

**ORIGINAL**



**PARK & RECREATION MEETING  
Minutes of September 4, 2019**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Rick Carr Pam Proctor  
Fred Hollmann

Also Present: Kim Wagner, Recreation Director Andy Schabell, Mayor

**APPROVAL OF MINUTES:**

**MOTION:** Rick Carr made a motion to approve the August 7, 2019 minutes. The motion was seconded by Fred Hollmann. All in favor, the motion passed 5-0-0.

**OLD BUSINESS:**

1. **Budget FY 2019-2020** – Cathy Combs received the budget for this fiscal year and reported it as follows:
  - a. General Expenditures: \$10,000
  - b. Events: \$3,000
  - c. Security Cameras: \$720
  - d. Capital Improvements: \$22,500 (\$19,000 to match RTP grant)
  - e. **Total: \$36,220**
  
2. **Dog Day Report:** Kim Wagner reported 76 dogs were registered for the event. The event also received a significant number of donations for the Campbell County Animal Shelter. Trooper the Dog was the guest of honor.
  
3. **RTP Grant** – The board identified several projects around the Lake Trail to submit for the remaining RTP funds.
  - a. Signage and benches: Kim Wagner will purchase two new message boards to be mounted back to back along the trail by the lower shelter. She will also purchase at least 17 benches to be installed along the Lake Trail. Receipts for these items will be submitted for reimbursement from grant funds.
  - b. Erosion control:

**MOTION:** Pam Proctor mad a motion to hire a hydraulic engineer to prepare specifications for three projects along the trail: a stilling basin at the trail head, bank repair at the first large curve in the trail and an area near Leon's Loop that was destroyed from major rainfall this past spring. The motion was seconded by Fred Hollmann. All in favor, the motion passed 5-0-0.
  
4. **Lake Maintenance and Preservation** – The critical areas of concern were identified in the above agenda item.
  
5. **Dog Park** – The board revisited this topic at the request of city council member Stacey Graus. Karen Minshall contacted three jurisdictions (Newport, Fort Thomas and Kenton County) to find out how they handle their dog parks and the pros and cons involved. A copy of her information is attached.

The board discussed these reports and agreed, the size and layout of Alexandria Community Park is not large enough for a dog park. However, the board fully endorses the idea of a dog park in the city and recommends considering the property located on Grandview Road. It was

also agreed that, should a dog park be built, a line item in the budget would have to be dedicated to maintaining that property.

Mayor Schabell said he would report the board's decision to the city council. Fred Hollmann said council might also benefit from viewing the recently completed master plan of the upper park. The design, done by a landscape architect, took five years of phased capital improvements.

**NEW BUSINESS**

1. '19-'20 FY Capital Improvement Projects – See next agenda item
2. **Next Park Master Plan** – Fred Hollmann recommended the board move this up to the first item on next month's agenda. He said great progress was made with the just-completed five-year master plan. He advised it is time to repair and maintain the work that has been done. This would include projects such as keeping the new asphalt trails and parking lot edges supported, keep landscape areas well-groomed and dead trees replaced. Karen Minshall said it could also include repair or replacement of the deteriorating upper shelter.
3. **Benches Around the Lake** – See RTP Grant agenda item above.
4. **Agenda Items for Next Meeting**
  - a. 2019-20 budget
  - b. Next park master plan
  - c. RTP grant
  - d. Lake maintenance and preservation
  - e. Benches around the lake
  - f. Haunted Walk
  - g. Agenda items for next meeting

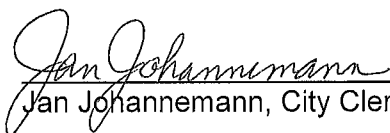
**COMMUNICATION**

- Kim Wagner reported the park sign listing rules and regulations has been corrected and the "no firearms" rule removed.
- Mayor Schabell noted the lower dam failed a recent state inspection and will be addressed by the city.
- Kim Wagner reported a conservation grant for up to \$5,000 would be released soon.

**ADJOURNMENT**

**MOTION:** Pam Proctor made a motion to adjourn, seconded by Cath Combs. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:

  
 Jan Johannemann, City Clerk

  
 Karen Minshall, Chairperson

Dated 10/3/19

Dated 10-2-19