



PARK & RECREATION MEETING Minutes of March 2, 2016

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Jeremy Toy Cathy Combs Karen Minshall Pam Proctor

Absent: Fred Hollmann

Also Present: Kim Wagner, Recreation Director Bill Rachford, Mayor

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the February 3, 2016 minutes, seconded by Karen Minshall. All in favor, the motion passed 4-0-0.

VISITORS AND GUESTS: None

OLD BUSINESS:

1. Budget –

- **FY 15-16** –To date the board has spent \$6,395. There are remaining funds in the maintenance account. Cathy Combs suggested using them to trim dead tree branches. The Board agreed. Cathy will contact Fred Hollmann to discuss and identify what trees to trim.
- **FY 16-17** – The Board proposed a budget of \$51,370 for the 2016-17 fiscal year.
 - a. \$ 7,700 – General Expenditures (tree trimming and bed maintenance)
 - b. \$ 2,950 – Events (Haunted Walk, Arbor Day, Fishing Derby)
 - c. \$ 720 – Security Cameras
 - d. \$40,000 – Capital Improvements (repaving of Lake Trail)

In consideration of the major capital project, the Board reduced general expenditures and tabled the master landscaping plan for the coming year. This proposal will be reviewed by the Mayor and the Council's Finance Committee on April 21.

- #### 2. Landscaping
- Cathy Combs presented a proposal from Guidugli's Lawn care and Landscaping for bed maintenance at the park, including five monthly clean-ups and two major clean-ups, one in the spring and one in the fall.

MOTION: Cathy Combs made a motion to approve the \$3,785 Guidugli proposal, seconded by Karen Minshall. All in favor, the motion passed 4-0-0.

- #### 3. Park Path
- CT Consultants is preparing specifications and plans for the trail project so it can go out to bid. They hope to have the bid process take place by March 31 and open bids April 14, pending Mark Brueggemann's approval of the plans. The Board requests the contract include provision for a site inspector to ensure the project is implemented according to plans. The capital improvement budget was increased sufficiently to account for this fee.

NEW BUSINESS:

- #### 1. Boy Scout Projects
- Kim Wagner met with the boy scouts at the park and presented the projects the scouts were considering. Several of the projects include building steps. Jeremy noted that it would be good to have all park steps have continuity of design. The Board agreed and will request that any future projects follow the design used on the steps

built by past Eagle Scouts in the playground area. Pam Proctor requested that a fine crushed limestone also be specified. She also noted that the existing steps need to be refilled and will contact Sam Trapp about this.

2. **Agenda Items for Next Meeting were discussed:** The Budget, Landscape and Tree Trimming, Lake Trail Project, Boy Scout Projects and Arbor Day.

COMMUNICATION:

The Easter Egg Hunt will take place at the Park on March 19. Kim Wagner will keep the Board informed of any other planned events for the Park.

ADJOURNMENT:

MOTION: Pam Proctor made a motion to adjourn, seconded by Karen Minshall. All in favor, the motion passed with a 4-0-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer



Jeremy Toy, Chairperson

Dated 4/7/16

Dated 4/6/16