



ORIGINAL

**PARK & RECREATION MEETING
Minutes of January 2, 2019**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Pam Proctor Rick Carr
Fred Hollmann

Also Present: Mayor Andy Schabell and Recreation Director Kim Wagner

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the November 7, 2018 minutes, seconded by Fred Hollman. All in favor, the motion passed 5-0.

OLD BUSINESS:

- Budget FY 2018-2019** – To date, \$43,940.62 has been spent. Cathy confirmed that there is \$3000 in the General Expenditures account provided for landscaping around the new basketball court and upper parking lot area. This will be addressed at the next meeting.
- Golden Rule Tree Pruning** – Fred Hollmann reported that Roy Gariffo, owner of The Golden Rule Tree Service, provided a day's worth of tree removal service. Roy trimmed locust trees hanging over the playground area and removed a fallen oak. He still has another half day of work left to remove the oak tree stump. Fred estimates that, in the future, we will only need one and a half days annually of routine tree work.
- Master Plan** – Karen Minshall opened the floor to ideas for long-range plans for the park. Pam Proctor mentioned improving the existing park shelters, adding handicap accessible playground equipment (per Sam's recommendation) and hiring a landscape architect to design plans for the lower park area around the lake. Rick Carr mentioned erosion control for lake sediment management and the possibility of state funding for this. All board members agreed that replacing the shelters should be top priority. Mayor Schabell asked the board its opinion of a dog park, noting that there are grants for such a project. Cathy Combs agreed with the concept but expressed concern that there isn't enough space at the park for it. The rest of the board members agreed on the idea of a dog park, if funding and space could be found.
- Bench Update** – Kim Wagner asked the board where it would like the two benches donated by Jenni McBride to be placed. After discussion, it was decided that they will be put in the picnic area on the hill overlooking the lake.

NEW BUSINESS:

- 2019-2020 Budget** – The budget requests for general expenditures, events and security cameras will remain the same as in past fiscal years. For capital improvements, the board agreed to request funding to hire a landscape architect to assist in concept and design for a new shelter in the upper area. Pam will contact Martin Koepke, who did the first master plan design, to see if he is available.
- Agenda Items for Next Meeting**
 - 2018-19 budget
 - Landscape Plans for upper area in 2018-19

- c) 2019-20 budget
- d) Martin Koepke
- e) Bench update
- f) Agenda items for next meeting

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COMMUNICATION:

1. Karen Minshall requested that dates be set for park events, in order to reserve the shelter. These dates were selected:
 - a. Dog Day – August 2019 with specific Saturday TBD by Kim.
 - b. Haunted Walk – October 19, 2019
 - c. Arbor Day – April 27, 2019
2. Kim Wagner reported that the lake dock is not flush with the path, creating a step that is not compliant with disability requirements. She will speak to Sam about it.
3. Pam Proctor reported that Sam said two foot-bridges in the lower reservoir area are in severe disrepair and the board may want to consider them for a future project.
4. Cathy Combs noted the new basketball court has standing water. There is concern the paving was not done properly. Kim will speak with Sam and see if it is necessary to contact Riegler Blacktop, the contractor who did the job.

ADJOURNMENT

MOTION: Pam Proctor made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:


Jan Johannemann, City Clerk


Karen Minshall, Chairperson

Dated 2/7/19

Dated 2/6/19