



PARK & RECREATION MEETING Minutes of May 2, 2018

The Park and Recreation Board met at the City Building on the above date at 7:00 p.m. with the following members present:

Present: Jeremy Toy Karen Minshall Cathy Combs Pam Proctor

Absent: Fred Hollmann

Also Present: Kim Wagner, Recreation Director

APPROVAL OF MINUTES:

MOTION: Karen Minshall made a motion to approve the April 4, 2018 minutes, seconded by Cathy Combs. All in favor, the motion passed 4-0.

MOTION: Karen Minshall made a motion to approve the April 12, 2018 Special Meeting minutes, seconded by Cathy Combs. All in favor, the motion passed 4-0.

OLD BUSINESS:

1. **Budget FY 2017-18** - To date \$6,436.57 has been spent. Jeremy Toy will contact the mayor to learn the status of the bid for the upper parking lot.
2. **Budget FY 2018-2019** – Jeremy Toy will contact the mayor to learn what the city council approved for the park board's final budget for 2018-2019.
3. **Recreational Trails Program Grant** – The board selected a straight-backed style bench, black in color and a mix of six and eight feet in length.
4. **Arbor Day Report** – Kim Wagner reported that the event went well and most of the saplings were given away. The remainder will be available for give-away at the Community City. Jeremy recommended adding a second dunking station for people wrapping their saplings.
5. **Pollination Boxes** – Justin Bennett has withdrawn his Eagle Scout project proposal to build the boxes at the park. This was because the scouts will not be able to provide on-going maintenance required by the park board for the boxes.

The board discussed its grant application to the Campbell County Extension Agency proposing a waystation pollination area for butterflies. Cathy Combs made a motion to provide Kim Wagner, Pam Proctor and/or Karen Minshall authority to withdraw the grant application if it required the park to add the waystation area to its maintenance budget. Pam Proctor seconded the motion. All in favor, the motion passed 4-0.

6. **Fishing Derby** – Cathy Combs will order T-shirts for the June 2, 2018 event. Kim confirmed the Kiwanis will again provide hot dogs for the event. She will also see if they will provide prizes, as they did last year. Kim will also get snacks and water to go with the meal.

NEW BUSINESS

1. **Agenda Items for Next Meeting**
 - a) 2017-18 budget
 - b) 2018-19 budget
 - c) Fishing Derby report
 - d) Pollination Box update

COMMUNICATION

Kim Wagner reported that Clean-up Day at the park went very well, with 29 volunteers showing up to help. If the event is done again, some type of dumpster or system would be advised to collect the various piles the debris the volunteers gathered throughout the park.

The June park board meeting will take place at the park.

ADJOURNMENT

MOTION: Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 4-0 vote.

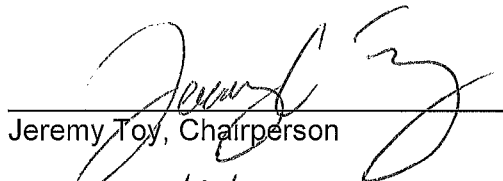
Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer

Dated 6-7-2018

Approved 6-6-2018



Jeremy Toy, Chairperson

Dated 6/6/2018