The Alexandria Planning & Zoning Commission met in regular session on the above date at 7:00 p.m. Chairperson Jewell opened the meeting with the Pledge of Allegiance.

The following members answered roll call:

Present:  John Jewell, Chair  Present  Sonny Markus  Absent
Rick Neltner  Present  Dave Hart  Present
Susie Thomas  Absent  Dan Feldmann  Present
Ron Johnson  Present

Also:  Jan Johannemann  Asst. City Clerk  Carol Hofstetter  Zoning Administrator
Marty Hellmann  City Engineer  William Rachford  Mayor

APPROVAL OF MINUTES:

May 7, 2013:

MOTION: Ron Johnson made a motion to approve the minutes of May 7, 2013, seconded by Rick Neltner. All in favor, the motion passed 5-0-0.

VISITORS & GUESTS:

None

NEW BUSINESS:

Approval of Amended Site Plan – Alynn Investments: Marty Hellmann, CDS Associates, stated the applicant is adding a 30’ x 50’ storage facility on the back of the previously-approved parking lot. They reviewed the plans, had a few initial comments, and the applicant has sufficiently addressed all of those. It is recommended for approval at this time.

MOTION: Rick Neltner made a motion to approve the Alynn Investments Amended Site Plan, seconded by Dave Hart. All in favor, the motion passed 5-0-0.

OLD BUSINESS:

Continued Discussion on Cluster Mailboxes: Rick Neltner had asked John Jewell at the last meeting if he had feedback from developers. He did have some e-mails which he forwarded on to the other commissioners. Mr. Jewell thinks this subject has been discussed at several meetings, and it is now time to make a decision on whether or not to act on this.

Dan Feldmann has lived in the Stillwater subdivision for many years and they have cluster mailboxes. He is very dissatisfied with them because they are an eyesore, they are not maintained, the locks are very hard to open, and the parcel boxes face the street requiring a person to step into the “gutter” of the street, often in rain or snow, to access them. In his opinion, they should not be required. He added they serve as receptacles for any type of street advertisement (tape residue, garage sale advertisements, etc.) and Stillwater subdivision has no HOA to maintain them. Mr. Feldmann compared them to the monument signs for subdivisions that do not get maintained and fall by the wayside.

Dave Hart is not against them if they are done correctly. Mr. Feldmann argued that even if they are, you still have to stop your car, get out and check the mail, which is an inconvenience. Mr. Hart is for “suggesting” cluster mailboxes for a new subdivision. Also, if a developer does put them in a
development plan, P&Z should have the option to look at the plan closely to make sure they are going to work properly.

**MOTION:** Dave Hart made a motion that when a new site plan comes before Planning & Zoning in the future, they consider cluster mailboxes if the commission thinks it would be appropriate. John Jewell suggested the motion be worded “that P&Z not add anything to the zoning regulations mandating cluster mailboxes, but they will review on a case-to-case basis as they come up”. Dan Feldmann would like this broken down into two separate motions, as he does not want to consider cluster mailboxes at all, i.e. yes to not mandating, but no to even considering them. After a lot of discussion, Dave Hart agreed to withdraw his motion and to leave the zoning ordinance as is, and everyone agreed.

John stated there will be some new things brought up in the near future. Barry Jolly purchased the old Jeff Wyler building, and has some plans for that spot. The Advanced Auto building looks much nicer. Also, the Werdy’s site plan that was approved at the last meeting will be delayed for a couple of months.

**INTERNAL BUSINESS:**

There was no Treasurer’s Report because Susie Thomas was not present at the meeting.

**ADJOURNMENT:**

**MOTION:** Dan Feldmann made a motion to adjourn, seconded by Ron Johnson. All in favor, the motion passed with a 5-0-0 vote. Meeting adjourned at 7:24 p.m.

Attested to and submitted by:

Karen M. Barto  
City Clerk/Treasurer  
Dated 6/19/13

John Jewell, Chair  
Planning and Zoning  
Dated 06/18/2013