



**PARK & RECREATION MEETING
Minutes of January 4, 2017**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Fred Hollmann
Pam Proctor

Also Present: Kim Wagner, Recreation Director

Absent: Jeremy Toy

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the November 2, 2016 minutes, seconded by Pam Proctor. All in favor, the motion passed 3-0.

VISITORS AND GUESTS:

- Patrick and Sean Mertens, Boy Scout Troop 96 were present. Patrick needed a board signature confirming the completion of his Eagle Scout project at the park. He also requested a letter of recommendation, which Kim Wagner agreed to provide.

OLD BUSINESS:

1. **Budget – FY 16-17** – The total spent as of 01/03/2017 is \$30,267.93. Fred Hollmann will contact Guidugli Landscaping concerning a bill not yet received for their October clean up at the park.
2. **Conservations Grant** – The board agreed to apply for the full \$3000 to purchase trees to plant around the maintenance garage following the master plan design.

NEW BUSINESS:

1. **Capital improvement projects for FY 2017-2018** – The board selected the basketball court relocation, per the Master Plan, for the next park improvement project. An engineering study and bids will be required to get accurate numbers. Following are estimates only.
 - a. \$3,000 – engineering scope of project and bid package
 - b. \$35,000 – site prep and surfacing
 - c. \$4,000 – basketball hardware
 - d. \$1,000 – lines
 - e. \$8,000 – landscaping
2. **Agenda items for next meeting** - Budget, next year's capital improvement project, Arbor Day plans.

COMMUNICATION:

Kim Wagner said that a new chapter of the Kiwanis has been established in Alexandria and they would like to do a project at the park. She also reported that the mayor would like to see several activities put in place: a park clean-up day and a Santa-related activity at Christmas.

ADJOURNMENT:

MOTION: Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 3-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer



Karen Minshall, Co-Chairperson

Dated 2-1-17

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