



ORIGINAL

**PARK & RECREATION MEETING
Minutes of July 11, 2018**

The Park and Recreation Board met at Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

- Present: Jeremy Toy Karen Minshall Pam Proctor Fred Hollmann
- Absent: Cathy Combs

APPROVAL OF MINUTES:

MOTION: Pam Proctor made a motion to approve the June 6, 2018 minutes, seconded by Fred Hollmann. All in favor, the motion passed 4-0.

OLD BUSINESS:

1. **Budget FY 2017-2018** – Tabled until next meeting.
2. **Budget FY 2018-2019** – The Mayor sent the email below to the board stating that the 2018-2019 Budget approved by the City Council.

Categories are:

60.4005 Park Expenses		
60.4010 General	11,000	Add Landscaping for BB Ct
60.4020 Event	2,500	
60.4025 Cable Cameras	720	
Grand Total	<u>14,220</u>	
Capital Imp	30,000	
Budget WITH Capital Imp	44,220	

3. **Trail/Basketball Court Bid Update** –
 - a. The project was completed and the board very satisfied with the overall work. There were two items of concern that Fred will address with Sam Trapp. One edge of the parking lot is about five inches above ground and is subject to erosion. The board would like to see that packed with soil. The area by the basketball is bare soil. Fred will inquire if that will be seeded.
 - b. The board discussed landscaping around the new lot and basketball court. Fred advised, and the board concurred, that the tree selection for the perimeter of the new parking lot and basketball court should be identical. Lace Bark Elms were planted in the buffer between the old section of the upper parking lot and the new upper parking lot. One has died. Kim located a crabapple for this spot. However, the board vetoed that and wants that area to remain all Lace Bark Elm. The rest of the landscaping ideas remain true to the original master plan, with the addition of Norway Spruce at the south end of the basketball court and the new parking lot. Fred also proposed large boulders at strategic locations by the basketball court and the space between the court and the playground.
4. **Dog Day** – Kim Wagner submitted a flyer listing the planned events for this year’s Dog Day and a report stating that she has contacted vendors about participation. Pam reported that a local girl scout troop requested participation in the event as part of their desire to see a government committee in action. They will be staffing the rock painting station. Karen Minshall advised that some sample “dog” rocks be provided. Pam said that Kim already has that prepared.

5. Tree Memorial Policy –

- a. Kim Wagner submitted a brochure with details on how to apply to have a memorial tree planted in the park. The board liked it and agreed to proofread it.
- b. Sample memorial etched plaques are being designed by Dale Cruze. Price to be determined.
- c. Karen Minshall recommended that it would be worth tracking how many memorial trees were planted in the past five years, so we can anticipate how many to expect in the future and plan accordingly.
- d. Karen also proposed announcing an opportunity for businesses, organizations and individuals to sponsor one of the larger trees that will be used to landscape the new upper parking lot and basketball court. The cost for the Lace Bark Elms already planted there was \$400 per tree. The sponsorship would be time-limited, so all the trees are the same size when planted.

NEW BUSINESS

1. Agenda Items for Next Meeting

- a. 2017-18 budget
- b. 2018-19 budget
- c. Bid update
- d. Dog Day
- e. Tree Memorial Policy
- f. Agenda items for next meeting

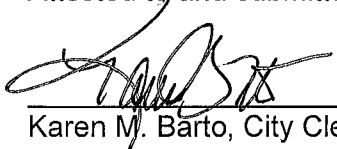
COMMUNICATION

- Jeremy Toy read an email from Steve Hamburg, commending the board on all the new projects and upgrades to the park.
- Karen Minshall noted that Mary Guidugli and her husband want to pay for a plaque for the memorial bench in the park in memory of Jenni McBride's daughter and granddaughter.
- The board recognized Jeremy Toy's resignation from the board, due to his move to Cold Spring, and thanked him for the amazing job he has done as chair since January of 2012.
- Pam reported a question a neighbor asked her to pass on to the board. Would it be possible for people to use boats in the park lake?

ADJOURNMENT

MOTION: Karen Minshall made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:



 Karen M. Barto, City Clerk/Treasurer



 Jeremy Toy, Chairperson

Dated 8-2-18

Dated 8-1-18