



**ORIGINAL**

**PARK & RECREATION MEETING  
Minutes of April 3, 2019**

The Park and Recreation Board met at the Alexandria City Building on the above date at 7:00 p.m. with the following members present:

Present: Karen Minshall Cathy Combs Rick Carr Pam Proctor  
Fred Hollmann

Also Present: Andy Schabell, Mayor Kim Wagner, Recreation Director

Visitors: Susan Vanlandingham

**APPROVAL OF MINUTES:**

**MOTION:** Fred Hollmann made a motion to approve the February 6, 2019 minutes, seconded by Pam Proctor. All in favor, the motion passed 5-0-0.

**MOTION:** Rick Carr made a motion to approve the March 6, 2019 minutes, seconded by Cathy Combs. The motion passed 4-0-0.

**OLD BUSINESS:**

1. **Budget FY 2018-2019** – As of March 1, 2019 total expenditures are \$46,380.62.
2. **Budget FY 2019-2020** – The board proposed the following budget. Karen Minshall will submit to the mayor.
  - a. General expenses: \$11,000 (same as last year)
  - b. Events: \$3,000 (an increase of \$500 over last year, due to increased attendance at events)
  - c. Security Cameras: \$720 (same as last year)
  - d. Capital Improvements: \$12,500 (\$2,500 for Martin Koepke consultation, \$10,000 to match remainder of amount available through the RTP grant)
3. **Landscape Plans for upper area**
  - a. The board will use the remaining \$3000 in the budget to replace the dead Lacebark Elm tree between the upper parking lots and to purchase an extra-large rock that children can climb on.
  - b. Cathy Combs expressed concern about the number of trees that were cut down between the playground and the lake. The concern is who is providing the tree contractor with information on what trees to take out.
  - c. Fred will call Roy Gariffo about the tree cutting, contact Guidugli to get the Lacebark Elm replaced and locate a vendor for the large rock.
  - d. Kim Wagner distributed a map showing where trees will be planted in that same area about which Cathy was concerned. Fred met with Kim at the park to determine these tree locations. Funding will be provided from a Conservation grant.
4. **Bench Update** – Fred Hollmann and Kim Wagner advised against placement of benches on hill in picnic area and provided three alternative locations around the lake trail. The board approved this recommendation. One will be placed near the first recycled bench (donated by Jenny McBride) and the second will be placed either near Leon's Loop or the wetland area.
5. **Dog Park** – Mayor Schabell proposed locating a small dog park behind the maintenance

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barn, on the hill going down to the lake trail. Rick Carr said that he did not believe it was large enough to provide two areas—one for large dogs and one for small dogs. He also noted that it is within feet of the lake trail and dog park guidelines state that there should be a separation of usage and function of various park features.

Pam Proctor asked what was decided about the lot at the intersection of Alexandria Drive and Grandview. Mayor Schabell said the city wants to keep that open for overflow parking. However, there is land adjacent to this lot that is for sale.

Mayor Schabell prefers to fund any dog park with grant funds. The topic of a dog park has been temporarily tabled.

6. **Lake maintenance** – Rick Carr identified some areas around the lake's perimeter that are starting to erode. He plans to contact Extension Agent DJ Scully to see if there are steps we can take to manage the issue.
7. **RTP Grant** – The board has twelve months to tap matching funds from the RTP grant. The amount to be matched is \$9,752.19, therefore up to \$19,500 would need to be spent. This topic will be discussed at a future meeting.
8. **Arbor Day** – The event will be held on Saturday, April 27 from 10:00 am to Noon. Kim Wagner will contact Mary Ann Schultz, a tree specialist, to see if she can join us this year.
9. **Fishing Derby** – The event will be held on Saturday, June 1. T-shirts will need to be ordered and the Kiwanis contacted to see if they want to provide lunch again this year.

## NEW BUSINESS

### 1. Agenda Items for Next Meeting

- b. 2018-19 budget
- c. 2019-20 budget
- d. Landscape Plans for upper area in 2018-19
- e. Lake maintenance and preservation
- f. RTP grant
- g. Arbor Day Report
- h. Fishing Derby
- i. Agenda items for next meeting

## COMMUNICATION

## ADJOURNMENT

**MOTION:** Cathy Combs made a motion to adjourn, seconded by Pam Proctor. All in favor, the motion passed with a 5-0-0 vote.

Attested to and submitted by:

  
Jan Johannemann, City Clerk

  
Karen Minshall, Chairperson

Dated 5/2/19

Dated 5-1-19