

ORIGINAL



CITY COUNCIL MEETING Meeting Minutes of October 15, 2020

Councilwoman Sue Neltner called the Alexandria City Council Meeting to order at 7:00 p.m. followed by the invocation and the pledge to the flag. The following Council Members answering roll call:

Stacey Graus	Present	Susan Vanlandingham	Present
Bob Simon	Present	Sue Neltner	Present
Tom Baldrige	Absent	Kyle Sparks	Present

Also: Stephanie Tarter, Admin. Clerk Mike Duncan, City Attorney
Lucas Cooper, Police Chief JoAnn Hackworth, City Treasurer

APPROVAL OF MINUTES – October 1, 2020

MOTION: Stacey Graus made a motion to approve the minutes of the October 1, 2020 meeting, with one correction – changing general election date from Nov. 11 to Nov. 3 under Communications. The motion was seconded by Kyle Sparks. All in favor, the motion passed 4-0-1 with Mr. Simon abstaining.

VISITORS & GUESTS:

Scott Davenport, Code Enforcement Officer – Chief Cooper introduced Scott Davenport, Code Enforcement Officer. Mr. Davenport shared his history in law enforcement. As a sworn officer he has all the powers as other officers which allows him to back up other officers if needed, but his primary role is to enforce the Code of Ordinances. When he was first hired for the position it was new for the city to have a sworn officer in the Code Enforcement Officer role and it has been a learning experience. He encouraged council to reach out to him directly if they have any questions through his email or personal cell.

Council members spent a few moments asking Mr. Davenport questions. He was asked what sort of plan is in place for serial code violators. Mr. Davenport explained everyone is required due process and they have constitutional rights and he has to make sure those are not violated, but the end goal is to get compliance from those folks. He tries to work with residents and business owners to get the issue resolved. The process is as follows: they are issued a citation for the violation, they have “x” number of days to fix the issue, if they do not fix the issue, they have to pay a fine. If they do not pay the fine it goes before the Code Enforcement Board, more fines could be levied and if there is still no resolution, liens can be placed on the property. All citations are run through the CAD program.

He was asked if the city needs a full-time code enforcement officer and if his time is self-driven or from complaints. Having a full-time person in the future may be beneficial. Most of his time is self-driven, with him finding violations, and not from the complaints that come into the city. He works with outside organizations and/or churches to help residents get issues fixed.

What happens on the weekend, when he is not on duty, if there is a code violation that arises? He is able to adjust his hours if need be to address a situation, but all officers are able to write citations for violations. Mr. Sparks asked if there was something council could do to make his job easier or better, what would it be? Mr. Davenport responded by saying things work really well and there seems to be a pretty good flow of communication between the Clerk’s office and himself, as well as between the Zoning office and himself. The only thing he would adjust is having open lines of communication with the council members. Mr. Sparks echoed the sentiment and said having the provided information has been very helpful in knowing what he does on a regular basis. He would like to see the Code Enforcement Officer decal added to the cruiser. Chief Cooper said that will be taken care of, they just have to get the decal in.

ORIGINAL

ORDINANCES & RESOLUTIONS

Mr. Duncan read the following:

MUN ORD 2020-12: Appointing Anthony Johnson as a regular member of the Code Enforcement Board, replacing Marc Barone, for the remainder of his term to expire on 12/31/2020.

MOTION: Bob Simon made a motion to approve Municipal Order #2020-12, seconded by Susan Vanlandingham. All in favor, the motion passed 5-0-0.

PROCLAMATION 2020-02: Mr. Duncan read the proclamation signed by Mayor Schabell proclaiming October 22, 2020 as "Lights on After School Day".

DEPARTMENT REPORTS

City Clerk: Ms. Tarter reported the about 5% of the property taxes have been collected thus far.

Police Department: Chief Cooper has placed the order for new body cams, since it could take 4-6 weeks for them to be delivered. The code enforcement report is in the packet and Mr. Davenport added information about follow up, which was requested by council.

Public Works: See attached report.

Zoning Administrator/Code Enforcement: See attached report.

Community Center: See attached report. Kim Wagner said the number of walkers continues to grow.

COUNCIL COMMITTEES

Safety – Susan Vanlandingham: Next meeting is November 19 at 6:30 p.m. and asked for agenda items. Mr. Sparks asked if the pot hole at the Alexandria Village Green could be added to the agenda.

Beautification – Sue Neltner: To date, there are 4 nominations for the Halloween/Fall Beautification Award. Nominations will be accepted until October 22 at 3:00 p.m. and voting will happen after that until October 30 at 4:00 p.m.

Public Works – Bob Simon: Their next meeting will be November 5. He reported all of the streets have been paved, they are still working on the sidewalks, and the steps are completed at the park.

Finance – Stacey Graus: They met this evening and discussed the purchase of the body cams, the purchase of the property at 8822 Constable Drive, the effect of the pandemic on the city financials, reviewed the 2020/2021 budget and the investment account.

Business Retention & Development – Kyle Sparks: They are going to work on putting together a survey for residents, wanting to hear what they would like to see in Alexandria. This way as they approach different businesses, they can track why they want or don't want to come to Alexandria. Look for the survey on social media and the website. Ms. Neltner pointed out that with some of these businesses there will also come additional growth to the city. She also encouraged residents to shop local so the businesses are able to stay in Alexandria.

BOARDS & COMMISSIONS - None

NEW BUSINESS

ORIGINAL

Profit/Loss Report: Ms. Neltner asked if there were any questions for Ms. Hackworth in regards to the report. No one had any questions.

OLD BUSINESS

Trick or Treat Hours: Trick or Treating will be Saturday, October 31 from 6:00-8:00 p.m. Mr. Graus suggested placing candy in individual bags that children can grab to keep with the regulations of social distancing and limit the number of touches on the candy, understanding it is not fail-proof.

Covid 19 Update: Ms. Neltner shared updated numbers on Covid cases and deaths for the State of Kentucky.

MAYOR AND COUNCIL COMMENTS

Bob Simon: He reported the property, 8822 Constable Dr. is now in the City's possession and everything has been removed from the barn. Utilities have been switched into the city's name and the keys were dropped off this week. Ms. Enzweiler is really happy the city purchased the property.

Stacey Graus: Reminded everyone to be safe on Halloween as there will be children out and it will be dark. Mr. Sparks pointed out the surrounding cities are participating as well at about the same time.

FUTURE MEETINGS

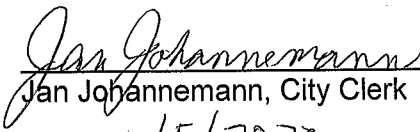
- Planning & Zoning – Oct. 20, 7:00 p.m.
- Park & Rec – Nov 4, 7:00 p.m.

COMMUNICATIONS


- Oct. 16 & 17, 8:00 a.m. – 4:00 p.m. – Campbell County Cleanup.
- Oct. 22, 3:00 p.m. – Deadline for Nominations for Fall/Halloween Beautification Award
- Oct. 24, 10:00 a.m.– 2:00 p.m. – Drug Take Back Initiative. Ms. Neltner asked for a location to take liquid medicines and Chief Cooper suggested contacting a local pharmacy. Chief Cooper explained the process will look a little different this year; they will be set up under the awning and you can drive through and drop the medicines in the drop box, but an officer and social worker will be at the Community Center to provide assistance if needed. Ms. Neltner pointed out, under the awning is a video camera and is a set up as a safe place to meet people if you have purchased or sold an item online.
- Nov. 3 – General Election (voting information is on city's website)

ADJOURNMENT

MOTION: Kyle Sparks made a motion to adjourn, seconded by Bob Simon. All in favor, the motion passed 5-0-0. The meeting adjourned at 7:45 p.m.



Jan Johannemann, City Clerk
Date: 11/5/2020



Andy Schabell, Mayor
Date: 11/5/2020