The Alexandria Planning & Zoning Commission met in regular session on the above date at 7:00 p.m. Chairperson Dave Hart opened the meeting with the Pledge of Allegiance.

The following members answered roll call:

Present:  Dave Hart Chair  Present  Sonny Markus  Arrived at 7:06  
Rick Neltnr  Present  Marty Hipple  Present  
Susie Thomas  Absent  Ron Johnson  Present  
Dan Feldmann  Absent  

Also:  Jan Johannemann  Asst. City Clerk  Mark Brueggemann  City Engineer  
Carol Hofstetter  Zoning Admin  William Rachford  Mayor  

APPROVAL OF MINUTES - April 15, 2014

MOTION: Marty Hipple made a motion to approve the minutes of April 15, 2014, seconded by Rick Neltnr. All in favor, the motion passed 4-0-0.

VISITORS & GUESTS - None

OLD BUSINESS:

There was a discussion at a prior meeting regarding a possible change in the minutes from the March 18, 2014 meeting. After reviewing a verbatim transcription of that meeting, Mr. Hart did not see a change in the content or the summary of the minutes. Mr. Neltnr had a concern about water flow on Arcadia. After an explanation and clarification from the City Engineer, Mr. Neltnr was agreeable to what is shown in the minutes.

Sonny Markus arrived at 7:06 p.m.

NEW BUSINESS:

Sno-Castle Site Plan, 8109 Alexandria Pike – Request of Approval

Mr. Hart stated this was a last-minute addition to tonight’s meeting. As it is getting into the Summer season for snow cones, the applicant has requested to be on this agenda and Mr. Brueggemann was agreeable to this.

Richard Niehaus, 2474 Orchid Drive, Villa Hills, is the owner of several Sno-Castles. He is requesting one to be placed in the Alexandria Center at 8109 Alexandria Pike. The building is self-contained and does not require water hook-up, just electric, and will be a permanent structure. He has a 10-year contract with Mr. Jolly.

Mr. Brueggemann stated the unit is 14’ x 8’ and 112 square feet. This site was originally approved by the Planning Commission in 2007 for the City Brew Coffee unit, so the island on the plan already exists. Sanitary sewer service, water service, and electric also already exist at this location. The only comment he has is a request for documentation from the property owner agreeing to this structure on the site. The applicant will provide a copy of the signed contract, and if the Planning Commission chooses, this can be made a condition of the approval. Mr. Brueggemann has no additional comments because the property is already set up for this type of use.
MOTION: Rick Neltner made a motion to approve the Sno-Castle Site Plan, contingent upon the applicant providing a copy of the signed contract with the property owner, seconded by Marty Hipple. All in favor, the motion passed 5-0-0.

INTERNAL BUSINESS:

Treasurer’s Report: In Susie Thomas’ absence, a copy of the Treasurer’s Report for May, 2014 was distributed and reviewed by the Commissioners. Since it is the beginning of May, and $600 for the Sno-Castle was just received, Ron Johnson would like to table the Treasurer’s Report.

MOTION: Ron Johnson made a motion to table the Treasurer’s Report for May 6, 2014 until the next meeting, seconded by Rick Neltner. All in favor, the motion passed 5-0-0.

City Council Report: Ron Johnson reported Council recently approved the rezoning of 11 Sunset Drive. Also, the May 15 City Council meeting is canceled and instead there will be a Town Hall Meeting with Congressman Thomas Massie. It will run from 5:30-7:00 p.m. at the Community Center.

Mayor Rachford announced the primary elections will be on May 20th and urged everyone to vote.

Correspondence: Mr. Hart said Dan Feldmann has resigned from the Planning & Zoning Commission due to conflicts with his new work schedule, so there will be an opening on P&Z. Please contact the Mayor or Mr. Hart if you know of someone who might be interested. Mr. Feldmann’s term does not expire until December 31, 2017.

ADJOURNMENT:

MOTION: Marty Hipple made a motion to adjourn, seconded by Sonny Markus. All in favor, the motion passed with a 5-0-0 vote. Meeting adjourned at 7:26 p.m.

Attested to and submitted by:

Karen M. Barto
City Clerk/Treasurer

Dated 5-21-14

Dave Hart, Chair
Planning and Zoning

Dated 5/20/14