



CAMPBELL COUNTY | KY

Miscellaneous Residential Building Permit Application

Campbell County Planning, Zoning and Building Inspection
1098 Monmouth Street, Suite 343
Newport, Kentucky 41071

Phone: (859) 292-3880

Fax: (859) 547-1868

Email: pzadmin@campbellcountyky.gov

www.campbellcountyky.gov

1. Project Located In:

- Unincorporated Campbell County
Alexandria California Dayton Melbourne Wilder
Bellevue Cold Spring Ft. Thomas Silver Grove Woodlawn
Crestview Highland Heights Southgate

2. Project Description:
Project Address:
City: State: Zip:

3. PIDN: 999-99- - . - - -

4. Applicant: Contractor Property Owner
Contractor: Permit Contact:
Address:
City: State: Zip:
Phone: Email:
Occupational Tax License number: County City

Property Owner:
Address:
City: State: Zip:
Phone: Email:

5. Proposed Project (check all that apply):

- Deck/Porch -Size: Sq. Ft Garage - Size: Sq. Ft
Fence-Height of Fence: Ft.
Chain Link Privacy Picket Split Rail/Board Other:
Driveway/Off-Street Parking Pad/Loading Area -
Size: Sq. Ft. Material: Concrete Asphalt Other:
Curb to be modified Yes* No *encroachment permit is required
Pole Barn/Shed - Size: Sq. Ft.
Retaining wall: Maximum height of the wall: Ft. Dirt/Fill above wall: Yes No

6. Project includes: Electric: Yes* No HVAC: Yes* No *separate permit required

7. Is this project located in the Floodplain? Yes No
Is this project located on a Hillside Slope of 20% or greater? Yes No
Is this project located within a Historic District? Yes* No

*Certificate of Appropriateness must be obtained prior to issuance of permit

8. Estimated cost of project: \$ _____

9. ACKNOWLEDGEMENT and AFFIDAVIT OF ASSURANCES
(Notary Required):

I hereby certify that I am requesting this review on behalf of all owners of this property. All fees are due at the time of application and are not refundable, regardless of the decision of the Building Inspections, Planning Commission, Board of Adjustment and/or their authorized agent.

As applicant, I assure by this affidavit that all contractors and subcontractors employed or that will be employed, on activity covered by the permit shall be in compliance with Kentucky requirements for workers' compensation insurance according to KRS Chapter 342 and unemployment insurance according to KRS Chapter 341.

----- NOTARY -----

The foregoing Affidavit of Assurance was acknowledged and sworn to before me by _____, Applicant, on this the _____ day of _____, 20____

Notary Public State: _____
 Notary ID: _____
 My Commission Expires: _____, 20____

(a notary is available at the PZ office)

Applicant's Affidavit Signature Date

Note: This Affidavit of Assurances shall be submitted for any project requiring a building permit. Persons claiming exemption to the Workers' Compensation Laws should file a Waiver with the Kentucky Department of Workers' Claims, Division of Security & Compliance, 657 Chamberlin Ave, Frankfort Kentucky 40601 (800) 554-8601.

ATTACHMENTS: The following documents are required for all projects and must be submitted with all applications.
Digital submissions accepted at pzadmin@campbellcountky.gov

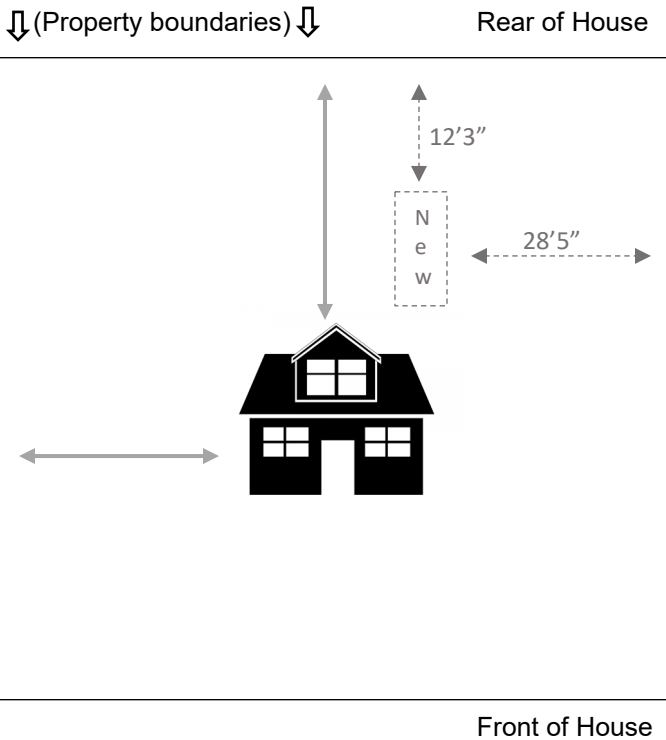
- Two (2) * sets of building plans [Three (3) sets if located within the City of Alexandria or Bellevue.]
- Two (2) * copies of a site plan [Three (3) sets if located within the City of Alexandria or Bellevue.]
LINKGIS.org can be used for aerial image with approximate boundary lines
- List of all subcontractors – name and address
- Accompanying permits (Historic, Floodplain etc.)
- Permit Fees

**Only one needed if digital submission*

-----INFORMATION BELOW TO BE COMPLETED BY STAFF-----

BP	-	Fees Recd.	Date Recd. _____
		\$ _____ Building Permit	<input type="checkbox"/> Credit Card
		\$ _____ Zoning Permit	<input type="checkbox"/> Cash
		\$ _____ Other	<input type="checkbox"/> Check (#) _____
		\$ _____ Total	

1. Using the below diagram as a reference, in the comments section, please include the following information:
 - a) Include all **existing** and **proposed** structures, including dimensions and height.
 - b) **Indicate Setbacks:**
 - Front yard setback is the distance from the road right-of-way to the proposed addition or existing building.
 - Side & rear setbacks are measured from the proposed structure to the property line.
 - c) **Is this house located on a corner lot? _____**
 - **If so, please indicate the street locations next to the drawing below or in the comments.**
 - d) Locate existing driveway, parking and sidewalk if affected by proposed project.
 - e) A drainage plan of lot, showing general direction of drainage and its relationship to adjacent property.
2. Include a drawing/print of the proposed structure (i.e. fence, pool, shed, etc.)



SETBACK (← →):

A setback is the distance measured from the property line to the nearest point of the proposed improvement. Please mark the setback in "feet" and "inches".

Comments: _____

The above information & attachments are true and accurate to the best of my knowledge.

 Date

 Signature

**CITY OF ALEXANDRIA
Sub-Contractors List for**

Address and Lot Number on Application

Please Complete ALL Information

****Current Alex. Occ. Lic. REQUIRED**

PHASE	BUSINESS NAME	ADDRESS	**OCC LIC #	PHONE
GEN CONTRACTOR				
SUB CONTRACTOR				
EXCAVATION				
FOOTER/FOUNDATION				
FRAMING				
INSULATION				
HVAC				
PLUMBING				
ELECTRIC				
DRYWALL				
CONCRETE				
MASONRY				
ROOFING				
SIDING				
GUTTERS				
FLOORING				
GARAGE DOORS				
PAINTING				
TILE WORK				
DECK				
LANDSCAPE				
OTHER				
OTHER				