



**PARK & RECREATION MEETING
Minutes of July 11, 2012**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Rebecca Reese	Present
Steve Hamberg	Present

Jeremy Toy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Cathy Combs made a motion to approve the June 6, 2012 minutes, seconded by Rebecca Reese. All in favor, the motion passed with a 5-0 vote.

VISITORS & GUESTS: Sam Trapp and Leon Hoskins, Alexandria Department of Public Works; Alexandria Mayor Bill Rachford; and Boy Scout Jared Fischessor. Jared reported on the status of his project to repair/replace the upper steps in the playground.

OLD BUSINESS:

- 2012-13 FY Budget
 - 2011-12 Report – the board spent \$21,483.00 in the 2011-12 FY. This included budgeted funds and event profits. There is still \$1617.00 from a previous checking account that will carry over into this FY. Sam will be billing us for the lower parking lot work and we can use the former checking account funds rather than drawing from the new FY.
 - 2012-13 FY plans – The board had to revise its spending plans, based on the reduced park board budget of \$10,000. The plans follow:
 - Landscaping/Architect - \$3,500
 - Maintenance by Smith and Jolly - \$2,000
 - Capital Improvement Projects - \$2,500
 - Events - \$2,000 (Fishing Derby, Arbor Day, Haunted Walk)
- Identification of park areas needing maintenance - Sam and Leon identified areas on various trails that require attention. The board asked them to proceed with these capital improvements. Sam and Leon will add them to their work schedule. Leon requested replacement trail signs for the smaller trails; Pam will handle. It was noted that the wooden playground equipment is deteriorating and needs to be replaced. However, the cost for new equipment exceeds the board's annual budget.
- Master Plan – Pam will invite Martin Koepke to attend the August board meeting to discuss this topic.
- Bishop Brossart High School contract update – The mayor said Bishop Brossart High School has secured the \$30,000 in funds necessary to improve the field and bring it up to regulation standards. The contract is under discussion; Jeremy will forward to the board a draft copy he received from the mayor. Items to be reviewed are the automatic five-year contract extension, rain dates and priority over Knothole and other users.
- Haunted Walk – A separate meeting will be held to discuss plans for the event. Parking issues will be reviewed. The mayor suggested having a shuttle to transport people to the park from the fair grounds.

NEW BUSINESS

- Agenda items for next meeting

ADJOURNMENT:

MOTION: Jeremy Toy made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:


Pam Proctor, Secretary


Jeremy Toy, Chairperson

Dated 8/1/12

Dated 8/1/2012