



ORIGINAL

**PARK & RECREATION MEETING
Minutes of July 5, 2017**

The Park and Recreation Board met at the Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Pam Proctor
Fred Hollmann

Also Present: Kim Wagner, Recreation Director

Absent: Jeremy Toy, Chair

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the May 3, 2017 minutes, seconded by Pam Proctor. All in favor, the motion passed 4-0.

VISITORS AND GUESTS: None

OLD BUSINESS:

1. **Budget-FY 2016-2017** – The expenditures to date are \$55,469.51. The final tally should be available at the next meeting, when all purchases have been invoiced.

2. **Budget-FY 2017-18**

A. Per an email from the mayor to Jeremy, the budget will be as follows:

General expenses	\$8,000
Event expenses	\$ 2,500
Cable/Cameras	<u>\$720</u>
Total	\$11,220

Capital Improvements \$35,000 (for parking lot, concrete walkway and path from bathroom to lower parking lot)

B. The board would like clarification if the \$35,000 allocated to capital improvement funds is contingent on the Recreational Trails Program grant.

3. **Conservation Grant** – A portion of this \$1,500 grant to the city will be used to plant trees in the park. Kim Wagner is working with Guidugli Landscaping to coordinate this and another project elsewhere in the city.

4. **Upper Parking Lot Addition** –

A. Pam commented on the continuing pooling of water in that area as well how to maximize parking spaces in that area. Fred said the city's engineer should be tasked with addressing those issues as part of the project.

B. Funding for this project will come through the Recreational Trails Program grant. Kim has emailed the RTP grant project manager and is waiting to hear when funds will be released.

NEW BUSINESS:

1. **Fishing Derby Report** – At least 92 children participated in this year's event, based on the number of T-shirts given away. The new method of giving everyone a ticket to a door prize

drawing worked well in place of former prizes for length and numbers of fish caught. Local community partners added to the success of this year's event. The board is extremely grateful to the Alexandria Kiwanis for providing and serving hot dogs and water to all the participants and their families as well as contributing seventeen door prizes. Kim Wagner also contacted WalMart and received from them a donation of free chips to the event.

- 2. **Park 20th Anniversary Event** – Kim Wagner proposed a special event at the park to celebrate the park's twentieth anniversary. The board agreed and plans are underway to host a birthday party on Saturday, September 23 from 2:00 PM – 4:00 PM. It was agreed that John and Jennifer Stein should be contacted ASAP as well. The focus of event will be a fun event at the park, including food, fun activities and possibly live music. A brief time will be set aside for the mayor to welcome everyone and recognize key contributors who helped make the park a reality.
- 3. **Park Memorials** – Kim brought photos of the existing memorial plaques in the park, showing their deterioration. Discussion was held on what materials might be used in the future to withstand weather damage. Fred suggested pavers with laser lettering and Cathy Combs will contact a vendor about cost.
- 4. **Dog Day at the Park** – The event will be held on Saturday, August 19, from 10:00 AM – 2:00 PM. Pam will work with Kim to contact PetValu and coordinate other aspects of the event.
- 5. **Agenda Items for Next Meeting**
 - A. Final 2016-2017 expenses
 - B. Official 2017-18 budget
 - C. Update on Recreational Trails Program grant
 - D. Update on Dog Day event
 - E. Park's 20th Anniversary Celebration
 - F. Agenda items for next meeting

COMMUNICATION: Could Sam see that the two dead trees are removed the park? Also, the weeds need to be sprayed in the playground area.

ADJOURNMENT:

MOTION: Pam Proctor made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer

Dated 8-3-17



Karen Minshall, Vice-Chairperson

Dated 8-2-17