



**PLANNING & ZONING MEETING
Minutes of July 18, 2017**

Chairperson Dave Hart opened the regular meeting at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present:	Dave Hart, Chair	Sonny Markus	Rick Neltner
	Randy Nehus	Dan Feldmann	
Absent:	Ron Johnson	Nick Reitman	

Also Present: Carol Hofstetter, Zoning Admin Jan Johannemann, Asst. City Clerk

APPROVAL OF MINUTES: June 20, 2017

MOTION: Rick Neltner made a motion to approve the minutes of June 20, 2017 as submitted, seconded by Dan Feldmann. All in favor, the motion passed 4-0-1 with Mr. Hart abstaining.

VISITORS & GUESTS:

Don Stewart, 619 Rifle Range Road – He has recently purchased the property at 7940 Alexandria Pike and would like to put a fence on the property. According to the City’s Zoning Regulations, he is only permitted to put a 3-ft. fence in his front yard, but he would like a 4-ft. fence. The zoning administrator denied his application based on the Zoning regulations. He noticed the language and reasoning for a 3-ft. fence in front in the Zoning Ordinance is to allow better visibility for cars pulling onto the street. He doesn’t think this will be a problem with his property because of where he wants to put the fence. After answering commissioners’ questions and general discussion, Mr. Stewart will provide a more detailed sketch to the Zoning Administrator. Mr. Hart said he couldn’t promise anything, but his situation was unique.

NEW BUSINESS: None

OLD BUSINESS:

General discussion of ordinances and subdivision regulations-

A meeting is scheduled with CT Consultants to see how the progress is coming on the updated subdivision regulations and to review the changes before presenting it to the Commissioners.

Carol Hofstetter wanted to clear up what, if anything should be added to the zoning ordinance regarding externally-lit signs. Mr. Hart thinks they should be permitted if the lighting is more of a landscape light, directed down and not something that could impede drivers. Carol will forward the items that had been discussed on to the City Attorney to review for legality, and then P&Z can take a final look.

Mr. Neltner suggested language that externally-lit signs should be set back farther from the road. Carol will check with other cities to see what they have on these types of signs, including the setbacks and the angle of the lights.

Carol added there might be something in the updated zoning ordinance about neon lights. P&Z can regulate color, design, and materials, just not content. Also, the language prohibiting red led signs will be removed.

INTERNAL BUSINESS:

Treasurer’s Report:

Dan Feldmann addressed the question from last month's Treasurer's Report regarding the check for \$425 payable to Campbell County instead of Alexandria. He prepared an explanation to put with the 6/20/17 treasurer's report to back up what transpired. The report itself did not change.

MOTION: Randy Nehus made a motion to accept the Treasurer's explanation and the documents he provided, seconded by Rick Neltner. All in favor, the motion passed 4-0-1 with Mr. Hart abstaining.

Dan Feldmann presented the Treasurer's Report dated July 18, 2017.

Beginning Balance	\$43,045.20	
Receipts	+250.00	Bray/Ken Perry Realty, 2 Viewpoint Dr., ID Plat Approval
	+264.54	Summerlake, Sec. 9, Final Plat Approval
	+425.00	The Shire @ Arcadia, Final Plat Approval
Expenses	-247.00	Ziegler & Schneider, Inv. 200
Ending Balance	\$43,984.74	

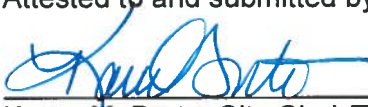
MOTION: Rick Neltner made a motion to pay the invoice as submitted, seconded by Sonny Markus. Mr. Markus asked if this has already been paid, to which Mr. Feldmann said it was submitted, but not yet mailed, waiting approval from the Commission. All in favor the motion passed 4-0-1 with Mr. Hart abstaining.

MOTION: Sonny Markus made a motion to accept the Treasurer's Report of July 18, 2017 as submitted, seconded by Rick Neltner. All in favor, the motion passed 4-0-1 with Mr. Hart abstaining.

ADJOURNMENT:

MOTION: Dan Feldmann made a motion to adjourn, seconded by Sonny Markus. All in favor, the motion passed with a 4-0-1 vote with Mr. Hart abstaining. Meeting adjourned at 7:29 p.m.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer



Dave Hart, Chair

Dated 8/1/17

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