



PLANNING & ZONING MEETING  
(Via videoconference)  
Minutes of November 17, 2020

Chairperson Dave Hart opened the regular meeting at 7:00 p.m. on the above date, with the Pledge of Allegiance and the following members answering roll call:

Present: Dave Hart, Chair                      Sonny Markus                      Michele Nelson  
             Nick Reitman                              Randy Nehus                      Steven Shinkle  
             Derek Moore

Also Present: Stephanie Tarter, Admin. Clerk                      Carol Hofstetter, Zoning Administrator  
                 Keith Hammann, Fire Marshall                      Andy Schabell, Mayor

**APPROVAL OF MINUTES – October 20, 2020**

**MOTION:** Steven Shinkle made a motion to approve the minutes of October 20, 2020, seconded by Randy Nehus. All in favor, the motion passed 6-0-1, Mr. Hart abstaining.

**VISITORS AND GUESTS – None**

**NEW BUSINESS**

**New Survey:** Ms. Moeller from Compass sent out a new revised survey and Mr. Hart encouraged the commission to look over it to ensure it captures everything they discussed. Mr. Shinkle reviewed the survey and it appears it has been condensed down to about two pages. Mayor Schabell asked if everyone liked the website that was created for the update, it seemed like it was easy to use. Once the commission gives the approval the city will post the website on the City’s Facebook page and website.

**Public Hearing:** There is a public hearing for a rezoning on December 15 which will be the second meeting of the month. Mr. Hart would like to have an in-person meeting to finalize things with the Comprehensive Plan. There was a brief discussion about the time length for notice if the type of meeting was changed, i.e. virtual to in-person.

**UNFINISHED BUSINESS – None**

**INTERNAL BUSINESS**

**Treasurer Report:** Randy Nehus presented the Treasurer’s Report for November 17, 2020.

**Beginning Balance    \$13,112.50**

Receipts	+250.00	ID Plat, 7541 Alexandria Pike
	+445.00	Final Plat, Jerry Wright Rd
	+445.00	Final Plat, Arcadia Vineyards, Building 100
	+1,250.00	Rezone app, 7813 Alexandria Pike
	+425.00	Final Plat, The Shire @ Arcadia, 7420-7448 Cheshire Ct
Expenses	- 856.89	CT Consultants Inv. #200283-9
	-260.00	Ziegler & Schneider Inv. #239

**Ending Balance                      \$14,810.61**

# ORIGINAL

**MOTION:** Steven Shinkle made a motion to pay invoices as presented, seconded by Nick Reitman. All in favor, the motion passed 6-0-1, Mr. Hart abstaining.

**City Council Report:** Mayor Schabell congratulated Mr. Hart and Mr. Shinkle for being elected to City Council, but that now leaves two empty seats on the board. Anyone interested in serving on the board should fill out an application and turn that into the office. He would like to have people in place by the first meeting in January.

Council will be meeting in person this week, but he has given council members the option to join in virtually if they would like. All council members will be required to wear a mask while in the council chambers and temperatures will be taken as folks enter the building. With Campbell County being in the red, he wants to make sure they keep everyone safe. He is leaving the decision about meetings up to the chair of each board on whether to meet in person or virtually but masks will be required for in-person meetings.


This week council will be presented with the findings from the audit on the City finances as well as some representatives from Light Up Alexandria, which will take place December 2<sup>nd</sup>-5<sup>th</sup>.

**Correspondence:** Ms. Hofstetter sent out an email about continuing education options coming up in the near future. There are some virtual options as well as in person options.

## ADJOURNMENT

**MOTION:** Nick Reitman made a motion to adjourn, seconded by Steven Shinkle. All in favor, the motion passed 6-0-1, Mr. Hart abstaining. Meeting adjourned at 7:21 p.m.

Attested to and submitted by:

  
Jan Johannemann, City Clerk

  
Dave Hart, Chair

Dated 12/2/2020

Dated 12/1/2020