



ORIGINAL

PARK & RECREATION MEETING
Minutes of February 3, 2016

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Jeremy Toy Cathy Combs Karen Minshall
 Pam Proctor Fred Hollmann

Also Present: Kim Wagner, Recreation Director

APPROVAL OF MINUTES:

MOTION: Cathy Combs made a motion to approve the January 6, 2016 minutes, seconded by Karen Minshall. All in favor, the motion passed 5-0-0.

VISITORS AND GUESTS: See the attached sign in sheet.

Ten boy scouts, parents and leaders from Troop 96 attended the meeting to find out about Eagle Scout projects and service opportunities at the Alexandria Community Park. The board proposed the Stillwater Trail as two potential Eagle Scout projects; one addressing remediation of the lower steps and another project improving the portion of the trail between the sewer easement and the subdivision.

Several service projects were discussed, including cleaning up the disc golf course, painting picnic benches and removing invasive honeysuckle along the trails. Kim Wagner and Fred Hollmann will meet the scouts in the park on February 15 to make notes about the location and scope of these projects. The scouts will present their project and service proposals at the March or April board meeting.

OLD BUSINESS:

1. **Budget** – To date, the Board has spent \$5,775. The Mayor requests the Board's proposed budget for the 2016-2017 fiscal year by March 15. Fred recommended increasing the maintenance account by 10% due to the increased number of beds added to the park.
2. **Park Path** – A proposal from CT Consultants on remediation of the Lake Trail was reviewed. It proposes a preliminary opinion of construction costs for the project to be \$50,000. The plan design provides a sustainable method of managing the storm water runoff and a new surface for the trail. CT Consultants would prepare the bidding documents and handle the bidding process. The Board had several questions about the proposal, including who will be doing the project oversight. The Board would also like to see the master contract. Jeremy will ask the Mayor about these issues. Pam noted that the City has submitted a grant application for \$3,000 towards this project. The Conservation District will announce in March if the park is awarded these funds. This amount will need to be included in the FY 16-17 budget.

NEW BUSINESS:

1. **Landscape Maintenance Contract** – Fred Hollmann will prepare specifications for the scope of work for FY 16-17 and seek bids from Guidugli and Frederick's Landscaping.
2. **Arbor Day** – The trees have been ordered. Pam will see that the signs are updated.

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3. **Agenda Items for Next Meeting were discussed:** The Budget, Landscape Maintenance Contract, the Park Path and Boy Scout Projects.

COMMUNICATION:

None

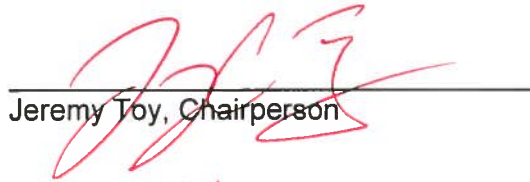
ADJOURNMENT:

MOTION: Karen Minshall made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer



Jeremy Toy, Chairperson

Dated 3/3/2016

Dated 3/2/2016



Visitor Sign-in Sheet

PARK AND RECREATION BOARD MEETING

Wednesday, February 3, 2016

7:00 P.M.

	Name	Address	Phone Number
1	Noah Watson	9928 Perssimon Gr	(859)-448-0621
2	Justin Bennett	129 Ridgeway Crossing	
3	Noah Smith	11234 Pond Creek Rd	
4	Patrick Mertens	11213 Sugar Mill Dr	859-393-2169
5	Sean Mertens	11213 Sugar Mill Dr	859-393-2169
6	Tim Comer	780 WALKER LANE	859-635-6036
7	Lisa Smith	11234 Pond Creek Rd	859-635-5055
8	Tim Woltzorn	120 Whispering Woods Lane	513-236-0638
9	DUANE WATSON	9928 Perssimon Grove	859-448-0621
10	JERRY BENNETT	129 RIDGEWAY CROSSING	859-512-2133
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