



ORIGINAL

**PARK & RECREATION MEETING
Minutes of November 6, 2019**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Rick Carr Pam Proctor
Fred Hollmann

Also Present: Kim Wagner, Recreation Director Andy Schabell, Mayor

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the October 2, 2019 minutes, seconded by Pam Proctor. All in favor, motion passed 5-0-0.

OLD BUSINESS:

1. **Budget FY 2019-2020** – Cathy Combs reported \$10,462.55 has been spent this fiscal year. Pam Proctor recommended spending \$3,000 from the Capital Improvement account on replacement of broken sand diggers in the playground. The Mayor stated this would be maintenance, not capital improvement. However, he said it could be allocated from the general expenses account.
2. **Next park master plan:** Pam Proctor recommended this be tabled as there are not enough funds allocated to the park budget to execute major projects. The Mayor said if the board presents the City Council with project ideas, it will be given consideration. The rest of the board said they wanted to pursue a master plan. They agreed to discuss at the January board meeting and prepare a list of areas in the park that could be improved and/or developed. Rick Carr identified the possibility of outside funding sources from foundations. He has a contact who may provide names of such foundations.
3. **RTP Grant** – Kim Wagner reported the items that were purchased with the remaining RPT grant funds: parking lot striping, new benches around Lake Loop Trail, cement and possibly labor to install benches and repair of clogged storm drain that broke up the asphalt lake trail. She also spoke with Dave Orth about installing concrete steps to connect the upper and lower park where there are currently wood box-style steps with limestone fill.
4. **Security Cameras** – Kim Wagner got a quote to update the camera system at the park, for which RTP funds can be used. The price includes four new cameras (eight-camera capability for future expansion), new recorder cables and labor to install. Police will be able to remotely access camera footage from their cruiser with this new system.
5. **Haunted Walk Report** – Kim reported 777 people attended the 2019 Haunted Walk. She also asked the board to finalize prize amounts for the winning scenes. Here are those results:
 - a. First place (Campbell County High School) - \$200
 - b. Second place (Bishop Brossart High School) - \$150
 - c. Third place (Campbell County High School) - \$100.

NEW BUSINESS

1. **Agenda Items for Next Meeting**
 - a. 2019-20 budget
 - b. Develop and prioritize list of areas for park improvement

- c. Next park master plan
- d. 2020-21 budget proposal
- e. Agenda items for next meeting


COMMUNICATION

- Kim showed the board photos of significant erosion on the upper dam, where new benches had been installed. The board agreed the benches should be removed.
- The Mayor said the 2020 meeting dates were due by the end of this year. Pam proposed that meetings be reduced to quarterly. The mayor advised that canceling meetings is wiser than not scheduling them. The board agreed and dates for the next year were provided by Karen Minshall.
- The January meeting is scheduled for January 8.

ADJOURNMENT

MOTION: Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed 5-0-0.

Attested to and submitted by:


Jan Johannemann, City Clerk


Karen Minshall, Chairperson

Dated 1/9/2020

Dated 1-8-2020