  
**Minutes of May 2, 2012**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Rebecca Reese	Present
Steve Hamberg	Present

Jeremy Toy called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:** Pam Proctor made a motion to approve the April 4, 2012 minutes, seconded by Cathy Combs. All in favor, the motion passed with a 5-0 vote.

**VISITORS & GUESTS:** Sam Trapp, Director of Public Works and Bill Rachford, Mayor

**OLD BUSINESS:**

- Master Plan – Jeremy received an email from Mayor Rachford stating that the park board will only have \$10,000 in its budget for the next fiscal year. This will revise the master plan and also reduce what the board is able to do for the annual events. The board prepared a revised budget (see below) that Jeremy will submit to the mayor.
- Design plans for landscape architect – Pam will contact Martin Koepke to see if he received the files of the park she emailed him. She will also ask if he is able to send a drawing of the parking lot expansion design discussed at the April meeting. Jeremy has the master files and can make copies for Martin upon request.
- Parking Lot Expansion – Sam Trapp requested drawings before proceeding with requesting a bid for the gravel. Pam will request this from Martin Koepke. Sam requests that the lower lot expansion wait until the scope of demolition is determined.
- Disk Golf – Pam reported that Fred Salaz has offered to design a nine-hole course in the area between the upper dam and the trail along the creek. The cost would be the tee signs (@\$175) and the nine rubber tee mats (\$175). He would not charge a design fee. The majority of the board is in favor of going with the relocation, noting it would draw a different age-range to the park. The board would like cement pads, not rubber. Sam Trapp said his crew could do this, when their schedule permitted. Pam will notify Fred to request a drawing and that he present it at the June board meeting.
- Budget – The board has spent an estimated \$7,200 to date this fiscal year. The remaining funds will be dedicated to the upper lot expansion. The mayor reported that the city has to make significant budget cuts for next year. However, if the board would submit a revised budget request, he would consider it. The board prepared the following proposed budget.
  - \$5000 Landscape architect design
  - \$2000 Plants and beds maintenance (Smith and Jolly)
  - \$5000 Landscaping
  - \$3000 Capital improvements – lower parking lot
  - \$3000 Events (Easter Egg Hunt, Fishing Derby, Haunted Walk)
- Fishing Derby – Cathy Combs reported that volunteers should arrive at 8:00 AM. She is going to purchase prizes for first and second place in each category. Rebecca

recommended seeking the prizes from Wal-Mart. She said she would be meeting with the new Wal-Mart manager the following day and asked Cathy to let her know what the park would like donated. Cathy said she would email the list of prizes to Rebecca prior to her meeting.

**NEW BUSINESS**

- Bishop Brossard/Ball Field Discussion – Jeremy reported a meeting he attended with Bishop Brossart High School (BBHS), Mayor Rachford and Sam Trapp. BBHS requests the city allow them to make the Alexandria Community Park the home field for the BBHS girls' softball team. In exchange they would make major upgrades to the caliber of the field. A fence would have to be installed around the outfield and they would need the field location to remain as is. The board had a number of questions for the Mayor about this arrangement. Bill Rachford advised Jeremy to email him all of the board's questions and he would contact BBHS about them.
- Agenda items for next meeting

**ADJOURNMENT:**

**MOTION:** Cathy Combs made a motion to adjourn, seconded by Jeremy Toy. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:

  
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Pam Proctor, Secretary

  
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Jeremy Toy, Chairperson

Dated 6/6/2012

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