



**PARK & RECREATION MEETING
Minutes of October 7, 2015**

The Park and Recreation Board met at the Alexandria Community Park on the above date at 7:00 p.m. with the following members present:

Present: Fred Hollmann Cathy Combs Karen Minshall Pam Proctor

Also Present: Bill Rachford, Mayor

Absent: Jeremy Toy

APPROVAL OF MINUTES:

Fred Hollmann made a motion to approve the September 2, 2015 minutes, seconded by Pam Proctor. All in favor, the motion passed 4-0-0.

OLD BUSINESS:

1. **Park Path** – Pam reported these notes on a meeting with Dan Riegler, of Len Riegler Blacktop, Inc., concerning his quote (attached) to resurface the lake trail from the starting point to the wooden bridge.
 - a) \$39,000 – to do all at one time
 - b) \$50,000 (two increments of \$25,000) – to break the job into two halves
 - c) Dan stressed that it is important to bank the edges, to support the asphalt and prevent erosion of soil under the pavement. This is why the existing path is failing in many places.

The board will approach this project as follows:

- a) Ask Mr. Riegler if the job can be done once but billed in half, so it can be paid out of two different fiscal years.
 - b) Fred Hollmann will submit a quote to shore up the edges of the existing path with rock materials to provide stabilization.
 - c) The board will make a presentation to the Alexandria City Council in the spring requesting funding to resurface the lake path.
2. **Haunted Walk** – Woodman of the World declined to co-sponsor the event this year. Several city employees will run the concession stand as a fundraiser. Campbell County Rotary and Alexandria Lions will set up booths and give away candy. Campbell County High School and Bishop Brossard High School's Beta Clubs will participate in set-up and creating the scary scenes.
 3. **Park Housekeeping List** – The board walked around the park, identifying areas that need improvement.
 - a) The oak trees in the playground area have dead wood at the top which needs to be removed. Fred will contact Guidugli Landscaping about this as well as the dead trees in the newly planted area that are under warranty.
 - b) On the lake trail there is a crushed drainage pipe, similar to the other two that have already been repaired and encased in cement.
 - c) The board observed that The Golden Rule did an outstanding job removing the dead trees around the lake. In addition to removing the trees, they cleared the nearby weeds and undergrowth. The board was very impressed with how good the area looked and the caliber of the company's work.
 - d) There are still dead trees that need to be removed. The board recommends putting this in the budget as an ongoing once-a-year maintenance item.

- e) The newly planted area by the playground needs to be over-seeded right away. Cathy will contact Sam Trapp to request this be done immediately.
- f) The picnic tables in the shelter by the playground need to be painted.

NEW BUSINESS:

1. **Tree donation by Heritage Bank** - The board expressed appreciation to the bank for its donation. It will be planted along the lake near the lower shelter. A plaque will not be purchased, as it does not meet the minimum size requirements.
2. **Agenda Items for Next Meeting:** Budget, Park Path, Haunted Walk and Park Housekeeping list.

COMMUNICATION:

Cathy is forwarding to the Mayor the contract for tree service in the park. The work will probably be done in mid-September.

The Mayor informed the board, via email, that the City is hiring a new Recreation Director. This person will work with the Park and Recreation Board; seek new events for the City, and manage the recreation center staff.

ADJOURNMENT:

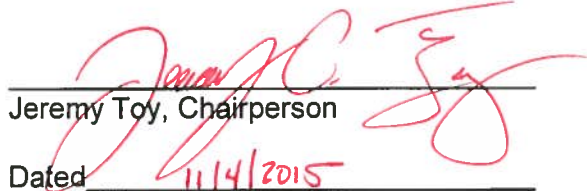
MOTION: Karen Minshall made a motion to adjourn, seconded by Fred Hollmann. All in favor, the motion passed with a 4-0-0 vote.

Attested to and submitted by:



Karen M. Barto, City Clerk/Treasurer

Dated 11-5-15



Jeremy Toy, Chairperson

Dated 11/4/2015

LEN RIEGLER BLACKTOP, INC.



19 Lendale Drive, Florence, KY 41042 Phone (859) 371-8122 FAX (859) 371-8147

HGC Construction

Attn: Shelley Abercrombie

Project: Alexandria Community park pathway Pricing

Scope of work:

Clean all areas with power blowers .
Apply tack coating of SSIH adhesive.
Pave two inches surface 404 asphalt

Total lin. Ft. 2500

Note: paving will consist of overlay path and sides and tamping in sides.
We will dump asphalt in gravel area and reload on single axle trucks .

Total estimated Price \$39,500.00

Optional paving in two move ins .
1250 lin ft. \$25,000.00 spring of 2016
1250 lin ft. \$25,000.00 second move in after june 2016

Notes:

- The asphalt pricing above is based upon the KYTC asphalt Index for August 2014. If the price of liquid asphalt according to this index at the time of production exceeds 10%, final pricing shall be adjusted accordingly.
- The above proposal pricing is valid for 30 days.
- Net Payment 30 day. Interest charge of 1.5% monthly charged for unpaid balance.

Accepted By _____
Date _____

A handwritten signature in black ink, appearing to read "D. Riegler".

Daniel E. Riegler
LEN RIEGLER BLACKTOP, Inc