



**BOARD OF ETHICS MEETING**  
Minutes of February 13, 2018

The meeting was opened with roll call and the pledge of allegiance. The following members were present:

Present: Jan Desmond, Chair Michele Nelson Joshua Essner

Absent: Shari Hennekes, Vice Chair Steve Minshall

Also Present: Mayor Bill Rachford

**APPROVAL OF MINUTES – November 14, 2017**

**MOTION:** Jan Desmond made motion to approve the minutes of November 17, 2017, second by Michele Nelson. All in favor, the motion passed 3-0-0.

**NEW BUSINESS:**

**1. Election of Officer(s)**

Motion was made by Joshua Essner to approve Michele Nelson as Chair of the Board of Ethics Committee, seconded by Jan Desmond. All in favor, the motion passed 3-0-0

Motion was made by Josh Essner to approve Jan Desmond as Vice Chair, seconded by Michele Nelson. All in favor, the motion passed 3-0-0.

**2. Financial Statement review**

- a. P&Z Board Members - All financial applications were reviewed. Much discussion occurred about members sitting on Planning and Zoning Commission when they have active businesses within the city.

**MOTION** was made by Joshua Essner and seconded by Michele Nelson that Rick Neltner and Randy Nehus must recuse themselves from any discussion as a board member on any items that may affect their owned businesses. All in favor, the motion passed 3-0-0.

- b. Board of Adjustment Members - All financial applications were reviewed.

**MOTION** made by Joshua Essner and seconded by Michele Nelson to approve all applicants' financial statements. All in favor, the motion passed 3-0-0.

- c. Board of Ethics Members - All financial applications were reviewed.

**MOTION** was made by Joshua Essner and seconded by Jan Desmond to approve Michele Nelson financial statement. All in favor, the motion passed 2-0-1.

**MOTION** was made by Joshua Essner and seconded by Michele Nelson to approve Jan Desmond financial statement. 2 in favor, 1 abstention, the motion passed 2-0-1.

**MOTION** was made by Joshua Essner and seconded by Jan Desmond to approve Michele Nelson financial statement. 2 in favor, 1 abstention, the motion passed 2-0-1.

**MOTION** was made by Michele Nelson and seconded by Jan Desmond to approve Joshua Essner financial statement. 2 in favor, 1 abstention, the motion passed 2-0-1.

**MOTION** was made by Jan Desmond and seconded by Joshua Essner to approve all other financial statements for other Ethics committee members. All in favor, the motion passed 3-0-0.

d. All financial applications were reviewed.

**MOTION** made by Joshua Essner and seconded by Michele Nelson to approve all applicants' financial statements. All in favor, the motion passed 3-0-0.

e. Non-elected officers in the City - All financial applications were reviewed.


**MOTION** made by Michele Nelson and seconded by Joshua Essner to approve all non-elected official's financial statements. All in favor, the motion passed 3-0-0.

**OLD BUSINESS** - None

**ADJOURNMENT**

**MOTION:** Motion to adjourn made by Jan Desmond, seconded by Michele Nelson. All in favor, the motion passed 3-0-0 Meeting adjourned.

Attested to and submitted by:

  
\_\_\_\_\_  
Jan Johannemann, City Clerk

  
\_\_\_\_\_  
Michele Nelson, Chair

10/10/18  
\_\_\_\_\_  
Dated

10/9/18  
\_\_\_\_\_  
Approved