

ORIGINAL

ORIGINAL



**PARK & RECREATION MEETING
Minutes of February 4, 2015**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Jeremy Toy, Chair Karen Minshall
 Pam Proctor Fred Hollmann
 Cathy Combs

Also Present: Bill Rachford, Mayor

Jeremy Toy called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES:

December 3, 2014:

MOTION: Pam Proctor made a motion to approve the December 3, 2014 minutes, seconded by Karen Minshall. All in favor, the motion passed with a 5-0-0 vote.

January 7, 2015

MOTION: Cathy Combs made a motion to approve the January 7, 2015, seconded by Fred Hollmann. All in favor, the motion passed with a 5-0-0 vote.

VISITORS & GUESTS:

Mayor Bill Rachford along with representatives of Holidays in Alexandria, Incorporated: Jan Desmond, Michelle Nelson, Mary Ann Seibert and Glenn Baldwin, presented the board with a check for \$500 to be used to plant trees in the park.

OLD BUSINESS:

1. Budget –Expenses to date are \$4425.57.
2. Playground equipment update – An advertisement requesting bids for the equipment was placed in the Campbell County Recorder. Bids will be opened on Feb. 17. Jeremy will contact Karen Barto immediately following the opening. If only one bid is submitted, it will be accepted. If more than one bid is submitted we will have to wait until the March meeting to select the vendor.
3. Phase two design bid –Guidugli Lawn Care will begin the project as soon as weather permits. Fred and Jeremy will be notified one week in advance so they can meet them at the park to layout where the trees should be planted. The board agreed that the Holidays in Alexandria donation of \$500 will be used to provide plantings for an unfunded section by the sidewalk. Fred will also confirm that an area is marked for a tree funded by the conservation grant.
4. Maintenance bid – The board decided to bid out the annual maintenance program for the park. Fred will email a scope of work to both Gary Jolly and Greg Guidugli, and request a bid from each of their companies. The scope of work will include the Phase 2 additions.
5. Arbor Day – This year's Arbor Day event will be held in the park on Saturday April 25, 2015. Cathy provided a list of seedlings available from the Kentucky Division of Forestry. Cathy will place an order for four types of trees at 200 each, with Red Bud, White Oak, and Flowering Dog Wood among our first choices.

NEW BUSINESS:

The board discussed agenda items for its next meeting.

COMMUNICATION:

There is a need to update information about the park on the city's web page. The Mayor said Lisa Childers with the Police Dept. manages the web page and is the one to notify of any changes.

ADJOURNMENT:

MOTION: Karen Minshall made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:

Cathy Combs, Acting
Pam Proctor, Secretary Secretary

[Signature]
Jeremy Toy, Chairperson

Dated 3/11/15

Dated 3/11/2015