The Alexandria Planning & Zoning Commission met in regular session on the above date at 7:00 p.m. Chairperson Dave Hart opened the meeting with the Pledge of Allegiance. The following members answered roll call:

Present: Dave Hart, Chair
         Sonny Markus
         Marty Hippie
         James Glahn
         Susie Thomas
         Rick Neltner
         Ron Johnson

Also: Jan Johannemann, Asst. City Clerk

APPROVAL OF MINUTES: October 21, 2014

MOTION: Sonny Markus made a motion to approve the minutes of October 21, 2014, seconded by Jamie Glahn. All in favor, the motion passed 4-0-2 with Thomas and Hart abstaining.

VISITORS & GUESTS: None

OLD BUSINESS:

Color on LED Signs-Allowing Red: Chairman Hart can find no reason to exclude red from led signs, so if everyone is in concurrence, he will recommend this be removed from the Zoning Ordinance.

MOTION: Marty Hippie made a motion to recommend allowing red for LED signs, seconded by Sonny Markus. The motion passed 5-0-1 with Hart abstaining. Mr. Hart said this is not something we actually legislate, but will be a part of the changes that will be made to the ordinance.

Inflatable Pools, 3 Feet or Less: No one gave any more thought to this.

Issuing of Utility Trailers – Permits Required: The only time a permit is required for a trailer is when it is parked in the front setback of the house. The question was whether a utility trailer should be excluded. It was a general consensus that a trailer is a trailer and the permit requirement should include all trailers.

Retaining Wall Height: The Commission would like to word this that a retaining wall "MAY" need an engineer’s stamp. The deciding factor is whether it is functional or decorative. The definition of a functional retaining wall would be to stop ground or something from moving; a decorative wall is for landscaping. There was discussion on the height requirement, and the City Engineer wanted to inspect anything 2-1/2 feet or higher. Mr. Hart believes the permitting should say “might need an engineer’s stamp/approval”, and be subject to that inspection, not necessarily that this would be required on every wall regardless of its use. The Commissioners concurred.

Regulate Cats or Dogs in One Residence/Farm Animals in Subdivision: Mr. Hart cannot find anything regarding this. After discussion, it was decided to table this for now.

Tabling Treasurer’s Report when Treasurer is not present: Susie Thomas explained that occasionally she may be unable to make a meeting but can get the treasurer’s report to the Chairman. However, it is important that the bills get paid as soon as possible. For as long as she has been on the Commission, the treasurer’s report is for the month that the report is given, not based on bills. She emphasized the importance that bills get paid and she checks the accuracy of the items before giving it to the Chairman. It just needs to be read and approved, and payment of the bills also approved.

NEW BUSINESS: Several of the commissioners attended the continuing education class last Tuesday.
INTERNAL BUSINESS:

Treasurer’s Report:
Susie Thomas presented the Treasurer’s Report for October and November, 2014:

<table>
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<tr>
<th>Description</th>
<th>Amount</th>
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<td>Receipts</td>
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<td>Invoices to Pay</td>
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<td>Ending Balance</td>
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CDS Associates #55251
CDS Associates #55309
CDS Associates #55469
Z&S #167
Z&S #168
PNC Bank Charges (Oct. & Nov. '14)

MOTION: Ron Johnson made a motion to pay the invoices, seconded by Sonny Markus. Mr. Markus asked why there were two invoices from CDS dated the same day. Ms. Thomas said this is unusual, but two different departments billed for services. All in favor, the motion passed 5-0-1 with Hart abstaining.

MOTION: Marty Hippie made a motion to approve the Treasurer’s Report dated November 4, 2014, seconded by Ron Johnson. All in favor, the motion passed 5-0-1 with Hart abstaining.

Other Items: Susie Thomas asked whether there was any update on the Baptist Life project. They were supposed to to break ground in the Fall, but it doesn’t look like anything is happening yet.

ADJOURNMENT:

MOTION: Marty Hippie made a motion to adjourn, seconded by Susie Thomas. All in favor, the motion passed with a 5-0-1 vote with Hart abstaining. Meeting adjourned at 7:23 p.m.

Attested to and submitted by:

Karen M. Barto
City Clerk/Treasurer
Dated 11/19/14

Dave Hart, Chair
Planning and Zoning
Dated 11/18/14