



ORIGINAL

PLANNING & ZONING MEETING
Minutes of September 15, 2015

The Alexandria Planning & Zoning Commission met in regular session on the above date at 7:00 p.m. Chairperson Dave Hart opened the meeting with the Pledge of Allegiance. The following members answered roll call:

Present: Dave Hart, Chair Sonny Markus Marty Hipple Ron Johnson
Absent: Rick Neltner Dan Feldmann

Also: Carol Hofstetter, Zoning Administrator William. T. Rachford, Jr., Mayor
Jan Johannemann, Asst. City Clerk

APPROVAL OF MINUTES: September 1, 2015

MOTION: Marty Hipple made a motion to approve the minutes of September 1, 2015, seconded by Sonny Markus. All in favor, the motion passed 4-0-1, with Mr. Glahn abstaining.

VISITORS & GUESTS: None

OLD BUSINESS:

- 1. Discussion of Goals & Objectives Section of Comprehensive Plan** – Mr. Hart said this discussion is still open, and he suggests leaving it open until all Commissioners are in attendance. He asked if anyone had thought of anything else they wanted to bring up. No one did.
- 2. Continuation of Alexandria Zoning Ordinance/Subdivision Regulations Review** – At the last meeting, externally lit signage and utility building height was discussed. Someone suggested that the 14' height seemed a little strong, so he visited a local vendor that sold these buildings, and also looked at an installed utility building. The total height from ground level to peak was 13.5', including a 10" platform, and it was a good looking shed. Carol pointed out they had talked about changing the setback requirements, so a larger shed could be closer to the back property line. Mr. Hart still thinks some type of subjective wording should be added. Where it is being located (adjacent housing) is as big a factor as is the size of the building. This would be reviewed under the application process, and the zoning administrator would know to check at that time.

Mr. Markus said there had been discussion about removing a lot of wording on the first chapter of the Comprehensive Plan. Mr. Hart pointed out there is a lot of redundancy, but the reason was to try and cover all scenarios. He isn't sure it should be removed. Also, Mr. Duncan will be reviewing and will strike anything that is no longer pertinent.

Carol Hofstetter distributed copies of the next two chapters of the Comprehensive Plan and Mr. Hart asked everyone to review these and be prepared to discuss at the next meeting.

NEW BUSINESS:

Mr. Hipple asked if anything can be done about the Door Store people. The ads are thrown on the ground and in yards instead of hanging them on the doors or mailbox posts. People don't bother to pick them up, and there seems to be a lot of litter. Carol will see what can be done and talk to the Code Enforcement Officer.

Mr. Hart has noticed a lot of the larger cities are doing away with the vaping businesses, and the National Park Service now will not allow these in their parks.

INTERNAL BUSINESS:

Treasurer's Report:

James Glahn presented the Treasurer's Report for September 15, 2015

Beginning Balance	\$20,076.37	
Receipts	+435.00	Final Plat Approval, Re-plat of Lot 106 Arcadia
	+710.00	Improvement Plat, Breathitt Ridge
	+512.05	Review Fee, Arcadia Highlands, Phase 2
Expenses	-1,493.36	CT Consultants, Inv. 150283-6
	-390.00	Ziegler & Schneider, August
	<u>-136.50</u>	<u>Ziegler & Schneider, September</u>
Ending Balance	\$19,713.56	

Mr. Glahn explained the CT Consultants invoice must have slipped through the cracks. It has charges on it from back in May and has not been paid. He remembers most of the charges being Planning & Zoning, but isn't sure about some. He suggested tabling paying this invoice until we can get clarification. Mr. Hart said since it is so old now he would like to pay the invoice rather than holding it for another 30 days, then question those items.

There was discussion on how CT Consultants' bills need more detail.

MOTION: Marty Hipple made a motion to pay the invoices as submitted, seconded by Sonny Markus. Mr. Hart is agreeable to paying them, then contacting CT Consultants for clarification on the general services. All in favor, the motion passed 4-0-1 with Mr. Hart abstaining.

MOTION: Sonny Markus made a motion to approve the Treasurer's Report dated September 15, 2015 as submitted with the condition that CT Consultants explain the general services line item of \$399.14, seconded by Marty Hipple. All in favor, the motion passed 4-0-1 with Mr. Hart abstaining.

Mr. Johnson asked if there are any outstanding invoices or deposits not on this treasurer's report. Mr. Glahn said no, and suggested changing the treasurer's report to the *first* meeting of the month. Sometimes the second meeting falls in the middle of the month like this one did, and there may be more invoices come in for September. If the report was in the first of the month, there is a better chance all of the invoices from the previous month would be paid. After discussion, everyone agreed to this change. The next treasurer's report will be on November 3rd for the month of October.

ADJOURNMENT:

MOTION: Marty Hipple made a motion to adjourn, seconded by Sonny Markus. All in favor, the motion passed with a 4-0-1 vote with Mr. Hart abstaining. Meeting adjourned at 7:44 p.m.

Attested to and submitted by:



Karen M. Barto
City Clerk/Treasurer

Dated 10/7/15



Dave Hart, Chair
Planning and Zoning

Dated 10/6/15