



ORIGINAL

**PARK & RECREATION MEETING
Minutes of September 5, 2018**

The Park and Recreation Board met at Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Pam Proctor Fred Hollmann
Cathy Combs Rick Carr

Also Present: Kim Wagner

APPROVAL OF MINUTES:

MOTION: Pam Proctor made a motion to approve the August 1, 2018 minutes, seconded by Cathy Combs. All in favor, the motion passed 4-0.

OLD BUSINESS:

- Budget FY 2018-2019** – To date, \$29,880.88 has been spent. Note that a \$517 item in the Events account is a carry-over from an uncashed check last fiscal year.
- Dog Day** – Kim Wagner reported that the event was once again a success and well-attended. In total, 64 dogs were registered; 56 owners signed in; additional family members and friends attended as well. Community partners for the event included Frankie’s Furry Friends Rescue, Girl Scout Troop #2870, Beta Club volunteers from Campbell County and Bishop Brossart High Schools, and PetValu. Pam Proctor observed the success of the temporary dog open play area in the baseball field and proposed doing this on a semi-regular basis. The idea was discussed briefly and not recommended, noting the maintenance and staffing necessary during and following dog play.
- Tree Memorial Policy** – Kim brought memorial plaque samples prepared by Dale Cruze. The board approved of the signage material. Kim prepared a template for the sign wording and design, which the board also approved. Karen Minshall noted that the brochure should clearly state that all wording for the plaques must be approved by the board. Fred Hollmann recommended approaching our tree vendor about a discounted price.
- Rotary memorial tree location** – the tree has been purchased and planted adjacent to the playground.

NEW BUSINESS

- Haunted Walk** – The 2018 event will be on Saturday, October 20 from 7:30 pm – 9:00 pm with an entrance fee of \$2.00. Karen Barto notified the board that a tax for the fee may be required by the Commonwealth; legislation is pending. Tickets will also be given to each person for the Zombie Store. Kim reported that more luminaries need to be purchased, which the board approved. Rick Carr agreed to serve as one of the judges.
- Campbell County Extension Environmental Stewardship Grant** – Fred Hollmann advised purchasing Allee Lacebark Elm trees with this grant, to be located around the upper shelter. Public Works will have to handle planting the trees, as the \$1,000 matching grant may not be used for labor. The board also discussed types of trees to plant around the new basketball court, if there are remaining grant funds. Fred recommended upright European Hornbeam for the middle row between the court and the parking lot. He recommended Acer Rubrum Armstrong Red Maple and fir trees for the outside area of the court. He also said the limelight hydrangea is an attractive choice.

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3. Agenda Items for Next Meeting

- a) 2018-19 budget
- b) Tree Memorial Policy
- c) Golden Rule Tree pruning
- d) Haunted Walk
- e) Agenda items for next meeting

COMMUNICATION


ADJOURNMENT

MOTION: Pam Proctor made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:



Jan Johannemann, City Clerk



Karen Minshall, Vice-Chairperson

Dated 10/4/18

Dated 10-3-18