



**ORIGINAL**

**CITY COUNCIL MEETING  
Meeting Minutes of October 4, 2018**

Mayor Rachford called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Stacey Graus Present	Susan Vanlandingham Absent
Bob Simon Absent	Scott Fleckinger Present
Sue Neltner Present	Andy Schabell Present

Also: Jan Johannemann, City Clerk                      Mike Duncan, City Attorney  
Mike Ward, Police Chief                                      Sam Trapp, Public Works Supt.

**APPROVAL OF MINUTES – September 20, 2018**

**MOTION:** Stacey Graus made a motion to approve the minutes of the September 20, 2018 meeting, seconded by Sue Neltner. All in favor, the motion passed 3-0-1 with Scott Fleckinger abstaining.

**VISITORS & GUESTS - None**

**ORDINANCES & RESOLUTIONS**

*Mr. Duncan read the following:  
Second reading*

**ORD2018-08:** Amending Ordinance 2017-04, the city's budget for FY 2017-2018 by transferring funds to and among the various budget accounts according to the attached Exhibit A, in order to end the fiscal year in balance.

**MOTION:** Scott Fleckinger made a motion to approve Ordinance 2018-08, seconded by Sue Neltner. All in favor, motion passed with a 4-0-0 vote.

Mayor Rachford asked Mr. Duncan to explain to the public the role City Council and Planning and Zoning play in the application process of a business that would like to come in the city in particular zone. If that business (i.e. a fast food restaurant) qualifies under the list of permitted uses for that zone, does Council have the right to deny a business if there are already too many other fast food restaurants in that zone?

Mr. Duncan explained when a new business comes to town there are two different options, one is a new build and the other is using an existing structure. P&Z Commission adopts the comprehensive plan, recommends text amendments, and approves site plans (if a new building structure). Council finalizes the process by adopting the zoning map and zoning text. At this point the job of the Planning and Zoning Commission and Council are complete. The types of businesses that enter the area are determined by the free market. If the business meets all requirements of the site plan and the ordinances of the city, then it has to be approved.

**DEPARTMENT REPORTS**

**Clerk – Jan Johannemann:** Everyone is transitioning into their new roles and getting settled in. A good number of tax bills have been paid to date.

**Police Department:** A hit and run offender has been apprehended and charges will be filed. There is a 5K run being hosted by Delta Gamma at the city park on Saturday, October 6<sup>th</sup>. 110 people are currently registered. There may be a traffic issue, so officers will be posted at the park.

**Community Center:** See report attached.

**Public Works:** Sunset Drive will be paved after the water district finishes their work. All paving should be completed by next week.

**Zoning Administrator:** No report.

### COUNCIL COMMITTEES

**Beautification – Sue Neltner:** The deadline for nominations for Fall holiday decorations is October 26. She would really love to see the community involvement. Nominees must live within the Alexandria city limits and no one residence can win the award two years in a row.

**Finance – Scott Fleckinger:** Next meeting will be October 18, 2018.

**Park & Rec:** The City has been awarded \$1000 as part of the Environmental Stewardship Grant to plant trees in our community park. The trees will be planted around the walk by the baseball field and the basketball court. The project must be completed, inspected, and receipts turned in by June 14, 2019 with reimbursement in July, 2019.

**Planning & Zoning – Mayor Rachford:** They met with Bishop Brossart High School to review the site plan for their new athletic complex. Construction should begin soon and they hope to have it completed in one year.

Mayor Rachford congratulated Bishop Brossart High School for being named a National Blue Ribbon School of Excellence. This award is given to only about 50-100 schools nationwide.

### NEW BUSINESS

**1. Introduced Stephanie Tarter:** Stephanie will be the new administrative clerk taking the position of Ramona Williams as she has moved into the Assistant City Clerk's position. Mayor Rachford explained that Ramona will work with Joann Hackworth in the accounting area and Stephanie with work with Jan in the city clerk's area.

**2. Council Committee Change:** In the last couple of months, Mayor Rachford and Mr. Graus have been talking about moving the Annexation Committee to an ad hoc committee and replacing with a Business Development Committee. The members would move from Annexation to Business Development. Since Annexation is a Council committee, council will have to approve the change.

Mr. Graus explained years ago Annexation was very relevant because they were turning over properties and switching over sewage to the Sanitation District. Things have slowed down in recent years, and there is not enough going on to require a meeting every 3-4 months. The role of this new committee would be to meet with business owners to find out what would draw them to the city, what types of things they need, and how could the city work with them. The development of this city could open up the opportunity to create a Business Development position also.

**MOTION:** Mr. Graus made a motion to move Annexation to an ad hoc committee and create the Business Development committee, seconded by Scott Fleckinger.

Mrs. Neltner thought Mr. Simon and Mrs. Vanlandingham should be present to voice their opinion on the matter, and she did not agree with Mr. Graus that the current members of the Annexation Committee should automatically be placed on the Business Development Committee. Mrs. Neltner believed that since council members get to choose which committee they are on, it should wait to be decided until after the election. Mr. Fleckinger agreed with Mr. Graus that the Annexation group is outdated and agreed with Mrs. Neltner that things could wait until after the election. Mr. Schabell stated that the committee is a great idea but the perception of creating a new committee so close to the election was a concern. He doesn't want the city to look bad and thought they should wait until

# ORIGINAL

after the election to make any decisions. Mr. Graus was fine with waiting until the next meeting when all six members of council were present to be part of the discussion and decision.

**MOTION:** Mr. Graus made a motion to table the matter until the October 18 meeting, seconded by Scott Fleckinger. All in favor, motion passed 4-0-0 vote.

## OLD BUSINESS

1. **Heroes' Day:** Mayor Rachford said that they had good weather for the Heroes' Day event and it was well attended. There were a lot of things for kids to check out and students from several schools were there to help out. Money was collected for the Cops and Kid's program. This event will now be held every other year so as to not conflict with this same type of event being held in Elsmere on opposite years.

## COMMUNICATIONS


- October 19-20, 8:00 a.m.-5:00 p.m. – Campbell County Fall Cleanup
- October 20, 7:30-9:00 p.m. – Haunted Walk at the Community Park
- October 22, 6:00 p.m.— Meet the Candidates Forum at the Community Center, sponsored by the ACBA. This is for Alexandria candidates only.
- October 31 – Property Taxes due
- October 31, 6:00 p.m-8:00 p.m – Halloween Hours

Tuesday, October 9<sup>th</sup> is the last day to register for this year's election. Absentee ballots will be accepted from October 15<sup>th</sup> through November 5<sup>th</sup>, so if you are out of town on election day, you can still vote. You can also register to vote online.

Mr. Rachford reminded everyone that candidate signs should be clear of the right of way or they would be taken down. Permission to put up a sign should be obtained from the property owner.

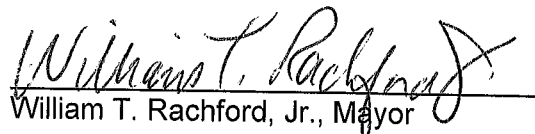
## ADJOURNMENT

**MOTION:** Sue Neltner made a motion to adjourn, seconded by Scott Fleckinger. All in favor, the motion passed 4-0-0. The meeting adjourned at 7:35 p.m.

  
Jan Johannemann, City Clerk

Date: 10/19/18

Approved: 10/18/18

  
William T. Rachford, Jr., Mayor

Date: 10/19/2018