



**PLANNING & ZONING MEETING
Minutes of September 1, 2020**

Chairperson Dave Hart opened the regular meeting at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present: Dave Hart, Chair Sonny Markus Michele Nelson
 Nick Reitman Randy Nehus Steven Shinkle
 Derek Moore

Also Present: Stephanie Tarter, Admin. Clerk Carol Hofstetter, Zoning Administrator
 Mayor Andy Schabell

APPROVAL OF MINUTES – August 18, 2020

MOTION: Sonny Markus made a motion to approve the minutes of August 18, 2020, seconded by Steven Shinkle. All in favor, the motion passed 6-0-1, Mr. Hart abstaining.

VISITORS AND GUESTS

Nate Atkinson, 7770 Vista View: Mr. Atkinson asked the board to amend his landscape site plan to what is currently in place. He explained, due to COVID, the nursery had limited options in regards to trees. He made mention of the areas where trees are still missing from the original site plan. The board explained, if he wanted to make changes to the landscaping, it would require submission of a new site plan with the landscape revisions for review. The board had concerns about the trees and fence being removed on the backside, because they are there to provide a buffer between the commercial and residential area. It was pointed out the city has already received complaints from residents in regards to sound and Mr. Atkinson said he has made adjustments to equipment to minimize the noise. Mr. Hart pointed out there was a fence on the original site plan that has yet to be installed. Ms. Hofstetter will email the board the current site plan.

NEW BUSINESS

Comprehensive Plan-Wendy Moeller: Ms. Moeller is still working on putting together the land use map as it took a little longer than expected to get what she needed. She will have that available at the next meeting. She presented the board with the work she has done separating out action items from the Goals & Objectives list along with data and numbers for the city. Ms. Moeller walked through the changes she made in regards to wording and shared she can send an electronic copy of the red line document for comparison. Towards the end of the process the board and council will need to prioritize the action steps. Ms. Moeller pointed out some of the listed goals and objectives are attainable through changes to the zoning and/or subdivision regs. She did remove items that are regulated by outside agencies. She encouraged the board to look at zoning and making changes that make it easier for people to do the things the city wants them to do and harder to do the things that, may be okay, but would need to be reviewed before approval. She used the example of subdivisions having to have dedicated green space in the development.

She has questions for the commission on where the city is heading in regards to housing and that may be altered after looking at the population and after a survey of the public. There was a conversation about cell towers and whether the city can regulate those. Ms. Moeller pointed out the need for an impact study should go beyond the school as they already do their own and the city can't dictate what comes in solely based on that information.

She moved onto the population data for the city and she provided data/information that would help inform decisions. Population growth, population median age and housing trends were all discussed

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for the city and for surrounding cities, county and the state. This data should dictate the decisions the board and council make for the city; does the city want to cater to the older population or try to attract a younger population. Some time was spent talking about housing options and age of housing within the city. Ms. Moeller has been looking at economic data for the residents of Alexandria and will have that information for the board later. This data is helpful in knowing what types of industries residents work at to determine if the city would like to attract more of those to the city. Mr. Hart pointed out Alexandria has been a bedroom community for so long but people seem to be wanting more industry within the city.

Ms. Moeller would like to have a work session at the September 15 meeting to go over the information in the packets she gave them as well as any other information she is able to compile before then. She is hoping to also have the land mapping finished and sent to the board members before the next meeting. She will also present some possible survey questions for the residents.

There was some discussion on the type of format the final product would be in and there are several different options from paper to all online and that would really be up to the board. What is included in the plan is really up to the board as long as it meets state law.

UNFINISHED BUSINESS – None

INTERNAL BUSINESS


City Council Report: Mayor Schabell shared they have a busy meeting on Thursday but nothing that will affect Planning & Zoning. There was discussion on how the PD decides where to patrol for speeding, at random or from complaints. Mayor Schabell explained the process for how the PD goes about monitoring speeding in areas throughout the city. Some of it is random and some is based on complaints that have been made. There was discussion about speed limits throughout the city and it was pointed out that 20mph is as low as the city can go without an engineer's report. Speed calming devices were also discussed.

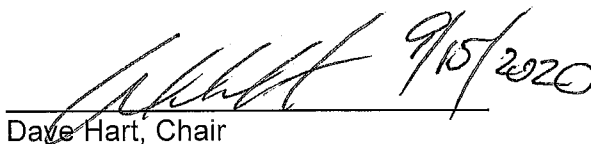
Other Items: Mr. Hart said they are looking to get some training booked especially for the two newest members. Mr. Reitman asked if the work sessions with Wendy Moeller could count towards training. Ms. Hofstetter will look into it.

ADJOURNMENT

MOTION: Nick Reitman made a motion to adjourn, seconded by Steven Shinkle. All in favor, the motion passed 6-0-1, Mr. Hart abstaining. Meeting adjourned at 7:58 p.m.

Attested to and submitted by:


Jan Johannemann, City Clerk


Dave Hart, Chair

Dated 9/16/2020

Dated SEPTEMBER 15 / 2020