



ORIGINAL

**PARK & RECREATION MEETING
Minutes of February 6, 2019**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Pam Proctor Fred Hollmann

Absent: Cathy Combs Rick Carr

Also Present: Andy Schabell, Mayor Kim Wagner, Recreation Director

APPROVAL OF MINUTES:

MOTION: Fred Hollmann made a motion to approve the January 2, 2019 minutes, seconded by Pam Proctor. All in favor, the motion passed 3-0-0.

OLD BUSINESS:

1. **Budget FY 2018-2019** – The 2018-19 budget report was tabled. The 2019-20 budget was discussed. Karen Minshall asked the Mayor when it should be submitted and Mayor Schabell said early March, prior to the first meeting of the city council's finance committee. Martin Koepke was contacted (see below), in order to provide the board with information on how much to request for capital improvement projects.
2. **Landscape Plans for upper area** – Fred Hollman and Kim Wagner will set a date to meet at the park to identify the exact area to be landscaped with the \$3,000 in the budget identified for the last phase of the master plan for the upper park. Other board members are welcome to join them.
3. **Martin Koepke** – Landscape architect Martin Koepke submitted a contract with costs to provide consultation updating the existing upper park master plan to include a new shelter. His fee is \$2,000. Pam Proctor made a motion to approve this retainer, pending approval of its inclusion in the 2019-20 park board budget. The motion was seconded by Fred Hollman. All in favor, the motion passed 3-0-0.
4. **Bench Update** – Fred Hollmann and Kim Wagner will meet at the park to identify where to locate the two benches donated by Jenni McBride. The location will be in the picnic area on the hill overlooking the lake, per the January board meeting.

NEW BUSINESS

1. **Dog Park** – Discussion took place about the viability of a dog play area at the park, following up on the topic raised at the January board meeting by Mayor Schabell.
 - a) **Funding:** PetSafe annually awards eight \$25,000 grants to help build new dog parks. Applications open May 2019. Pam agreed to take the lead on this application, should the board decide to move forward with the dog play area.
 - b) **Community support:** Sarah Stevenson, 1699 Upper Tug Fork Rd & Mindy Baird, 1 Sheridan Dr attended the meeting to express their support of this idea. They each said they currently travel to Fort Thomas, KY for the nearest dog park and often meet other Alexandria residents who do the same. They are extremely interested in having an Alexandria dog park.
 - c) **Expenses:** One of the citizens who attended the meeting, Mindy Baird, said she researched dog park expenses and identified the following:

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- a. Fencing
- b. Ground covering (wood chips were donated by Duke Energy for the Ft. Thomas dog park)
- c. Running water
- d. Bench
- e. Waste bags
- f. Garbage can
- g. Double gates (so dogs don't escape)
- d) Maintenance: Fred noted that maintenance and upkeep would be an ongoing cost that would need to be permanently included in the budget.
- e) Location: Several locations were discussed.
 - a. Area off Herringer, above the hill behind the baseball field backstop. Karen expressed concern that the noise might bother nearby homes.
 - b. Lot owned by city on Grandview across from Alexandria Drive. The question with this area is whether there is enough space for a dog park and parking.
 - c. Area in the space where the old basketball court is located.
- f) Next steps: Mayor Schabell agreed to discuss these locations with Sam Trapp and get his input.

2. Agenda Items for Next Meeting

- a) 2018-19 budget
- b) 2019-20 budget
- c) Landscape Plans for upper area in 2018-19
- d) Bench update
- e) Agenda items for next meeting
- f) Dog Park

3. **CC Trail Passport Program** - -- Karen Minshall reported on a meeting she and Kim Wagner attended which was convened by Extension Agent D. J. Scully. It was a gathering of representatives of all public trails in Campbell County. D. J. would like to see a collaboration between the various parks and cities to increase awareness and use of their trails.

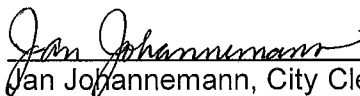
The group discussed creating an educational brochure featuring all the trail locations and possibly signage in the parks that correlates to the brochure. D. J. said he has funding to provide up to eight engraved trail stones for Alexandria Community Park. The board members all expressed interest in supporting this program.

COMMUNICATION

ADJOURNMENT

MOTION: Pam Proctor made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 3-0-0 vote.

Attested to and submitted by:


Jan Johannemann, City Clerk


Karen Minshall, Chairperson

Dated 4/4/19

Dated 4-3-19