



ORIGINAL

PARK & RECREATION MEETING Minutes of November 7, 2018

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Pam Proctor Rick Carr
Fred Hollmann

Also Present: Kim Wagner

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the October 3, 2018 minutes, seconded by Fred Hollman. All in favor, the motion passed 5-0.

OLD BUSINESS:

1. **Budget FY 2018-2019** – To date, \$31,437.35 has been spent. Pam noted that a past email from Karen Barto stated extra money would be put into the general expenditures account for landscaping around the new basketball court. Cathy Combs will check with Jan Johannemann to confirm that some of the money in that account may be used for this.
2. **Tree Memorial Policy** – The board reviewed and approved the brochure prepared by Kim Wagner.
3. **Golden Rule Tree Pruning** – Fred Hollmann met with Roy Gariffo, owner of The Golden Rule Tree Service, to discuss what trees need addressing in the park, with the understanding that the budget provides for one day of Roy's service. Roy identified several locust trees that are a safety risk. Kim also reported that Sam Trapp wanted to know what would be done about a fallen oak tree. Fred will ask Roy to remove that oak stump as well.
4. **Haunted Walk** – Kim Wagner reported that the event was postponed one week, due to high winds. There were five scenes performed by the two local high school Beta Clubs. Other community volunteers included a girl scout troop that operated the concession stand, Alexandria Police VIPs that assisted with parking and security, and NKU students who assisted as trail guides. Attendance was 454 people at \$2 per person. Prize results are as follows:
 - a. 1st place \$200 Campbell County High School Beta Club
 - b. 2nd place \$150 Campbell County High School Beta Club
 - c. 3rd place \$100 Campbell County High School Beta Club
 - d. 4th place \$50 Bishop Brossart High School Beta Club
 - e. 5th place \$50 Bishop Brossart High School Beta Club

Postponing the event reduced the number of volunteers available to help and lowered the number of scenes performed on the walk. Cathy Combs made a motion that in the future, if circumstances require the event to be canceled on the scheduled date, it will not be postponed or rescheduled, seconded by Pam Proctor. All in favor, the motion passed 5-0.

NEW BUSINESS

1. **Master Plan** – The master plan for the upper park, begun six years ago, is nearly complete (see communication below). At the next meeting the board will discuss topics to consider for

another long-range plan and strategic next steps. Rick Carr gave an example of a long-range design plan he created for a ten-acre space behind the former Campbell County court house on Main Street. His design included an amphitheater and bike paths.

2. Agenda Items for Next Meeting

- a) 2018-19 budget
- b) Golden Rule Tree pruning
- c) Master Plan
- d) Bench update
- e) Agenda items for next meeting

COMMUNICATION

Kim reported that four trees have been planted along the new basketball court, in accordance with the master plan, using the funds it received from the 2018-2019 Campbell County Environmental Stewardship grant. She said the annual Campbell County Conservation District grant has been released. The board agreed that we should apply for it to fund the shrubs identified on the master plan for the area near the new upper parking lot.

Kim received an email from Jenni McBride saying that her church has collected enough lids for two more benches in the park, identical to the memorial bench recently put in the park in memory of Jenni's daughter. The board expressed appreciation for this donation and agreed that the benches would be a good addition to the park. The board requests final approval on where they will be located.

ADJOURNMENT

MOTION: Fred Hollmann made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:


Jan Johannemann, City Clerk


Karen Minshall, Chairperson

Dated 1/3/19

Dated 1-2-19