



**PARK & RECREATION MEETING**  
**Minutes of July 6, 2016**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present:           Jeremy Toy                   Cathy Combs                   Karen Minshall  
                       Fred Hollmann               Pam Proctor

Also Present:   Kim Wagner, Rec. Director

**APPROVAL OF MINUTES:**

**MOTION:** Pam Proctor made a motion to approve the June 1, 2016 minutes, seconded by Fred Hollmann. All in favor, the motion passed 3-0 (Cathy and Jeremy arrived just after the vote).

**VISITORS AND GUESTS:**

Patrick Mertens with Boy Scout Troop 96 and his father, Sean Mertens

**OLD BUSINESS:**

1) **Budget –**

- a. **FY 15-16** – Cathy Combs provided a summary of the past fiscal year budget. Expenditures at the end of the fiscal year were \$27,309.00, just short of the \$28,470 budget. Two invoices were not recorded at the time of the summary.
  - i. One maintenance invoice from Guidugli Landscaping; Fred will investigate.
  - ii. The city credit card was used to purchase 2016 Haunted Walk supplies.
- b. **FY 16-17** – The board has not yet learned what its budget will be for the current fiscal year.
  - i. Cathy Combs will contact the mayor to get the approved 16-17 budget.
  - ii. Fred Hollman would like to ensure that the tree maintenance line item still stands. He already spoke with Golden Rule about doing tree removal this summer.

2) **Fishing Derby** – Cathy Combs reported that 76 children participated, along with an estimated 75 or more adult chaperones, bringing the total attendance to 150+ people. She also presented a summary of the t-shirt size and quantity order for use in purchasing for next year's event. More buckets are needed for the children to use to transport their fish up to be measured. Fred Hollman said he would get twenty-five buckets for next year's derby.

3) **Lake Trail Project** – The board is extremely pleased with results of the trail paving and appreciative to the city for seeing that an additional \$50,000 was provided to complete the entire damaged area. The board recommended that Len Riegler Blacktop be contacted about long-term maintenance for the trail. In particular, concern was expressed on what weight of maintenance vehicle should drive on the path. Kim Wagner will contact C.T. Consultants to request that they contact Riegler with this question.

**NEW BUSINESS:**

1. **Dog Day Event** – Kim Wagner reported the plans she and Pam Proctor have made for the August 13 event. Attached is a summary of the events and proposed budget.

2. **Boy Scout Eagle Project** – Patrick Mertens presented a drawing for five benches he proposes building for the park. He would place them on both sides of the trail by the dam. The board approved his design but requested he only place three along the dam portion. He will build two new benches to replace existing benches in serious disrepair. Jeremy Toy will identify these two bench locations and inform Patrick.
3. **Agenda Items for Next Meeting were discussed:** The Budget, Dog Day at the Park Event, Boy Scout Eagle Projects, Haunted Walk and future Agenda items.

**COMMUNICATION:**

- Fred Hollman proposed that the board consider putting a fountain in the lake as part of its long-term planning. He estimates the cost is about \$5,000.
- Pam Proctor proposed that one-tenth mile-markers be added to the lake trail.
- Kim Wagner reported that a new park maintenance person has been hired.
- Cathy Combs recommended working with the new maintenance person; suggesting where to place garbage cans so they are more evenly distributed throughout the park (there are currently seven in the playground area). The board also requests that the maintenance person train his crew how to properly insert the trash can liners.

**ADJOURNMENT:**

**MOTION:** Cathy Combs made a motion to adjourn, seconded by Karen Minshall. All in favor, the motion passed with a 5-0 vote.

Attested to and submitted by:

  
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Karen M. Barto, City Clerk/Treasurer

  
\_\_\_\_\_  
Jeremy Toy, Chairperson

Dated 8-9-16

Dated 8/2/2016