



**PARK & RECREATION MEETING
Minutes of August 7, 2013**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Steve Hamberg	Present
Fred Hollmann	Present

Jeremy Toy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Cathy Combs made a motion to approve the July 10, 2013 minutes, seconded by Steve Hamberg. All in favor, the motion passed with a 5-0 vote.

VISITORS & GUESTS: Tom Reckner, Alexandria, and Tim Comer, Alexandria – 635-6036, with Boy Scout Troop 96. Their troop is interested in doing service projects for the park. Here are the board recommended projects with comments where applicable:

1. Haunted Walk: Erect a scary booth for the October 19 Haunted Walk. They are interested and will discuss at their troop meeting on August 12.
2. Disc Golf:
 - a. Fairways: they are interested in clearing the fairways as an Eagle Scout project. They have access to a bobcat and have done similar projects in the past. Tim Comer will attend the August 28 meeting with Fred Salaz, to evaluate the scope of work.
 - b. Signature golf kiosk: This is also a possible Eagle Scout project. It would involve building a kiosk/sign structure to hold disc course information and landscaping the area around the sign.
3. Trash cans: The scouts could build a platform here to hold a trash can. It involves leveling a four-foot square area, placing 4" X 4" poles in the ground and pouring a cement pad on which a garbage can will be placed.

OLD BUSINESS:

1. Haunted Walk –
 - a. Volunteers – Pam and Jeremy will contact high school clubs; Jeremy will contact NKU student life groups; Cathy Combs has secured a group of volunteers from HGC Construction; Boy Scout Troop 96 may participate; Pam will invite Rebecca Reese to participate again.
 - b. Prizes – consideration is being given to having monetary prizes for first, second and third place scenes around the lake. Jeremy will ask Karen Barto if the board can legally give away money.
 - c. Entrance fee – it will have to be determined if canned goods will be required and if the high school clubs will take responsibility for collecting them.
 - d. Support staff – Pam contacted the Fire Department and will contact the Police Department to request assistance with parking and for participation from the Explorers; she will also see if the Christmas in Alexandria volunteers want to staff the concession stand again.
 - e. Businesses – Pam sent Shari Hennekes a flyer soliciting participants which Shari sent out to local businesses

- f. Supplies – Pam will order the glow necklaces
 - g. Publicity – Pam will contact Chris Mayhew; she will also update the two signs for the highway
2. Upper Park Master Plan – Phase one of the master plan will be implemented in this fiscal year.
 - a. Landscaping - Fred Hollmann will create a landscape design and do a plant count for the area between the two upper parking lots and the hedge row. He will also estimate the cost. Cathy Combs will ask Jolly Landscaping to provide a price quote. She will also explain that there will be additional phases over the next four years and the board would ask that they keep that in consideration when they price this job.
 - b. Path – Sam Trapp will be paving the path around the baseball field. Pam will ask him to let the board know what date he will begin the project. The board would like to review the master plan with him before he starts the paving.
 3. Disc Golf Course – On August 28 Sam Trapp and Fred Salaz will meet at the park to identify the areas to be cleared for fairways. Tim Comer will also attend and see if this may be a potential Eagle Scout Project. Pam and Fred Hollmann will attend to evaluate if this is a good use of the park land.
 4. Budget – FY 2013-2014 – Jeremy clarified that \$1,000 needs to be cut from our current budget. The board will address this as the year progresses. Cathy presented a final report on our expenses from FY 2012-2013.
 5. 2013 Conservation Tree Grant – Fred Hollmann will select the tree for this grant, see that it is planted and make arrangements for it to be purchased per instructions from Karen Barto. The park received \$400 for this purchase.

NEW BUSINESS

- Memorial Tree Request – A citizen made a \$100 donation for a memorial tree to be planted at the park. The board determined that this is not enough money to purchase a tree large enough to survive and recommended that the minimum donation for such a request be \$175 (in order to purchase a tree with a 1.5 inch diameter).
- Update on maintenance list – Pam is going to review the maintenance list submitted to public works earlier this year and update the status of the work request.
- Agenda items for next meeting

COMMUNICATION:


ADJOURNMENT:

MOTION: Cathy Combs made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:



 Pam Proctor, Secretary



 Jeremy Toy, Chairperson

Dated 9/4/2013

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