



ORIGINAL

**PARK & RECREATION MEETING
Minutes of May 4, 2011**

The Park and Recreation Board met on the above date at 7:00 p.m. with the following members present:

Karen Minshall, Chair	Present
Pam Proctor	Present
Cathy Combs	Present
Jeremy Toy	Present
Rebecca Reese	Present

Chairperson Karen Minshall called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Cathy Combs made a motion to approve the April 6, 2011 minutes, seconded by Pam Proctor. All in favor, the motion passed with a 5-0 vote.

VISITORS & GUESTS:

Mayor Bill Rachford and Sam Trapp

OLD BUSINESS:

- Easter Egg Hunt: Attendance was low, attributed to bad weather. Nevertheless, the student volunteers from Bishop Brossart High School and Alexandria United Methodist Church did an excellent job. The baseball field location was better than the lake trail, where it was held previously. We may need to consider purchasing our own sound system for our events.
- Upper parking lot improvements: Pam investigated rebate or reductions in stormwater bills with Sanitation District No. 1. They will reduce the stormwater fee by 50% when best practices, such as a rain garden, are implemented in watershed drainage area within the park. McCormick ATC students have begun work on the park entrance sign. Weather is holding up completion of that project as well as the dumpster relocation.
- Budget: The board members should try to use the city's tax exempt number or have items billed when making purchases, to avoid paying taxes.
 - Some projects that need to be done exceed our annual budget—such as the parking lot expansion and playground equipment. Board members explained that the city population has increased since the park was established and park use has risen accordingly. The mayor was asked if the city would share with some of these expenses. He asked Karen Minshell to email him with the project details and he would present it to the city's Finance Committee.
 - Sam said he is going to add a park section to the Public Work's budget for such items as toilet paper or gravel. It will be added to park expenses, but not be taken out of the park budget. Sam also reported that a city council member noted that the park needs basketball nets. Sam said he would take care of it.
 - The eroding steps off the lake trail are a concern. Sam will ask Leon to fix them. Pam asked if the material should be upgraded from wood—which will eventually decay. Sam advised that with the little use those steps get, the high cost would not be justified. He said it would be better to spend money elsewhere.
- Fishing Derby: Saturday June 4, 9:00 AM – 11:00 AM.

ORIGINAL

- Pam is getting signs made and posted. She will also write a news release. She was advised to contact the cable board to announce on the local access channels. Jan or Susie with the city office may know who to contact.
- The candy Rebecca has left over from the Easter Egg Hunt will be used for the derby. She will also meet with the manager of Wal-Mart and request that they donate prizes and possible fishing poles.
- Cathy will get T-Shirts made.
- Steve Minshall is going to make a measurement board so it will be easier and quicker to measure the children's fish. It was also recommended to post banners or on a sign the length of the winning fish.
- Jeremy suggested giving a fishing license to the winner who catches the most fish. He will purchase prizes for each of the categories and also contact the Division of Fish and Wildlife about attending and speaking. It was recommended that Vickie Rawe also be invited to speak.

NEW BUSINESS:

- Mulch: Sam reported that the mulch is being delivered the following week. Seventy-five per cent of the mulch cost is covered by a grant. However, the park will still be billed for the full amount. Jeremy questioned this. Sam explained that the reimbursement is paid to the city. Again board members asked why that money wouldn't be given back to the park board. The mayor answered that it goes into the general fund. It was then asked what incentive there is to get grants if the funds won't go to the park. Sam said that we are all one organization.
- Restroom security: Vandalism occurring in park restrooms. Karen said police chief Mike Ward recommended more cameras. Sam said he understood that the video system allows for at least two more cameras. Karen will email Mike about the camera system. The board also recommended signage that states "This area is under surveillance for your safety."
- Lake Trail—there are major cracks in the lake trail. Sam will have them patched.
- Movie Night: Rebecca spoke with McClusky Ford about sponsoring the event or paying for a new screen. She proposed a fee of \$1000 per movie. They also recommended that she contact Silver Lake about sponsorship. We should also add sponsor name to signage.
- Frisbee Golf: Pam contacted Tom Rust—person recommended by council member David Hart as an avid player. Tom declined the invitation to head the Frisbee Golf committee. Jeremy will contact a friend who may be interested. It would also make a good Eagle Scout project: Karen will contact the local scout master about this.
- Agenda items for next meeting.

ADJOURNMENT:

MOTION: Jeremy Toy made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:



Pam Proctor, Secretary



Karen Minshall, Chairperson

Dated 6-01-11

Dated 7-6-11