



**PARK & RECREATION MEETING  
Minutes of January 8, 2014**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Patti Bush	Absent
Fred Hollmann	Present

Jeremy Toy called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:** Cathy Combs made a motion to approve the December 4, 2013 minutes, seconded by Pam Proctor. All in favor, the motion passed with a 4-0 vote.

**VISITORS & GUESTS:** Austin Zalac, Sharon Zalac, Mayor Bill Rachford.

**OLD BUSINESS:**

1. Upper Park Master Plan – Fred Hollmann will meet with Sam Trapp to discuss completion of the sidewalk around the baseball field. Fred will also work on a rendering for Phase 2 of the plan, the area between the playground and the new sidewalk.
2. Budget – FY 2013-2014 – The expenses so far this year amount to \$2344.78. Cathy Combs noted this does not include the bill from Smith & Jolly for the work they did to complete Phase 1 of the plan, the plantings between the two upper parking lot areas.
3. Budget – FY 2014-15
  - a. Playground equipment replacement. Cathy researched the name of the vendor St. Mary's used for their new playground equipment and will try to arrange for someone from that company to visit our park and provide a quote. Jeremy also researched suppliers and presented estimates of approximately \$17,000. He will also ask Sam for the name of the vendor who provided the equipment installed in the park. The board will add the projected cost of new playground equipment to its 2014-15 budget on top of the regular budget. If a 50/50 matching grant is available, the project will move forward in that fiscal year.
  - b. Upper parking lot repair. Jeremy spoke with Sam and asked if repaving of the park's upper parking lot could be added to the city's maintenance budget. Sam will let Jeremy know in two or three months. The mayor noted that asphalt overlay repairs are scheduled next year. It would be timely to do the parking lot then.
  - c. Rockscaping around drain pipe into lake – this is a project that will have to be put out for bid. Fred estimated that it would be \$1,000 for materials and \$2,500 for labor.
  - d. New basketball court – Part of the master plan includes relocating the court so it is adjacent to the new upper parking lot. Jeremy reported that replacement poles and backboards cost approximately \$1,000 per goal. The striping would also be an expense. Sam needs to be contacted to see if he would add this to his list of surfaces to pave next year. He can give us a quote for that. Jeremy will contact Bray for a quote on excavating and base compaction of the new location.

4. Eagle Scout Projects

- a. Disc Golf Kiosk - Austin Zalac presented his preliminary plans to build a kiosk for the new disc golf course. He would like to model it after the existing FINS kiosk by the lake shelter, possibly using stone around the base. Fred requested a drawing. Austin agreed to provide one. The board asked Austin to use the same stone that is used for the entrance sign by the upper parking lot. Austin will present a formal plan once his Scout Master signs off on the project.
- b. Step Repair - Tim Comer was unable to attend the meeting. He plans to repair the Stillwater Trail steps and needs clarification on their location.
- c. Disc Golf Tee Pads and Hole Signs- Thomas Comer was unable to attend. However, he provided Jeremy with the details of his proposed project and provided a project proposal for each board member. Thomas would like to give his donors recognition as sponsors on the tee hole signs. The board discussed what material would be best for the tee pads: crushed limestone, cement or rubber pads. Using wood timbers around the tee pads was also discussed.
- d. Misc. – the board discussed the size of the new disc golf tee pads. One of the scouts contacted Fred, requesting that his company donate materials. Fred advised against timbers and Pam concurred. Pam pointed out that rubber mats were the material of choice previously and the cost quoted was \$1,620 for nine mats.

**NEW BUSINESS**

- 1. Agenda items for next meeting
- 2. Park Board Shirts for new board members – Fred Hollmann has not yet received a park board shirt. Patti Bush will also need a new shirt. Pam will contact the city office about this after getting Patti's size.

**COMMUNICATION:**

**ADJOURNMENT:**

**MOTION:** Cathy Combs made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:

Cathy Combs (for Pam Proctor)  
Pam Proctor, Secretary

Jeremy Toy  
Jeremy Toy, Chairperson

Dated 3/12/14

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