



**PARK & RECREATION MEETING  
Minutes of July 10, 2013**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present	Steve Hamberg	Present
Pam Proctor	Present	Fred Hollmann	Absent
Cathy Combs	Present		

Jeremy Toy called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:** Cathy Combs made a motion to approve the June 5, 2013 minutes, seconded by Steve Hamberg. All in favor, the motion passed with a 4-0 vote.

**VISITORS & GUESTS:**

**OLD BUSINESS:**

1. Upper Park Master Plan – The board reviewed the concept drawing submitted by Martin Koepke and broke it down into a five-year phased plan as follows:
  - a. FY 2013 - 14
    - i. Vegetative and hedge plantings around new upper parking lot
    - ii. Sam may pave path surrounding baseball field, confirm that he will use the Koepke design
    - iii. The entrance will not be shifted, as the design calls for, due to cost.
  - b. FY 2014 – 15
    - i. Black top new portion of upper parking lot and basketball court
    - ii. Demolition of old basketball court
    - iii. If funds permit, black top entire upper parking lot and pave bordering sidewalk
  - c. FY 2015 – 16
    - i. Plantings around playground area and relocated basketball court
  - d. FY 2016 – 17
    - i. Plantings around maintenance building
  - e. FY 2017 – 18
    - i. Replace wooden playground equipment
2. Disc Golf Course
  - a. Pam contacted Fred Salaz and covered items raised in June board meeting. He was paid a \$300 design fee for the drawings he provided. He agreed to meet with Sam in August to provide instructions on areas to be cleared for fairways. Sam will then rent a bob cat and clear the areas.
  - b. Tom Recker, [tom.reckner@fuse.net](mailto:tom.reckner@fuse.net), is a troop committee member for Troop 96 of Alexandria. They are looking for some service projects. Pam and Jeremy informed him of the disc golf project and the signature hole landscaping and kiosk signage opportunity. Tom is interested; a planning meeting is being set.
3. Budget – FY 2013-2014 – The City Council gave the park board a budget of \$14,000. The proposed budget was revised.
  - a. Movie Night was removed
  - b. Trash Cans were already purchased
  - c. Disc Golf insufficient to pay for bob cat rental. Income from sponsorship of tee-hole signs will offset some of that expense.

- d. Park board revenue: clarification is needed on how to handle park board income from Haunted Walk, Tee Hole Sponsors and Grants. Jeremy and Cathy will set up a meeting with Karen Barto and the mayor to discuss. Pam will contact Karen Barto to confirm that the conservation grant will not be taken out of the 2014 budget.

**REVISED 2013-2014 Alexandria Park and Recreation Budget**

	Unit Price	Quantity	Price	Subtotal
<b>Events</b>				<b>\$3,500</b>
Halloween	\$1,000	1	\$1,000	
Fishing Derby	\$1,000	1	\$1,000	
Arbor Day	\$750	1	\$750	
Disc Golf Tournament	\$750	1	\$750	
<b>Maintenance</b>				<b>\$2,000</b>
Late summer clean up	\$300	1	\$300	
Fall clean up	\$300	1	\$300	
Spring clean up	\$1,400	1	\$1,400	
<b>Landscaping</b>				<b>\$6,000</b>
Upper parking lot area	\$6,000	1	\$6,000	
<b>Capital Improvement</b>				<b>\$3,500</b>
Security cameras	\$600	1	\$600	
FINS Display Case	\$1,500	1	\$1,500	
Misc.	\$400	1	\$400	
Lake entrance signs and columns	\$1,000	1	\$1,000	
French Drain				
Doggie Bags				
				<b>\$15,000</b>

**NEW BUSINESS**

- Walk-a-thon – Steve Hamberg suggested the possibility of an annual Walk-a-thon to raise funds for new playground equipment planned for FY 2017-18. If the park cannot receive income, could the city collect the proceeds and make a donation to the park?
- Agenda items for next meeting

**COMMUNICATION:**

None

**ADJOURNMENT:**

**MOTION:** Pam Proctor made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:

*Pam Proctor*

Pam Proctor, Secretary

Dated 9/4/2013

*Jeremy Toy*

Jeremy Toy, Chairperson

Dated 9/4/2013