



ORIGINAL

**PARK & RECREATION MEETING  
Minutes of April 6, 2011**

The Park and Recreation Board met on the above date at 7:00 p.m. with the following members present:

Karen Minshall, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Jeremy Toy	Absent
Rebecca Reese	Present

Chairperson Karen Minshall called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES:** Cathy Combs made a motion to approve the March 2, 2011 minutes, seconded by Rebecca Reese. All in favor, the motion passed with a 3-0 vote (Pam arrived after this vote).

**VISITORS & GUESTS:**

Mayor Bill Rachford

**OLD BUSINESS:**

- Easter Egg Hunt: Rebecca agreed to pick up eight prizes: two for each age group (unisex). Last year spending for the event was \$70.00. Rebecca will get certificates for the eight Golden Eggs; purchase 300+ large candy bars to be given out at the beginning of the hunt to all children in attendance. The eggs will be stuffed on Wednesday evening, April 13, at 6:00 PM at the city building by the Alexandria United Methodist Church Youth Group. Snappy Pizza will be ordered for the students. Everyone should be at the park on Saturday around 11 - 11:30 or so to hide Eggs and get ready. Suzette Glabb said some of the Bishop Brossart students may be able to help with the hunt. Pam agreed to get the Egg Hunt Signs in Jeff's garage. Sam Trapp usually puts the signs up for us.
- Upper parking lot improvements: McCormick ATC masonry students will begin work on the entrance sign as soon as there is a non-rainy day. Pam will contact the newspapers to come out and get a photo of the students. She will also ask instructor Jimmy Porter when landscaping can begin.
- Trail Signs: Pam should call Leon at the city building to discuss details with him so he can construct these signs.

**NEW BUSINESS:**

- Sponsorship sign: this park sign has been repaired and is back up with the names intact. A new American Flag is also up.
- Park board checking account: The Mayor said that the auditors were questioning the park board's checking account which has roughly \$1600 in it. Cathy expressed concern that she didn't want to lose any unused monies during the consolidation of accounts. There was discussion on how the changeover would be handled and how we would submit and be paid on bills generated moving forward. We discussed using local retailers where the city might have an account or tax ID on file. It was also suggested that we call the city office during business hours and have the tax exempt number given to the store by one of the staff.

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- Skate park proposal: Two years ago Karen Minshall did a study on skate board parks and recently spoke with an emergency room nurse in Florence, KY about them. She said parents drop off their children at the Florence skate board park and leave them unattended. The Florence police and fire department are regularly called to the park. Karen also observed an indoor skate park in Scotland. There, students earn the right to skate based on good behavior in school. Cathy said the board has too much on its task list to add another project at this time. Pam said she thought that the park was not centrally located, and a better place would be in the former bus parking lot behind the Campbell County Middle School.
- Budget: The planned expenditures for the remainder of the fiscal year include the dumpster relocation, landscaping along the main entrance, the Easter Egg Hunt and the Fishing Derby. Additional items for consideration are: landscape maintenance, trail signs and possibly a screen and projector for Movie Nights.
- Grants for parking expansion: There is also a need for more parking. We will see if there are any grants available related to storm water control. Karen also plans to appeal to City Council for parking lot expansion of the community park from the city budget. This line item far exceeds the park board budget.
- Agenda items for next meeting.

**ADJOURNMENT:**

**MOTION:** Pam Proctor made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:

Pam Proctor  
Pam Proctor, Secretary

Karen Minshall  
Karen Minshall, Chairperson

Dated 5-4-11

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