PARK & RECREATION MEETING
Minutes of October 2, 2019

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall  Cathy Combs  Rick Carr  Pam Proctor
          Fred Hollmann

Also Present: Kim Wagner, Recreation Director  Andy Schabell, Mayor

Visitors: Susan Vanlandingham  Jenny Vildibill

APPROVAL OF MINUTES:

MOTION: Pam Proctor made a motion to approve the September 4, 2019 minutes, seconded by Cathy Combs. All in favor, motion passed 5-0-0.

OLD BUSINESS:

1. **Budget FY 2019-2020**: Cathy Combs reported that $8,157.05 has been spent this fiscal year.

2. **Next park master plan**: Pam Proctor observed the board has identified areas in both the upper park and lower park that could be the focus of the next master plan. Fred Hollmann said he would like to stay away from any projects that add maintenance tasks to the park and risk falling into disrepair in the future. Karen Minshall observed the upper shelter is too small and in very poor shape.

3. **'19-'20 FY Capital Improvement projects**: Incorporated into discussion on master plan.

4. **RTP Grant**: The board discussed ways to spend the approximately $12,000 in remaining RTP funds. See item #6 for additional RTP fund expenditures.
   
   a. **$2,000**: The amount Kim Wagner said would be required to install the benches the board approved at the September meeting.
   
   b. **$4,000**: The amount estimated to seal and stripe the parking lots, per the Mayor's request.
   
   c. **$6,000**: Karen Minshall proposed funds to purchase upgraded security cameras. The board agreed. Kim Wagner will pursue their purchase after confirming they qualify under the RTP grant.

5. **Lake Maintenance and Preservation**: At the July board meeting two critical areas were observed along the Lake Trail that have deteriorated significantly due to poor drainage and erosion. Rick Carr, Pam Proctor, Sam Trapp and Kim Wagner met at the lake to discuss options for repair, in hopes of using the RTP funds to cover the cost of repair. Following this meeting, Rick Carr prepared engineering drawings and received a contractor quote of $17,600 to replace and repair drainage pipes in the two locations and add rock along the banks for erosion control. Twelve thousand dollars of this cost is labor, because regular trucks cannot be used to make the repairs without damaging the asphalt trail and the distance to transport materials using special equipment is about a half-mile from the parking lot.

   The RTP funds are not enough to cover the trail repair. The Mayor said the city does not have funds budgeted for this work, unless Public Works has some to cover this repair.
Therefore, the lake trail repair was tabled until funds are available. Cathy Combs advised addressing it during discussion for the next fiscal year budget.

6. **Benches around lake** – Kim said the seventeen benches have been delivered. The next step is for cement footers to be poured.

**NEW BUSINESS**

1. **Haunted Walk** – The event will be held Saturday, October 19 from 7:30 – 9:00 PM, with a $2 admission. NKU students have volunteered to help as guides. The Beta Club advisors of local high schools have been contacted about participating. However, the clubs have not yet met. Volunteers should arrive at 5:30 PM. Discussion took place about the amount of prize money for each scene.

2. **Update Cameras** – Karen said the current cameras are old. There are also more areas of the park that need surveillance. The purchase of newer and more cameras is recommended to manage vandalism.

3. **Boating on the lake** – Discussion took place on whether to allow boating on Alexandria Lake. An email message from Kentucky Fish and Wildlife FINS Coordinator was referenced, in which Dane Balsman said there were no rules against boating on FINS lakes. The board was divided on the subject.
   a. Pam Proctor proposed a one-year trial period. Karen Minshall agreed.
   b. Mayor Schabell said he discussed the issue with Public Works Director Sam Trapp and they are concerned the depth of water, up to 29 feet at the edge of the lake, is too great for a safe entry into the water with a boat.
   c. Rick Carr said that kayaking requires a dock or some type of support to hold onto when entering the lake, such as exists at A. J. Jolly Park. He also said that fishing lines are cast far into the lake and could possibly hit boaters.
   d. Kim Wagner expressed concern over children with boats coming to the lake without supervision and the risk of their falling in without life jackets. She also said that boating would tear up the property and create a muddy area along the lake’s edge. For these reasons, the majority of board members did not approve boating on the lake.

4. **Agenda Items for Next Meeting**
   a. 2019-20 budget
   b. Next park master plan
   c. RTP grant
   d. Security cameras
   e. Haunted Walk
   f. Agenda items for next meeting

**COMMUNICATION**

- Kim Wagner reported that a Campbell County Extension Agency grant is available for $1,000 and that she will be applying for trees for the area near the playground.
- Kim Wagner reported that she placed an order for Silky Dogwood, Pin Oak, River Birch and White Pine saplings for Arbor Day, 2020.
- Kim Wagner reported Susan Vanlandingingham recruited volunteers to clean up the lower shelter. Woodmen of the World had a “Giving Together Project” grant that paid for the supplies and pizza. Workers devoted three hours to painting all the picnic tables.
- Rick Carr reported he had been in communication with Jimmy Lee Porter, masonry instructor at the Campbell County Area Technical Center, about high school students building a stone wall near the Lake Park trail head. The students would do the labor for
free, but the city would need to pay for the stone and concrete footer. Rick estimated supplies could cost up to $8,000. There are not enough funds in the park budget to pay for this project.

ADJOURNMENT

MOTION: Fred Hollmann made a motion to adjourn, seconded by Rick Carr. All in favor, the motion passed 5-0-0.

Attested to and submitted by:

Jan Johannemann, City Clerk

Karen Minshall, Chairperson

Dated 11/7/19

Dated 11-6-19