



**PARK & RECREATION MEETING
Minutes of November 7, 2012**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Jeremy Toy, Chair	Absent
Pam Proctor	Present
Cathy Combs	Present
Rebecca Reese	Present
Steve Hamberg	Present

Cathy Combs called the meeting to order at 7:00 pm.

APPROVAL OF MINUTES: Pam Proctor made a motion to approve the October 3, 2012 minutes, seconded by Steve Hamberg. All in favor, the motion passed with a 4-0 vote.

VISITORS & GUESTS: Jared Fischessor, Boy Scout with the St. Mary's troop. He reported that he had completed his Eagle Scout project, which was to repair the steps in the playground area of the park. Seventeen scouts assisted in the project, contributing a total of 150 service hours.

OLD BUSINESS:

- Haunted Walk – Rebecca Reese reported on the event.
 - Karen Barto said the walk took in \$1,062.00. The number in attendance was probably higher because some only visited the business section of the walk and did not, therefore pay for the walk.
 - \$950 was spent to cover costs
 - Two checks in the amount of \$100 will be donated directly to a local charity on behalf of the two student clubs from Campbell County High School who volunteered at the event. Rebecca will contact the school to identify which charity they prefer.
 - The Explorers did not show up to help with parking. The board should confirm directly with them next year, to ensure their participation. Also suggest using cones to mark parking lanes next year.
- Disk Golf – the board reviewed Fred Salaz's \$3,200 quote for designing and constructing a new disk golf course in the back of the park. It was approved with modifications, bringing the cost down to \$1800. We would like him to relocate the existing baskets to new location, create signs for each tee and work with Sam's crew to install cement tee pads. Also ensure that the new holes are above the flood plain. Pam will relay this information to Fred.
- Master Plan – Pam spoke with Martin and said that he suggested revising the scope of his work. Instead of a landscape design for the entire park, which is far too costly for our budget, he recommended acting as a consultant and pointing out areas he would recommend focusing on. To accomplish this he suggested that he walk the park with the entire board. The board agreed and will select a Saturday in January or February of 2013 to meet with Martin. The board will request that the mayor approve Sam being part of this walk.

- Budget – The board has spent just over \$5000 to date—half of our 2012-13 budget. We discussed how to allocate the remaining funds, based on guidelines determined at the July meeting as follows:
 - \$3500 – landscaping
 - \$2000 – maintenance
 - \$2500 – capital improvements: the lower parking came in slightly over at \$3451
 - \$2000 – events: the Haunted Walk broke even; Arbor Day and the Fishing Derby remain.

NEW BUSINESS

- Steve presented photos of the asphalt trail around the baseball park. Construction trucks working on the new BBHS dugouts have caused severe damage to the trail and the surrounding grounds. Steve will provide the mayor with copies of the photos.
- Rebecca Reese will be retiring at the end of her term, December of 2012.
- Agenda items for next meeting

ADJOURNMENT:

MOTION: Rebecca Reese made a motion to adjourn, seconded by Cathy Combs. All in favor, the motion passed with a 4-0 vote.

Attested to and submitted by:



Pam Proctor, Secretary



Cathy Combs, Vice-Chairperson

Dated 12-5-12

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