



**ORIGINAL**

**PARK & RECREATION MEETING  
Minutes of July 10, 2019**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Rick Carr Pam Proctor Cathy Combs  
Fred Hollmann

Also Present: Kim Wagner, Recreation Director

**APPROVAL OF MINUTES:**

**MOTION:** Rick Carr made a motion to approve the June 5, 2019 minutes, seconded by Pam Proctor. All in favor, motion passed 5-0-0.

**OLD BUSINESS:**

1. **Budget FY 2019-2020** – The city has not notified the board of the park budget for this fiscal year. Karen Minshall will again request this information.
2. **Landscape Plans for upper area** – Fred Hollmann contacted Guidugli multiple times. They said they would complete the work Friday, July 12. Cathy Combs confirmed that the work has been invoiced.
3. **Standing water on the basketball court** – Rick Carr examined the city engineer's drawings for the project and said there were no elevation specifications for the court. The problem is the grass and dirt abutting the court, dam the water back onto the court when it rains. Kim Wagner said the public works department is going to put in a pipe to drain the collecting water away from the court.
  - a. Cathy Combs asked if the drainage was a fault of the installer; Rick said the city engineer approved it.
  - b. Related to this project, the board noted that the edge of the parking lot needs to be reinforced or the newly installed blacktop will break down. There is also a standing water problem in the tree area between the two upper parking lots.
4. **Lake maintenance and preservation** – This item was tabled until the next meeting, which will be entirely devoted to this topic.
5. **Bench selection** – The two newest donated benches will be placed in the same area as the first one which is located near Leon's Loop. Future donated benches may be placed on the hill area, identified as "picnic area" on the park map.
6. **RTP Grant** – Kim reported that using the remaining funds to address stormwater flooding on the Lake Trail qualifies for funding.
7. **Dog Day** – Kim brought the flyer she created for the 2019 Dog Day at the Park. Karen Minshall asked how the event is going to be promoted and suggested several media outlets. Karen will contact channel 12 about covering the event.

**NEW BUSINESS**

1. **Agenda Items for Next Meeting**
  - a. 2019-20 budget
  - b. Standing water on the basketball court

# ORIGINAL

- c. Lake maintenance and preservation NOTE: The entire meeting will be devoted to this topic and will involve walking around the lake.
- d. RTP grant
- e. Dog Day
- f. Agenda items for next meeting


## COMMUNICATION

- Pam asked if there was a response from the mayor about using inmates to do work in the park. Karen said the mayor has not replied to her email about this. She will follow up.
- Kim said the announcement board near the lower shelter is damaged and recommends repair or replacement.
- The Woodmen Life Insurance Company has made available \$500 to repair and clean up the lower shelter if the city provides the volunteer labor.
- A conservation grant is available for trees. Kim will apply for more trees for the playground area.

## ADJOURNMENT

**MOTION:** Cathy Combs made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed 5-0-0.

Attested to and submitted by:

  
\_\_\_\_\_  
Jan Johannemann, City Clerk

  
\_\_\_\_\_  
Karen Minshall, Chairperson

Dated 8/8/19

Dated 8-7-19